



BOARD OF DIRECTORS
MEETING MINUTES
TUESDAY, DECEMBER 9, 2014

5:30 P.M.
Ben Franklin Academy Library
Call-In Number (Listen Only): 1-857-232-0159
Participant Code: 453590

MISSION

The mission of Ben Franklin Academy is to develop young adults with character like America's founding Renaissance man, Benjamin Franklin: well-read, scientifically curious, and civically engaged.

VISION

Our students will excel academically through a challenging, sequenced curriculum that emphasizes math, science, and literacy. We will be a data driven institution, focusing on individual students. Our students, teachers, parents, staff, and leaders will be held accountable for the success of our school. Finally, we recognize that an education is incomplete without fostering the arts, sports, nature, and character

K	104
1	104
2	104
3	130
4	104
5	104
6	100
7	83
8	54
TOTAL	887

In Attendance: Paige Brock, Becky Mullen, Jason Suanahra, Kent Barwind, Amy Taylor

Other Notables: Bob Barber, Principal; Diana Simpson, K-5 Assistant Principal; Brenda Sepan, Business Manager; Andy Beggins, Finance Committee Chair.

Convene 5:41pm

- Opening (5 minutes) – Paige Brock
 - Welcome/Announcements
 - Mission/Vision
 - Pledge of Allegiance
 - Amend/Approve Agenda
 - Paige Brock moves to approve the agenda

BEN FRANKLIN ACADEMY

- Amy Taylor seconds the motion
- The motion is unanimously approved.
- Consent Agenda (2 minutes) – Paige Brock
 - Approve minutes from the November 11, 2014 Board Meeting
 - Review of Mobile Electronic Device Usage (f/k/a Laptop and Tablet Usage) Policy
 - Paige Brock moves to approve the consent agenda
 - Kent Barwind seconds the motion
 - The motion is unanimously approved.
- Open Comments (3 minutes/person) – Paige Brock
 - Remarks will be limited to three minutes per person. Please see guidelines at end of agenda.
 - Sharon Miller made an open comment thanking BFA for the support her son has received from both the students and staff at BFA, especially illustrated at Outdoor Ed.
 - Open Comments submitted through the online form before noon on Tuesday, December 9, 2014, will be read at the meeting.
 - No open comments were received electronically.
- Ben Franklin Academy Board of Directors Resolution re Directors and Officers (5 minutes) – Paige Brock
 - Review and approve the Ben Franklin Academy Board of Directors Resolution re Directors and Officers memorializing the appointment of Amy Taylor as the Seat 3, Class B Director
 - Paige Brock moves to approve the Ben Franklin Academy Board of Directors Resolution re Directors and Officers memorializing the appointment of Amy Taylor as the Seat 3, Class B Director
 - Jason Sunahara seconds the motion.
 - The motion is unanimously approved.
- Parent Teacher Organization (PTO) Report (written report submitted)
- Board Committee Reports (15 minutes, written reports submitted as indicated)
 - Fundraising Committee (written report submitted)
 - Grant Committee (written report submitted)
 - Marketing Community Outreach (MCO) (written report submitted)
 - School Accountability Committee (SAC) (no written report submitted – meeting rescheduled)
 - Science, Technology, Engineering and Mathematics (STEM) (no written report submitted – meeting rescheduled)
 - Technology (written report submitted)
 - Finance (written report to be submitted) (15 minutes) – Andy Beggins

BEN FRANKLIN ACADEMY

- Review proposed revisions to Financial Accounting and Reporting Policies and Procedures
- Discussion regarding Financial Advisor
 - Finance committee recommends Russ Caldwell. No motion is made.
- Treasurer's Report (10 minutes) – Jason Sunahara
 - Review November 2014 financials
 - The Finance Committee has reviewed and recommends approval of the November 2014 financials.
 - Approve the November 2014 financials
 - Jason Sunahara moves to approve the November 2014 financials.
 - Kent Barwind seconds the motion.
 - The motion is unanimously approved.
 - Approve the revised Financial Accounting and Reporting Policies and Procedures
 - Tabled until January 2015 Board of Directors meeting.
- First Reading: Assistance for Qualified Free and Reduced Lunch Recipients (10 minutes) – Kent Barwind
- Principal's Report (35 minutes) – Bob Barber
 - Review proposed FY2015-2016 Academic Calendar
 - Approve proposed FY2015-2016 Academic Calendar
 - Paige Brock moves to approve the proposed FY2015-2016 Academic Calendar.
 - Amy Taylor seconds the motion
 - The motion is unanimously approved.
 - Review proposed Preschool Tuition for FY2015-2016
 - Approve proposed Preschool Tuition for FY2015-2016
 - Jason Sunahara moves to approve the proposed Preschool Tuition for FY2015-2016.
 - Paige Brock seconds the motion
 - The motion is unanimously approved.
 - Review proposed Student Fees for FY2015-2016
 - Approve proposed Student Fees for FY2015-2016
 - Paige Brock moves to approve the proposed student fees for FY2015-2016, which will remain the same as this year.
 - Kent Barwind seconds the motion.
 - The motion is unanimously approved.

- Review Unified Improvement Plan
- Update re lottery and projected enrollment
- Review Committee purchasing process
- Board Training (15 minutes) – Staci Ferguson
 - Update Board Binders – Staci Ferguson
 - Board Module Review – Amy Taylor
- Legislative Update (10 minutes) – Matt Warder/Paige Brock
- Review revised Board Calendar (5 minutes) – Paige Brock
- Convene in executive session pursuant to C.R.S. § 24-6-402(4)(a), (b), (e) and (f)(I) to discuss personnel matters, the purchase, acquisition, lease, transfer, or sale of any real, personal, or other property interest, positions relative to negotiations and legal advice from counsel on a specific legal matter (a closed session) (45 minutes) – Paige Brock
 - Becky Mullen move to convene into executive session pursuant to C.R.S. § 24-6-402(4)(a), (b), (e) and (f)(I) to discuss personnel matters, the purchase, acquisition, lease, transfer, or sale of any real, personal, or other property interest, positions relative to negotiations and legal advice from counsel on a specific legal matter
 - Paige seconds the motion.
 - Yeas – Jason Suanahara, Amy Taylor, Kent Barwind
 - Paige Brock move to convene out of executive session pursuant to C.R.S. § 24-6-402(4)(a), (b), (e) and (f)(I) to discuss personnel matters, the purchase, acquisition, lease, transfer, or sale of any real, personal, or other property interest, positions relative to negotiations and legal advice from counsel on a specific legal matter
 - Jason Sunahara seconds the motion.
 - Yeas – Becky Mullen, Amy Taylor, Kent Barwind
 - No votes were taken in executive session.
- Summary (5 minutes)
 - Calendar:
 - December 17: Teacher and Staff Appreciation
 - December 19: Classroom Holiday Parties
 - December 22-January 2: Winter Break
 - January 13: Board Meeting; Business Networking Social
 - January 15: Ben Franklin’s Birthday Celebration
 - January 16: Teacher Work Day
 - January 19: No School
 - February 26-27: Colorado League of Charter Schools Conference
- Newsletter: First Week and Second Week of the Month Items
- Review Action Items

- Review Votes - Staci Ferguson
- Review Future Board Agenda Items
 - Discussion Regarding School Technology
 - Policy Review: Asset Management Policy; Teacher Compensation Policy
 - Review Purchased Services Contract with DCSD
 - Review SAC Parent Satisfaction Survey
 - Vote on posting location for Board Meeting Agendas and Schedule
 - Board Training
 - Committee Appreciation
 - Multi-Committee Meeting
 - Traffic and Parking Procedures
 - Discussion regarding school technology and e-books
- Paige Brock moves to adjourn.
 - Jason Sunahara seconds the motion.
 - The motion is unanimously approved.
- Adjourn 9:20pm

All board meetings are open to the public and are conducted in compliance with Colorado Open Meeting Requirements.

The Ben Franklin Academy Board works for the students, parents and patrons of Ben Franklin Academy in promoting the vision and mission of the school. Community input that can help the Board meet the challenge of educating our children to our high standards is always welcome. Thus, the Board welcomes comments from members of the public during the public comment time set aside on the agenda on any topic.

The Board may choose to respond to public comments during this open forum but is not required to do so. The Board will only take action on items listed on the agenda. For other matters, the Board will receive comments only, and may, at its discretion, refer the matter or calendar the issue for future discussion.

This is our opportunity to hear from students, parents and patrons for deliberation and discussion.

Date Modified: 12/8/2014
Date Approved 1/13./2015