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BOARD OF DIRECTORS  
SPECIAL MEETING MINUTES  
SATURDAY, MAY 20, 2017

1:00 P.M. Board Meeting  
BFA Conference Room & Via Teleconference  
Call-In Number (Listen Only): 1-857-232-0159  
Participant Code: 453590

**MISSION**

The mission of Ben Franklin Academy is to develop young adults with character like America's founding Renaissance man, Benjamin Franklin: well-read, scientifically curious, and civically engaged.

**VISION**

Our students will excel academically through a challenging, sequenced curriculum that emphasizes math, science, and literacy. We will be a data driven institution, focusing on individual students. Our students, teachers, parents, staff, and leaders will be held accountable for the success of our school. Finally, we recognize that an education is incomplete without fostering the arts, sports, nature, and character.

**STRATEGIC GOALS**

1) improve educational experience on continual basis; 2) maintain financial stability; 3) increase parent satisfaction and demand for enrollment; 4) promote staff and professional development; 5) maintain and develop facility; and 6) renew Charter Contract by June 30, 2019.

**Current Enrollment:**

<b>Grade</b>	<b>Enrolled</b>	<b>Waitlist</b>
K	101	30
1	104	87
2	103	60
3	104	172
4	104	87
5	130	153
6	93	142
7	69	1
8	73	0
<b>TOTAL</b>	<b>881</b>	<b>732</b>

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# BEN FRANKLIN ACADEMY

	<b>M</b>	<b>T</b>	<b>W</b>	<b>TH</b>	<b>F</b>
AM 3s	11		11		11
AM 3s		14		14	
AM 4s	16		16		16
All Day 4s	7		7		7
All Day 4s		9		9	
AM 4s		15		15	
PM 4s	16		16		16
PM 4s		12		12	
<b>Daily Total</b>	<b>50</b>	<b>50</b>	<b>50</b>	<b>50</b>	<b>50</b>

Board Directors Present: Bill Castor, Ann Citrin, Bryan Molen, Matt Keillor, Steve Haas and Kent Barwind. Board Members present via telephone: Burgandy Hodge

- Opening (5 minutes) – Bill Castor
  - Bill calls the meeting to order at 1:08pm
  - Welcome/Announcements
  - Mission/Vision
  - Pledge of Allegiance
  - Amend/Approve Agenda
    - Bill moves to approve the Agenda.
    - Ann seconds the motion.
    - The Agenda is unanimously approved.
  
- Open Comments (Strategic Plan Goal #3) (3 minutes/person) – Bill Castor
  - Remarks will be limited to three minutes per person. Please see guidelines at end of agenda.
  - Open comments submitted through the online form before noon on Friday, May 19, 2017, will be read at the meeting.
    - There were no comments received in-person or online.
  
- New Principal Selection (10 minutes) – Ann Citrin
  - Discussion and Vote on Which Candidate to Select for Negotiations to Become the Next Principal of BFA.
    - Ann moves to select Diana Simpson as the preferred candidate to fulfill the position of Principal
    - Kent seconds the motion
    - Diana Simpson is unanimously selected as the preferred candidate to fulfill the position Principal.
  
- Convene into executive session pursuant to C.R.S. §24-6-402(4)(e) to determine positions relative to matters that may be subject to negotiations; to develop strategy for negotiations; and to instruct negotiations for the position of Principal (a closed session). (60 minutes) – Bill Castor

- A roll-call attendance was taken. Those Board members present in-person were: Bill Castor, Ann Citrin, Kent Barwind, Matt Keillor, Steve Haas and Bryan Molen. Present via telephone was: Burgandy Hodge.
- Bill Moves to adjourn the Executive Session pursuant to C.R.S. §24-6-402(4)(e).
- Ann seconds the motion.
- The Executive Session was adjourned at 1:54pm.
- No votes were taken during the Executive Session.
- Approve Proposed Terms of Principal Offer (5 minutes) – Bill Castor
  - Ann moves to approve the proposed terms of the Principal offer to Diana Simpson.
  - Bryan seconds the motion.
  - The terms of the offer to Diana Simpson to become the next Principal of BFA are unanimously approved.
- Ratify Signature for Installation of Artificial Turf (5 minutes) – Bill Castor
  - Bill moves to ratify the signature of the Artificial Turf contract
  - Steve Seconds the motion
  - The signature of the Artificial Turf contract on behalf of BFA is unanimously approved
- Summary (5 minutes) – Bill Castor
  - Calendar:
    - May 25: 8th Grade Graduation
    - May 26: Last Day of School
    - June 2: Board Retreat/Working Meeting
    - August 16: First Day of School
- Review Votes
- Review Future Board Agenda Items
  - Staff Retention and Recruitment
  - Board Self Evaluation
  - June 2<sup>nd</sup> Board Retreat/Working Meeting
- Adjourn
  - Bill moves to adjourn the meeting.
  - Bryan seconds the motion.
  - The meeting is adjourned at 2:30pm.

All Ben Franklin Academy (BFA) Board of Directors (Board) meetings are open to the public and are conducted in compliance with Colorado Open Meeting Requirements.

The BFA Board works for the students, parents and patrons of BFA in promoting the vision and mission of the school. Community input that can help the Board meet the challenge of educating children to BFA's high standards is always welcome. Thus, the Board welcomes comments from members of the public during the public comment time set aside on the agenda on any topic.

The Board may choose to respond to public comments during this open forum but is not required to do so. The Board will only take action on items listed on the agenda. For other matters, the Board will receive comments only, and may, at its discretion, refer the matter or calendar the issue for future discussion.

This is our opportunity to hear from students, parents and patrons for deliberation and discussion.

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Date Modified: 5/29/2017