



BOARD MEETING MINUTES AUGUST 9, 2011

9:30 – 11:30 AM
Highlands Ranch Library

Attendance: Jason Sanders, Jason Sunahara, Staci Ferguson, Matt Matherly, Ward Cerny

- Welcome, approve agenda, and approve minutes (9:00 – 9:10) – Jason Sanders
 - Jason Sanders moves to approve the minutes from August 2nd meeting.
 - Matt Matherly seconds the motion
 - Yeas – 5 Nays - 0
 - Calendar (9:10 – 9:20)
 - Board meetings
 - We will be in the building on Aug 29th, so meeting on Aug 30th will be in the building.
 - Parent meetings
 - Orientation – Aug 30th and 31st
 - Need Furn. Delivered by the 29th (parent chairs especially)
 - Plans for moving in furniture, books, supplies, and such
 - Furniture – week of the 29th they will be delivered (they install and clean up)
 - Books scheduled to be delivered 29th +/- a day (curriculum books)
 - Supplies – office set up the week before hopefully
 - 29th and 30th will be big move in days!
 - Library dates
 - Need to install columns before the bookcases go in
 - Update on enrollment, fees and forms (9:20 – 9:30) – Burgandy/Staci
 - 90% of fees paid
 - 50% need paperwork, most of that is 1 or 2 forms, immunizations and user agreements are the bulk
 - Preschool update on enrollment and licensure (9:30 – 9:40) – Kristen Goldberg
 - Discuss plan for license
 - Health inspection on the 30th
 - PAC (9:40 – 9:45) – Andrea Day
-

BEN FRANKLIN

ACADEMY

- Preschool social Aug 28th 4-6pm @ Falcoln Park
- Movie Night to 2nd Friday, the 16th
- Boo Hoo/Yahoo – need to plan AM/PM, parking, etc.
- A tab on Facebook to clarify what FB is to be used for
- PTO (9:45 – 9:50) – Shelly Dana
 - Spring Carnival 4-13?
 - Ribbon cutting 9-14
- Grants (9:50 – 9:55) – Paige Brock
- STEM (9:55 – 10:00) – Matt Matherly
 - Expo back a little
- Finances (10:00 – 11:00) – Ward Cerny
 - Update on where we stand
 - Working on a \$125,000 I.o.c.
 - Fixtures
 - Technology
 - Utilities, cleaning, etc
 - Upfront operating costs
- Open Comments (11:00 – 11:30) –
- - meeting
 - Adjourn (11:30)
Ward Cerny moves to adjourn the
Matt Matherly seconds the motion