



BOARD OF DIRECTORS
MEETING AGENDA
TUESDAY, MAY 10, 2016

5:30 P.M. Board Meeting
Ben Franklin Academy Library
Call-In Number (Listen Only): 1-857-232-0159
Participant Code: 453590

MISSION

The mission of Ben Franklin Academy is to develop young adults with character like America's founding Renaissance man, Benjamin Franklin: well-read, scientifically curious, and civically engaged.

VISION

Our students will excel academically through a challenging, sequenced curriculum that emphasizes math, science, and literacy. We will be a data driven institution, focusing on individual students. Our students, teachers, parents, staff, and leaders will be held accountable for the success of our school. Finally, we recognize that an education is incomplete without fostering the arts, sports, nature, and character.

- Opening (5 minutes)
 - Welcome/Announcements
 - Mission/Vision
 - Pledge of Allegiance
 - Amend/Approve Agenda
 - Consent Agenda (2 minutes) – Jason Sunahara
 - Approve Minutes from the April 12, 2016 Board Meeting
 - Open Comments (3 minutes/person) – Jason Sunahara
 - Remarks will be limited to three minutes per person. Please see guidelines at end of agenda.
 - Open comments submitted through the online form before noon on Tuesday, May 10, 2016, will be read at the meeting.
 - Ben Franklin Academy Building Corporation Report (20 minutes) – Kent Barwind and Bill Castor
 - Review final STEAM Expansion drawings and design
 - Approve final STEAM Expansion drawings and design
 - Parent Teacher Organization (PTO) Report (written report submitted) (5 minutes) – Paige Brock
 - Review 2016-2017 Events Calendar
 - Board Committee Reports (written reports submitted, as indicated) (35 minutes)
 - Finance Committee (written report to be submitted) (5 minutes) – Kent Barwind
 - Approve Committee Chair for FY2016-2017
 - Fundraising Committee (written report submitted)
 - Grant Committee (written report submitted)
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BEN FRANKLIN

ACADEMY

- Community Events Committee (CEC) (written report submitted) (10 minutes) – Becky Mullen
 - Review comments regarding events from Parent Satisfaction Survey
 - Review and approve proposed revision to bylaws
 - Approve CEC Bylaws
- School Accountability Committee (SAC) (written report submitted) (10 minutes) – Glenn Roper/Sarah Nisbet
 - Review and discuss Student Satisfaction Survey results
- Science, Technology, Engineering and Mathematics (STEM) Committee (written report to be submitted) (10 minutes) – Kristi Morris
 - Goals for Science Fair/Adjusted Schedule for Science Fair
- Technology Committee (no report)
- Outgoing Committee Chairs and Board Director Appreciation (10 minutes) – Becky Mullen
- Treasurer’s Report (10 minutes) – Jason Sunahara
 - The Finance Committee has reviewed and recommends approval of the Revised Budget for FY2016-2017 and the Resolution re: Budget Appropriation.
 - The Finance Committee has reviewed and recommends approval of the Third Quarter Financials.
 - Review Third Quarter Financials
 - The Finance Committee has reviewed and recommends approval of the April 2016 Financials.
 - Review April 2016 Financials
 - Approve the April 2016 Financials
- Principal’s Report (45 minutes) – Bob Barber
- Strategic Plan (10 minutes) – Becky Mullen
 - Review revised Strategic Plan
- Board Nominations Committee (10 minutes) – Kimberly Smith
- Board Responsibilities (10 minutes)
 - Technology Oversight – Matt Warder
 - Review Technology Plan
 - Approve proposed Technology Plan
- Board Working Meeting/Retreat (10 minutes) – Paige Brock
- Policy Review (5 minutes) – Paige Brock
 - Volunteer and Visitor Policy – Second Reading and Vote
 - Approve revised Visitor and Volunteer Policy
 - Ben Franklin Academy Charter School Board Director Agreement and Board Director Certification Form – First Reading and Vote
 - Approve Ben Franklin Academy Charter School Board Director Agreement
 - Approve Ben Franklin Academy Charter School Board Director Certification Form
 - Field Trip – First Reading and Vote
 - Approve Field Trip Policy
 - Employee Dress Policy – First Reading and Vote
 - Approve revised Employee Dress Policy
- Legislative Update (5 minutes) – Matt Warder
- Board Training (10 minutes) – Ann Citrin
 - Open Meetings, Sunshine Law, and Executive Sessions

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ACADEMY

- Summary (5 minutes) – Paige Brock
 - Calendar:
 - May 11: Spirit Night at Yogurtland (7535 S. University Blvd, Centennial CO 80122) from 11 a.m. until 10 p.m.
 - May 12: After-School Musical
 - May 19: Special Board Meeting
 - May 21: Used Uniform Sale from 9 a.m.-11 a.m. in the MS Commons
 - May 23: Yearbook Distribution
 - May 26: Eighth Grade Graduation
 - May 27: Last Day of School
 - June 13: Board Retreat/Working Meeting
 - August 9: Board Meeting
 - August 10-12: Registration
 - August 15: Meet and Greet
 - August 17: First Day of School
 - Newsletter: Student Satisfaction Survey
 - Review Action Items (if necessary)
 - Review Votes (if necessary)
 - Review Future Board Agenda Items
 - Attendance at Teacher /Staff Meeting/In-Service
 - Board Training: SEC Compliance/Reporting; League of Charter Schools Conference Review
 - Dashboard
 - Committee Year-End Reports (except Finance Committee)
 - Policy Review: Student Discipline Policy and Non-Discrimination Policy
 - Standards/Guidelines for Committee Budgeting and Consultant Fees
 - School Safety Plan
 - Finance and STEM Chair appointments
 - Board Retreat
 - Adjourn

All Ben Franklin Academy (BFA) Board of Directors (Board) meetings are open to the public and are conducted in compliance with Colorado Open Meeting Requirements.

The BFA Board works for the students, parents and patrons of BFA in promoting the vision and mission of the school. Community input that can help the Board meet the challenge of educating children to BFA's high standards is always welcome. Thus, the Board welcomes comments from members of the public during the public comment time set aside on the agenda on any topic.

The Board may choose to respond to public comments during this open forum but is not required to do so. The Board will only take action on items listed on the agenda. For other matters, the Board will receive comments only, and may, at its discretion, refer the matter or calendar the issue for future discussion.

This is our opportunity to hear from students, parents and patrons for deliberation and discussion.

Date Modified: 5/9/2016