



BOARD MEETING MINUTES AUGUST 16, 2011

9:30 – 11:30 AM
Roxborough Library

Attendance: Jason Sanders, Jason Sunahara, Staci Ferguson, Becky Mullen, Matt Matherly, Ward Cerny (late), Paige Brock (phone – late)

- Welcome, approve agenda, and approve minutes (9:30 – 9:40) – Jason Sanders
 - Jason Sanders moves to approve today's agenda.
 - Becky Mullen seconds the motion.
 - Yeas – 5 Nays – 0
 - Jason Sanders moves to approve the minutes from August 9th
 - Jason Sunahara seconds the motion.
 - Yeas – 5 Nays - 0
 - Review Calendar (9:40 – 9:55)
 - Board meetings
 - Plan general for future board meetings
 - Parent & orientations meetings
 - Parent Orientation Meeting
 - Plans for moving in furniture, books, supplies, and such
 - Things are on schedule
 - Library shelving
 - Possibly on Saturday? Pods showing up on Fri. 8-26
 - Update on enrollment, fees and forms (9:55 – 10:00) – Staci/Burgandy
 - Vouchers – 500 w/out schools
 - 10% discount (half month free) if paid upfront (by the 20th)
 - Preschool update on enrollment and licensure (10:00 – 10:05) – Kristen Goldberg
 - 62 enrolled as of now
 - Licensing is going good so far
 - Offer an employee discount
 - Enrichment policy (1 day, drop in fee, etc.)
 - PAC (10:05 – 10:10) – Andrea Day
 - Sunday 28th – Preschool Social
 - Boo Hoo/Yahoo
 - Informal coffee every other week
 - PTO (10:10 – 10:15) – Shelly Dana
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BEN FRANKLIN ACADEMY

- Store running live
- Volunteer opportunities with portal set up
- Punch in the parking lot -
- Grants (10:15 – 10:20) – Paige Brock
 - Working on grants still (preschool, playground, science)
 - Need CDE implementation grant info from board members
 - Lowes – Due 14th of September (design a playground)
- STEM (10:20 – 10:25) – Matt Matherly
 - No new updates
 - Expo date moved?
- Finances (10:25 – 10:40) – Ward Cerny
 - Plan for opening day purchases
 - We will purchase more chairs
 - Benefits
- Policies (10:40 – 11:00)
 - Facility Use Policy
 - Homework Policy
 - Updated Volunteer Policy
- Open Comments (11:00 – 11:30) – Jason Sanders
- Adjourn (11:30)
 - Jason Sanders moves to adjourn
 - Becky Mullen seconds the motion