



BOARD OF DIRECTORS
MEETING MINUTES
TUESDAY, MARCH 10, 2015

5:30 P.M. – 5:45 P.M. Board Nominee Forum; 5:45 P.M. Board Meeting
Ben Franklin Academy Library
Call-In Number (Listen Only): 1-857-232-0159
Participant Code: 453590

MISSION

The mission of Ben Franklin Academy is to develop young adults with character like America's founding Renaissance man, Benjamin Franklin: well-read, scientifically curious, and civically engaged.

VISION

Our students will excel academically through a challenging, sequenced curriculum that emphasizes math, science, and literacy. We will be a data driven institution, focusing on individual students. Our students, teachers, parents, staff, and leaders will be held accountable for the success of our school. Finally, we recognize that an education is incomplete without fostering the arts, sports, nature, and character

In Attendance: Paige Brock, Becky Mullen, Staci Ferguson, Jason Sunahara, Kent Barwind, Amy Taylor, Matt Warder (late)

Other Notables: Bob Barber, Principal; Dinana Simpson, Assistant Principal Middle School; Barbara Spencer, Assistant Principal K-5, Katie Solk and Nicole Poleschook 3rd Grade Teachers; Sarah Harrell, Literary Specialist.

K	103
1	104
2	103
3	130
4	103
5	102
6	102
7	83
8	54
TOTAL	884

Convene: 5:56 p.m.

- Opening (5 minutes) – Jason Sunahara
 - Welcome/Announcements
 - Mission/Vision
 - Pledge of Allegiance
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- Amend/Approve Agenda
 - Jason Sunahara moves to approve the agenda.
 - Paige Brock seconds the motion
 - The motion is unanimously approved.
- Consent Agenda (2 minutes) – Paige Brock
 - Approve minutes from the February 10, 2015 Board Meeting
 - Jason Sunahara moves to approve the agenda.
 - Paige Brock seconds the motion
 - The motion is unanimously approved.
- Open Comments (3 minutes/person) – Jason Sunahara
 - Remarks will be limited to three minutes per person. Please see guidelines at end of agenda.
 - Open Comments submitted through the online form before noon on Tuesday, March 10, 2015, will be read at the meeting.
 - No open comments were received electronically or in person.
- Presentation Regarding Language Arts Curriculum (25 minutes) – Teachers and Administration
 - Discuss and approve Language Arts Curriculum for FY2015-2016.
 - Treasures curriculum is no longer being printed.
 - Core Knowledge Language Arts would already support our curriculum. It also has a great support system (assessments to identify holes).
 - Cost is included in the proposed budget.
 - Training will be provided to teachers using the curriculum prior to implementation in the fall.
 - Becky Mullen makes a motion to approve the curriculum change to CKLA for preschool through 5.
 - Kent Barwind seconds the motion.
 - The motion is unanimously approved.
- Policy Review: Uniform Policy (10 minutes) – Staci Ferguson/Karen Kopp
 - Review and approve proposed revisions to Uniform Policy.
 - Revised proposed policy will be placed on the April agenda. Revisions will be effective immediately.
- Matt Warder joined
- Parent-Teacher Organization (PTO) (written report submitted)
- Board Committee Reports (45 minutes, written reports submitted as indicated)
 - Fundraising Committee (written report submitted)
 - Grant Committee (written report submitted) (5 minutes) – Bob Barber
 - Toyota Technology Grant

BEN FRANKLIN ACADEMY

- Marketing Community Outreach (MCO) (written report submitted) (10 minutes)
 - Becky Mullen
 - Review and approve MCO proposed budget for FY2015-2016
 - Tabled
 - Discussion regarding MCO events
- School Accountability Committee (SAC) (written report submitted) (20 minutes)
 - Staci Ferguson
 - Preliminary review of Parent Satisfaction Survey
- Science, Technology, Engineering and Mathematics (STEM) (written report to be submitted) (5minutes) – Amy Taylor
 - Discuss and approve exception to term limitation to allow continuation of Kristi Morris and Tiffany Beffel as STEM Committee Co-Chairs
 - Paige Brock moves to approve an exception to term limitation to allow continuation of Kristi Morris and Tiffany Beffel as STEM Committee members, allowing them to exceed the four-year limit (serving an additional two-year term).
 - Jason Sunahara seconds the motion
 - The motion is unanimously approved.
- Technology (written report submitted) (10 minutes) – Jason Sunahara
 - Review Century Link Report and Proposal
 - Would fix our 911, telephones, carpool, and more.
 - Does not require a budget adjustment.
- Finance (written report to be submitted)
- Preschool/Teacher Parking Area (10 minutes) – Kent Barwind
 - We will need to have a long-term solution for the start of next school year.
- Treasurer’s Report (20 minutes) – Jason Sunahara
 - Review February 2015 financials
 - The Finance Committee has reviewed and recommends approval of the February 2015 financials.
 - Approve the February 2015 financials
 - Jason Sunahara moves to approve the February 2015 financials.
 - Becky Mullen seconds the motion
 - The motion is unanimously approved.
 - Review Facility Evaluation Plans and Proposals
 - Approve Facility Evaluation Plan and Company
 - Jason Sunahara moves to approve Facility Evaluation Plan and to use DLH Architecture LLC .
 - Paige Brock seconds the motion

- The motion is unanimously approved.
- Principal's Report (35 minutes) – Bob Barber
 - Discussion Regarding Class Size
 - Review and approve proposed Budget for FY2015-2016
 - Paige Brock moves to approve the total sum of \$126,000 for teacher raises for the upcoming academic year pursuant to the Teacher Compensation Policy.
 - Kent Barwind seconds the motion
 - The motion is unanimously approved.
 - Paige Brock moves to approve the proposed budget for FY2015-2016 with the following revisions; line 310, bad debt will be increased to \$7,500, a cumulative 4% raise for eligible certified staff capped at \$126,000 and TABOR savings at 3%.
 - Jason Sunahara seconds the motion
 - The motion is unanimously approved.
- Board Training (25 minutes)
 - Board Module Review (Modules 6-8) – Matt Warder
 - Charter School Conference Review – Attendees
- Board of Directors Election and Appointment (10 minutes) – Staci Ferguson
- Legislative Update (5 minutes) – Matt Warder
- Discussion Regarding Board Responsibilities (30 minutes) – Paige Brock
 - Tabled until the April board meeting.
- Summary (5 minutes)
 - Calendar:
 - March 22-27: Spring Break
 - March 30: PTO Community Night (tentative)
 - April 14: Board Meeting
 - April 14-15: Elementary Science Fair
 - April 20: MCO Parent Social at Old Blinking Light (date change from March 12)
 - April 22: Earth Day Celebration
 - April 24: PTO Mom's Night Out (tentative); Teacher Work Day; No Classes
- Newsletter: First Week and Second Week of the Month Items
- Review Action Items
- Review Votes – Staci Ferguson
- Review Future Board Agenda Items
 - Board Retreat
 - Strategic Planning Session

- Principal Presentation
- Discussion Regarding School Technology and e-Books
- Approve Counsel of Record
- Review SAC Student Survey Questions
- Board Training: Conflict Resolution Policy
- Committee Appreciation
- Multi-Committee Meeting
- Traffic and Parking Procedures
- Renewal of D&O and other insurance
- Policy Review: Board of Directors Election Policy and Volunteer and Visitor Policy
- Adjourn
 - Paige Brock moves to adjourn.
 - Staci Ferguson seconds the motion.
 - The motion is unanimously approved.
 - Adjourn at 10:13 p.m.

All board meetings are open to the public and are conducted in compliance with Colorado Open Meeting Requirements.

The Ben Franklin Academy Board works for the students, parents and patrons of Ben Franklin Academy in promoting the vision and mission of the school. Community input that can help the Board meet the challenge of educating our children to our high standards is always welcome. Thus, the Board welcomes comments from members of the public during the public comment time set aside on the agenda on any topic.

The Board may choose to respond to public comments during this open forum but is not required to do so. The Board will only take action on items listed on the agenda. For other matters, the Board will receive comments only, and may, at its discretion, refer the matter or calendar the issue for future discussion.

This is our opportunity to hear from students, parents and patrons for deliberation and discussion.

Date Modified: 3/9/2015
Approved by the Board: 4/14/2015