



BOARD OF DIRECTORS
SPECIAL MEETING MINUTES
THURSDAY, MARCH 17, 2016

11:30 A.M. Board Meeting
Ben Franklin Academy Elementary Science Lab
Call-In Number (Listen Only): 1-857-232-0159
Participant Code: 453590

MISSION

The mission of Ben Franklin Academy is to develop young adults with character like America's founding Renaissance man, Benjamin Franklin: well-read, scientifically curious, and civically engaged.

VISION

Our students will excel academically through a challenging, sequenced curriculum that emphasizes math, science, and literacy. We will be a data driven institution, focusing on individual students. Our students, teachers, parents, staff, and leaders will be held accountable for the success of our school. Finally, we recognize that an education is incomplete without fostering the arts, sports, nature, and character.

CURRENT ENROLLMENT

Grade	Enrolled	Waitlist
K	104	87
1	104	55
2	104	220
3	104	145
4	130	152
5	103	118
6	91	23
7	81	15
8	64	7
TOTAL	885	819

Pre-School

	M	T	W	TH	F
AM 3s	15		15		15
AM 3s		14		14	
AM 4s	15		15		15
All Day 4s	7		7		7
All Day 4s		8		8	
AM 4s		16		16	
PM 4s	8		8		8
PM 4s		6		6	
Daily Total	47	44	47	44	47

ATTENDEES

Board Members Present: Bill Castor, Paige Brock, Kent Barwind, Becky Mullen; **Board Members attending via telephone** - Kimberly Smith, Jason Sunahara, Matt Warder.

Others in Attendance: Bob Barber (Principal), guests – Barry Arrington (Arrington Law Firm - BFA Counsel), Hester Parrot (Kutak Rock LLP - Bond Counsel), Julia Donnelly and Jaime Latcham (George K. Baum & Company – BFA Financial Advisors), Matt DeAngelis (D.A. Davidson & Co. – Bond Underwriter),

- o Opening
 - o Meeting called to order at 11:35am
 - o Welcome/Announcements
 - o Mission/Vision
 - o Pledge of Allegiance
 - o Amend/Approve Agenda
 - Paige moves to approve the Agenda.
 - Bill seconds the motion.
 - The Agenda is unanimously approved.
- o Open Comments
 - o Remarks will be limited to three minutes per person. Please see guidelines at end of agenda.
 - o Open comments submitted through the online form before 5:00 PM MTN on Wednesday, March 16, 2016, will be read at the meeting.
 - No comments were received online or in-person.
- o Review and approve bond financing documents
 - o Appointment of Assistant Secretary
 - Paige moves to approve Becky Mullen as the Assistant Secretary.
 - Kent seconds the motion.
 - The motion to approve Becky Mullen as the Assistant Secretary is unanimously approved.
 - o Authorization of Assistant Secretary
 - Paige moves to have the Assistant Secretary authorized to sign all documents related to the bond financing on behalf of Ben Franklin Academy.
 - Kent seconds the motion.
 - The motion is unanimously approved.
 - Becky Mullen, acting as Assistant Secretary, is authorized to sign all documents related to the bond financing on behalf of Ben Franklin Academy.
 - o Paige moves to authorize the Plan of Finance as presented.
 - Kent seconds the motion.
 - The motion to authorize the Plan of Finance is unanimously approved.
- o Review and ratify the execution and delivery of Ben Franklin Academy's Election to Exercise Lessee's Option
 - o Ratify the execution and delivery of Ben Franklin Academy's Election to Exercise Lessee's Option

BEN FRANKLIN ACADEMY

- Bill moves to ratify the execution and delivery of Ben Franklin Academy's Election to Exercise Lessee's Option.
- Becky seconds the motion.
- The motion is unanimously approved.

- o Summary
 - o Calendar:
 - March 21-25: Spring Break
 - April 6: Principal Q&A; 2nd Grade Musical: Let's Eat
 - April 7: BFF Social
 - April 12: Board Meeting
 - April 12-13: Elementary Science Fair
 - April 20: Middle School Information Night
 - April 22: Teacher Work Day – No School
 - o Review Votes
 - o Review Future Board Agenda Items
 - o Attendance at Teacher /Staff Meeting/In-Service
 - o Board Training
 - o Dashboard
 - o Policy Review: Book Donation Policy and Volunteer and Visitor Policy
 - o Board Responsibilities
 - o Standards/Guidelines for Committee Budgeting and Consultant Fees
 - o Distribute Principal Evaluation to Board Members and Schedule Special Meeting for Evaluation
 - o Board Elections
 - o Review and approve FY2016-2017 Budget
 - o Approve Attorney
 - o Board Director Appointed/Announce Board election Schedule Strategic Planning Session (Administrators, 2 Directors, Others)
 - o Review SAC Student Survey Questions
 - o Update re Teacher/Staff Reviews
 - o Presentation of Parent Satisfaction Survey Results
 - o Adjourn
 - Paige moves to adjourn at 12:04pm.
 - Becky seconds the motion.
 - Meeting adjourned at 12:04pm

All Ben Franklin Academy (BFA) Board of Directors (Board) meetings are open to the public and are conducted in compliance with Colorado Open Meeting Requirements.

The BFA Board works for the students, parents and patrons of BFA in promoting the vision and mission of the school. Community input that can help the Board meet the challenge of educating children to BFA's high standards is always welcome. Thus, the Board welcomes comments from members of the public during the public comment time set aside on the agenda on any topic.

The Board may choose to respond to public comments during this open forum but is not required to do so. The Board will only take action on items listed on the agenda. For other matters, the Board will receive comments only, and may, at its discretion, refer the matter or calendar the issue for future discussion.

This is our opportunity to hear from students, parents and patrons for deliberation and discussion.

Date Modified: 3/28/2016
Approved: 4/12/2016