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## BOARD MEETING MINUTES JULY 26, 2011

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9:30 – 11:30 AM  
Roxborough Library

Attendance: Jason Sanders, Paige Brock, Jason Sunahara, Staci Ferguson, Ward Cerny, Becky Mullen

- Welcome, announcements, approve minutes (9:30 – 9:35) – Sanders
    - Jason Sanders moves to approve the minutes from 2 weeks ago
      - Jason Sunahara seconds the motion
        - Yeas – 5      Nays - 0
  - Discuss future board meeting schedule (9:35 – 9:45) – Jason Sanders
    - Jason's proposal:
      - Weekly meetings in August – keep Tuesday format, in Person – Staci will need to schedule in person through August. Last one in school, in the evening
      - Bimonthly meetings September and October on the second Tuesday at 6:30 PM and the fourth Tuesday at 9:30 AM
        - 3 in September, 2<sup>nd</sup>, 3<sup>rd</sup>, and 4<sup>th</sup> Tuesday
        - 2 in October 2<sup>nd</sup> and 4<sup>th</sup> Tuesdays
        - 1 in November 2<sup>nd</sup> Tuesday
        - 6pm
      - Monthly meetings starting in November on the second Tuesday of the month at 6:30 PM
  - Update on Preschool (9:45 - 9:55) – Becky Mullen/Kristen Goldberg
    - 55 enrolled, 3 are enrichment
    - Start later so the K-6 can get in a routine first, less chaos.
    - Trying to get licensed
  - Contingency plans (9:55 – 10:15) – Jason Sanders
    - Contractor won't commit one way or another now.
    - When/how to communicate to parents
    - Proposed plans in the event we move to September 6
    - Paige thinks Highmark need to have a contingency plan and alternate locations in place. They need to be held responsible for the contract.
      - Plan A – Start September 6th, cut days from fall break, Thanksgiving break, winter break, and spring break.
      - Plan B – Start Sept 6th, add 2 weeks to the end of the year.
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# BEN FRANKLIN

ACADEMY

- Plan C – Start Sept 6th, cut days from fall break, Thanksgiving break and extend one week in the summer.
- Plan D – Extend schools days by 20 minutes.
- Plan E – Require Highmark to provide a location for two weeks and start on time.
- Proposed plans in the event we move to August 29
- Jason Sanders moves to communicate with Highmark and Bouma to have 2 detailed plans for alternative locations (transportation of supplies, whiteboards, wifi, etc.) in the event that the school facility is not complete for start of school on August 22<sup>nd</sup> by next Tuesday, August 2<sup>nd</sup>. Board will consider proposals and options next week.
  - Paige seconds the motion
    - Yeas – 6      Nays - 0
- Newsletter (10:15 – 10:20) – Bob Barber
  - Ready to go out end of the week
  - Newsletter once a week
- PTO (10:20 – 10:30) – Shelly Dana
  - Lunch program – newsletter went out yesterday
  - Fund raisers -
- PAC (10:30 - 10:40) – Becky Mullen
  - PAC communication on Facebook and at socials – Board will not respond to facebook, not a board forum. Link them to the website.
  - Ride arrangers – carpool system, free.
    - Jason Sanders moves to approve Ride Arrangers.
      - Paige seconds the motion
      - Yeas – 6      Nays - 0
    - Socials – all have been great, K is Monday.
- STEM Committee (10:40 – 10:50) – Matt Matherly
  - Tabled to next week.
- Enrollment packet and fee update (10:50 – 11:00) – Burgandy Hodge
  - Have more information and fees that have come in.
  - K tuition for all day is due.
- Finances (11:00 – 11:15) – Ward Cerny
  - District sent PPR minus district services.
  - A few things need to be fixed (utilities in Oct., benefits)
  - Changed a few things, we are now in the black, due to increase in savings in tech budget.
  - Go to 1 extra per class
- Open Comments (11:15 – 11:30) – Jason Sanders
- Adjourn
  - Jason Sanders moves to adjourn the meeting
  - Staci Ferguson seconds the motion.