BOARD OF DIRECTORS
SPECIAL MEETING AGENDA
THURSDAY, JANUARY 28, 2016

6:00 P.M. Special Board Meeting
via Teleconference Only
Call-In Number (Listen Only): 1-857-232-0159
Participant Code: 453590

MISSION
The mission of Ben Franklin Academy is to develop young adults with character like America's founding Renaissance man, Benjamin Franklin: well-read, scientifically curious, and civically engaged.

VISION
Our students will excel academically through a challenging, sequenced curriculum that emphasizes math, science, and literacy. We will be a data driven institution, focusing on individual students. Our students, teachers, parents, staff, and leaders will be held accountable for the success of our school. Finally, we recognize that an education is incomplete without fostering the arts, sports, nature, and character.

- o Opening (3 minutes)
    - o Welcome/Announcements
    - o Mission/Vision
    - o Pledge of Allegiance
    - o Amend/Approve Agenda
- o Open Comments (3 minutes/person) – Jason Sunahara
    - o Open comments submitted through the online form before 5:00 p.m. on Wednesday, January 27, 2016, will be read at the meeting.
- o Review and Approve Parent Satisfaction Survey (10 minutes) – Bill Castor
    - o Approve Parent Satisfaction Survey
- o Review and approval of Phase III construction architect, location, and preliminary budget (20 minutes) – Bill Castor
    - o Approve engagement and agreement of Intergroup Architects for Phase III construction
    - o Approve proposed location and scope of Phase III construction
    - o Approve preliminary budget for Phase III construction
- o Update re Early Purchase Option and Financing (10 minutes) – Kent Barwind
    - o Ratify the execution of the Agreement of Early Exercise of Purchase Option
- o Summary (5 minutes) – Paige Brock
    - o Calendar:
      February 3: Third Grade Musical
      February 5:   Principal Q&A
      February 9-11: Parent-Teacher Conferences
      February 12: No School (Comp Day)
      February 15: No School (Presidents' Day)

February 16: Board Meeting
February 19: Morsels with Moms
February 25-27: Charter School Conference
February 26: Into the Woods Musical Performance; End of Second Trimester
February 27: Father-Daughter Dance at Inverness Hotel
March 4: Principal Q&A
March 8: Board Meeting
March 21-25: Spring Break

- o   Review Action Items
- o   Review Votes
- o   Review Future Board Agenda Items
  - o   Principal Succession Plan
  - o   Revised Principal Job Description
  - o   Attendance at Teacher /Staff Meeting/In-Service
  - o   Board Training: Roberts Rules of Order
  - o   Dashboard
  - o   Policy Review: Asset Management Policy, Inventory Management Policy, Grading Policy
  - o   Board Responsibilities:
  - o   Standards/Guidelines for Committee Budgeting and Consultant Fees
  - o   Discussion regarding class size
  - o   Approve amount to be allocated to teacher raises and teacher evaluation procedure
  - o   Distribute Principal Evaluation to Board Members
      Board Elections
  - o   Schedule Meet the Board Candidates
  - o   Strategic Plan Quarterly Review
  - o   Review First Draft of Next Year's Budget
  - o   Update re Teacher/Staff Reviews
- o   Adjourn

All Ben Franklin Academy (BFA) Board of Directors (Board) meetings are open to the public and are conducted in compliance with Colorado Open Meeting Requirements.

The BFA Board works for the students, parents and patrons of BFA in promoting the vision and mission of the school. Community input that can help the Board meet the challenge of educating children to BFA's high standards is always welcome. Thus, the Board welcomes comments from members of the public during the public comment time set aside on the agenda on any topic.

The Board may choose to respond to public comments during this open forum but is not required to do so. The Board will only take action on items listed on the agenda. For other matters, the Board will receive comments only, and may, at its discretion, refer the matter or calendar the issue for future discussion.

This is our opportunity to hear from students, parents and patrons for deliberation and discussion.

Date Modified: 1/26/2016