



BOARD MEETING AGENDA NOVEMBER 8, 2011

6:30 – 9:45 PM
Ben Franklin Academy

Attendance: Jason Sanders, Paige Brock (left at 8:20), Staci Ferguson, Ward Cerny, Becky Mullen (came at 7:00), Matt Matherly (came at 7:30)

- Welcome, approve agenda, approve minutes, calendar, and review the mission and vision of BFA (6:30 – 6:40) – Jason Sanders
 - Jason Sanders moves to approve the agenda
 - Paige Brock seconds the motion
 - Yeas - 4 Nays - 0
 - Jason Sanders moves to approve the minutes from Oct 25th
 - Paige Brock seconds the motion
 - Yeas - 4 Nays - 0
 - Principal Report (6:40 – 7:00) – Bob Barber
 - Carpool is getting done within 30 min, we are also having more cars due to colder weather.
 - Open Comments (7:00 – 7:30) - Jason Sanders
 - No comments
 - Finances (7:30 – 8:00) – Ward Cerny
 - Jason Sanders moves to approve the engagement letter Swanhorst and Company LLC
 - Paige Brock seconds the motion
 - Yeas - 4 Nays - 0
 - \$350,000 cash in reserves
 - Only had a \$9,000 net loss, much better than September
 - Vote to approve October financials
 - Ward Cerny moves to approve the October financials
 - Jason Sanders seconds the motion
 - Yeas - 4 Nays - 0
 - Policies (8:00 – 8:10) – Jason Sanders
 - Vote on scheduling policy
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- Paige Brock moves to approve the scheduling policy with the modifications discussed in sections 2 and 3.
 - Ward Cerny seconds the motion
 - Yeas - 6 Nays - 0
- Vote on Finance policy
 - Jason Sanders moves to approve the Finance Policy with recommended non-material changes, with a plan to ratify at the next meeting in December.
 - Paige Brock seconds the motion
 - Yeas - 5 Nays - 0
- SAC (8:10 – 8:20) – Ann Citrin
 - Vote to approve SAC annual policy review
 - Jason Sanders moves to approve the SAC annual review of board policies, with in 1 month of the anniversary, and have the SAC provide a recommendation of said policies.
 - Matt Matherly seconds the motion
 - Yeas - 6 Nays - 0
- PAC (8:20 – 8:30) – Andrea Day
 - Events – Veterans Day Friday, Donuts with Dad 16th, Muffins with Mom 30th
 - Log – As of Aug 6th, logging when an email is received and how it is taken care off. No longer logging Facebook complaints.
- Team building (8:30 – 8:45) – Becky Mullen
- Best practices discussion (8:45 – 9:05) – Becky Mullen
 - Principal Report – Enrollment, Dress Code, Discipline, Test Scores/Grades
 - Board Member Agreement
 - New Board Member Orientation
 - Email list for those who want emails for Sunshine Law purposes
 - Need to create a committee to put together the matrix for evaluations. Informal for this year and the matrix for the following year.
- Strategic plan (9:05 – 9:20) – Becky Mullen/Jason Sanders
 - Academics (# of graduates are in honors in high school and how we will follow up), review grants, review contract, etc.
 - Matt has a rough draft of one from last spring.

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- Put something together and review it at our annual summer conference.
- Expansion (9:20 – 9:30) – Jason Sanders
 - Meeting with architect tomorrow
 - Need to keep at below 20%
 - Need to up our preschool #'s
- Parking (9:30 – 9:40) – Matt Matherly
 - Can't afford it for a temporary solution.
 - Back-up plan – Organization planning event needs to have a plan. Using parking lot somewhere else and shuttle people.
- Highmark reporting (9:40 – 9:45) – Jason Sanders
 - Jason Sanders proposes that he be our rep with Highmark for reporting purposes and Highmark would pay the school. It could generate a little extra cash.
 - Becky makes a motion that we approve Jason Sanders to report to Highmark as a Highmark Consultant, and Ben Franklin Academy will be paid for said services.
 - Staci Ferguson seconds the motion
 - Yeas – 4 Nays – 0 Abstain – Jason Sanders
 - Board elections - coming up in April. Need to decide if we would like to up again (Staci and Ward's seats are up)
- Adjourn (9:45)
 - Jason Sanders moves to adjourn the meeting.