



BOARD MEETING AGENDA
OCTOBER 25, 2011

6:30 – 9:45 PM
Ben Franklin Academy

- Attendance: Sanders, Cerny, Brock, Sunahara, Mullen. Barber, Simpson, and Sepan from the admin also in attendance.
 - Welcome, approve agenda, approve minutes, calendar, and review the mission and vision of BFA (6:30 – 6:40) – Jason Sanders
 - Agenda approved, Jason motion, Sunahara second, all ayes
 - Minutes approved, Jason motion, Sunahara second, all ayes
 - Paige recited the mission and vision
 - Principal Report (6:40 – 7:00) – Bob Barber
 - Short report
 - Uniforms & hoodies; Bob will send out a reminder about the hoodies
 - Enrollment for 2012 (7:00 - 7:15) – Staci Ferguson
 - Website
 - Going live tonight
 - Paige wants clarification about waitlists and lottery and pools.
 - Marketing
 - Sunahara looking into Yourhub & Highlands Ranch Herald
 - Bob will be sending out emails
 - Next steps
 - Technology needs vs. purchases (7:15 – 7:25) – Jason Sunahara
 - Discussed what technology needs are right now and what we need.
 - We have the funds but need the bandwidth
 - SAC (7:25 – 7:40) – Ann Citrin
 - Does the board want an annual policy review, and do we want SAC involved?
 - We will make a motion next month on this.
 - Educational Outfitters (7:40 – 7:50) – Sharon Miller
 - Parent concerns regarding Educational Outfitters
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- Sharon read a number of letters about uniforms and having a sole provider for uniforms.
- Holly from Educational Outfitters responded to some of Sharon's issues
- Board training (7:50 – 8:05) – Jason Sunahara
 - Report on trainings - Becky Mullen
 - Becky reviewed a number of issues that the board should consider doing
 - We will have implementation issues next month
- Policies (8:05 – 8:20) – Jason Sanders
 - Vote on revised Traffic Policy
 - Paige Brock moves to table the vote on the traffic policy until representatives of the school, HRGCA, and other community members can meet and collaborate on the traffic and safety issues entailed there in.
 - Becky seconds – All ayes.
 - First reading of Technology Standards
 - First reading of Scheduling Policy
- Brief traffic update (8:20 – 8:30) – Jason Sanders
 - iPad app was implemented today. So far it has been successful and will improve with practice. 4 additional loads made it through the carpool line in the same time frame.
 - Jason reported on meeting with Steve Hansen who is a candidate for the HRGCA board
 - Discussed options for overflow parking and the issues surrounding gravel parking at a cost of \$18K for a short period of time.
 - BFA and HRGCA is forming a working group on the traffic issue.
- Grants (8:30 – 8:40) – Paige Brock
 - Grant priorities
 - Discussed some priorities such as:
 - Library books
 - Science
- Finances (8:40 – 9:10) – Ward Cerny
 - September Financials
 - Jason Sunahara moves to approve the financials. Becky seconds. All ayes.
 - Auditor selection

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- Jason Sunahara makes a motion to approve Swanhorst and Company as the school's auditor and in the event that she does not keep her commitment on cost then to work with Cutler and Associates as a back up auditor. Paige second. All ayes.
- First reading of the Financial Accounting and Reporting Policies and Procedures
- First Reading of the Inventory Policy
- Discuss banks – UMB & FirstBank
 - Jason Sanders makes a motion to approve Jason Sunahara and Ward Cerny to work out making UMB and FirstBank to work out. Jason Sunahara seconds. All ayes.
- Financial Review Conference Calls
- BASE (9:10 – 9:25) – Bob Barber
 - Jason Sanders makes a motion to discontinue working with Envisage. Ward seconds. All ayes.
- Open Comments (9:25 – 9:45) – Jason Sanders
 - Please be on time if you'd like to make a comment. Open comments will conclude promptly at 9:30 if nobody has made a comment.
 - Please see notes below regarding open comments.
- Adjourn (9:45)