



BOARD OF DIRECTORS
MEETING MINUTES
TUESDAY, FEBRUARY 11, 2014

5:30 P.M.
Ben Franklin Academy Jason Sanders Science Lab
Call-In Number (Listen Only): 1-626-677-3000
Participant Code: 5787788

MISSION

The mission of Ben Franklin Academy is to develop young adults with character like America's founding Renaissance man, Benjamin Franklin: well-read, scientifically curious, and civically engaged.

VISION

Our students will excel academically through a challenging, sequenced curriculum that emphasizes math, science, and literacy. We will be a data driven institution, focusing on individual students. Our students, teachers, parents, staff, and leaders will be held accountable for the success of our school. Finally, we recognize that an education is incomplete without fostering the arts, sports, nature, and character.

In Attendance: Paige Brock, Becky Mullen, Jason Sunahara, Staci Ferguson, Matt Matherly, Matt Warder, Ward Cerny

Other Notables: Bob Barber, Principal; Jason Cochrane; Academic Director; Diana Simpson, Academic Director; Brenda Sepan, Business Manager; Shelly Dana, PTO President; Amy Taylor, SAC Representative.

- Opening (5 minutes) – Jason Sunahara
 - Welcome/Announcements
 - Mission/Vision
 - Pledge of Allegiance
 - Amend/Approve Agenda
 - Becky Mullen moves to amend the agenda: add 10 min for Board Compisition before the principal report and table the approval of the auditor for FY2013-2014 until March.
 - Jason Suahara moves to approve the amended agenda
 - Paige Brock seconds the motion
 - The motion is unanimously approved.
- Consent Agenda (2 minutes) – Jason Sunahara
 - Approve minutes from January 14, 2014 Board Meeting
 - Jason Sunahara moves to approve the consent agenda
 - Paige Brock seconds the motion.
 - The motion is unanimously approved.

BEN FRANKLIN

ACADEMY

- Open Comments (3 minutes/person) – Jason Sunahara
 - Remarks will be limited to three minutes per person. Please see guidelines at end of agenda.
 - Aaron and Gina Paul – Their son was shown inappropriate content on the iPad during iPad time. They contacted the teacher and Principal Barber and have not heard from BFA yet.
 - Shelly Dana – Asked about opening under the stage for storage of chairs.
 - Open Comments submitted through the online form before noon on Tuesday, February 11, 2014, will be read at the meeting.
- Parent Teacher Organization (PTO) Report (written report submitted)
- Committee Reports (5 minutes)
 - Finance (written report to be submitted)
 - Fundraising Committee (written report submitted)
 - Grant (written report submitted)
 - Marketing Community Outreach (MCO) (written report submitted) – (5 minutes – Becky Mullen/Julia Porterfield)
 - Approve MCO revised Bylaws
 - Becky Mullen moves to approve the MCO revised Bylaws
 - Staci Ferguson seconds the motion
 - The motion is unanimously approved.
 - School Accountability Committee (SAC) (written report to be submitted)
 - Science, Technology, Engineering and Mathematics (STEM) (written report submitted)
 - Technology (written report submitted)
 - Uniform (no update)
- Board Composition (10 minutes) – Ward Cerny
 - Ward Cerny announced he is stepping down from the Board of Directors, as of early March.
- Principal's Report (45 minutes) – Bob Barber
- Board Elections (10 minutes) – Staci Ferguson
- Treasurer's Report (10 minutes) – Jason Sunahara
 - Staci Ferguson and Ward Cerny left.
 - Review January 2014 Financials
 - The Finance Committee has reviewed and recommends approval of the January 2014 Financials.
 - Approve the January 2014 Financials
 - Jason Sunahara moves to approve the January 2014 Financials
 - Matt Warder seconds the motion
 - The motion is unanimously approved.

BEN FRANKLIN

ACADEMY

- Review Second Quarter Financials
- 2013-14 Principal Evaluation (10 minutes) – Matt Warder
 - Discussion regarding formula/basis for determining Principal bonus/raise
 - Approve formula/basis for determining Principal bonus/raise
 - Paige Brock moves to approve the formula as presented by Matt Warder for the principal bonus.
 - Matt Matherly seconds the motion
 - The motion is unanimously approved.
- Legislative Update (10 minutes) – Matt Warder
 - Staci Ferguson returned.
- Board Training (10 minutes) – Paige Brock (Charter Contract Waivers)
 - Matt Warder left.
- First Reading of revised Grading Policy (5 minutes) – Paige Brock
 - Added a section and deleted a section.
- Policy Review (5 minutes) – Paige Brock
 - Review and approve revised Inventory Management Policy
 - Paige Brock moves to approve the revised Inventory Management Policy.
 - Staci Ferguson seconds the motion.
 - The motion is unanimously approved.
 - Review and approve revised Teacher Compensation Policy
 - Paige Brock moves to approve the revised Teacher Compensation Policy.
 - Matt Matherly seconds the motion.
 - The motion is unanimously approved.
- Plan in Case of Administrative Leadership Change (10 minutes) – Paige Brock
 - Discuss Draft Principal Succession Plan
 - Ward Cerny returned.
 - Matt Warder returned
- Summary (5 minutes) – Paige Brock
 - Calendar:
 - February 11 and 13: Parent/Teacher Conferences
 - February 14: Appreciation Movie at Elvis Cinemas
 - February 14 and 17: No School
 - February 17: Deadline for Parent Satisfaction Survey
 - February 20-21: Charter School Conference
 - February 28: End of Second Trimester
 - March 1: All School Community Service Day

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March 5: Regional Science Fair
March 8: Mother/Son Event
March 10-14: Staff Appreciation Week
March 11: Board Meeting and Board Candidate Forum
March 15: Destination ImagiNation Regional Tournament

- Newsletter
 - Matt Warder will write about the SAC survey.
- Review Action Items
- Review Votes – Staci Ferguson
- Review Future Board Agenda Items
 - Charter Contract Renewal
 - Charter School Conference
 - BFA Board of Directors' Election and Candidate Forum (March 11)
 - MCO Chair Appointment Candidate Forum (March 11)
 - Revised Uniform Policy
 - Discussion Regarding Class Size
 - Draft FY2014-2015 Budget
 - Review Parent Satisfaction Survey Results
- Adjourn
- Jason Suanahra moves to adjourn.
 - Ward Cerny seconds the motion.
 - The motion is unanimously approved.

All Ben Franklin Academy (BFA) Board of Directors (Board) meetings are open to the public and are conducted in compliance with Colorado Open Meeting Requirements.

The BFA Board works for the students, parents and patrons of BFA in promoting the vision and mission of the school. Community input that can help the Board meet the challenge of educating children to BFA's high standards is always welcome. Thus, the Board welcomes comments from members of the public during the public comment time set aside on the agenda on any topic.

The Board may choose to respond to public comments during this open forum but is not required to do so. The Board will only take action on items listed on the agenda. For other matters, the Board will receive comments only, and may, at its discretion, refer the matter or calendar the issue for future discussion.

This is our opportunity to hear from students, parents and patrons for deliberation and discussion.

Date Modified: 02/10/2014
Approved by the Board: 03/11/2014