BEN FRANKLIN ACADEMY

BOARD MEETING MINUTES
TUESDAY, MAY 15, 2012

6:30 PM
Ben Franklin Academy

Attendance: Jason Sanders, Paige Brock, Jason Sunahara, Staci Ferguson, Becky Mullen, Ward Cerny, Matt Matherly.

- Opening (5 minutes) – Jason Sunahara
  - o Welcome/Announcements/mission/vision
  - o Pledge of allegiance
  - o Amend/approve agenda
    - ▪ Paige Brock moves to approve the agenda
      - ▪ Becky Mullen seconds the motion
      - ▪ The motion is unanimously approved
- Board of director election and appointment (30 minutes)
  - o Results of the election for seat 1 from the parent voting group – Staci Ferguson
    - ▪ Ward Cerny won the parent voting group election
    - ▪ Motion to accept results of the election from the parent voting group.
      - ▪ Jason Sanders moves to accept the results of the election from the parent voting group.
        - ▪ Becky Mullen seconds the motion
        - ▪ The motion is unanimously approved. Those voting are: Paige Brock, Jason Sunahara, and Matt Matherly.
  - o Appoint a board member for seat 2 – Jason Sanders
    - ▪ Candidate nominations from board members
      - ▪ Jason Sunahara nominates Staci Ferguson
    - ▪ Candidate statements
    - ▪ Q&A with candidates
    - ▪ Nonbinding board straw poll on candidates
      - ▪ Straight vote of board members including new seat 1 board member

- If necessary, ranked vote (3 points for first choice, 2 points for second choice, and 1 point for third choice)
- Motion to appoint a candidate as a board member
    - Jason Sunahara moves to appoint Staci Ferguson as a board member.
        - Jason Sanders seconds the motion
        - The motion is unanimously approved. Those voting are: Paige Brock, Becky Mullen, Matt Matherly, and Ward Cerney.
  - Appreciation for the outgoing board members, and welcome to the new board members – Jason Sanders
- Consent agenda (5 minutes) – Jason Sunahara
  - Approve minutes from April 10, 2012 board meeting
  - Approve minutes from May 2, 2012 board meeting
  - Approve revised Uniform Policy with typo corrections
  - Approve revised Enrollment Policy with typo corrections
  - Jason Sanders moves to approve the consent agenda.
    - Paige Brock seconds the motion.
    - The motion is unanimously approved.
- Open Comments (3 minutes/person) – Jason Sunahara
  - Remarks will be limited to three minutes.
    - Diana Simpson read a letter from 4th grade teacher Laura Goldin requesting consideration of promethium boards.
- Principal's report (20 minutes) – Bob Barber
  - Review 2012-13 budget
    - Jason Sanders moves to approve the 2012-2013 budget as presented by Bon Barber.
        - Ward Cerny seconds the motion
        - The motion is unanimously approved.
  - Discuss summer program
    - Not a summer school! We will offer skill-based/ academic classes in July and August.
  - Discuss middle school
    - Diana Simpson recommended Hake Writing Grammar for the Middle School curriculum. It is by the same group that created Saxon Math and has a similar spiraling approach.

- - Jason Sanders moved to approve Hake Writing Grammar for the middle school.
    - Matt Matherly seconds the motion
    - The motion is unanimously approved.
- Discuss retreat agenda (30 minutes)
- Board training (10 minutes) – Jason Sunahara
- Treasurers report (5 minutes) – Jason Sunahara
  - Approve April 2012 financials
  - Jason Sanders moves to approve the April 2012 financials.
    - Jason Sunahara seconds the motion
    - The motion is unanimously approved.
  - At the finance committee meeting, there was not a quorum present.
- Committee Reports
  - Technology (15 minutes)
    - CDE budget - Sunahara
    - Tech for expansion – Sanders
      - We have $50K from Highmark to spend: our wants are $130K. We have cut things and are now to $90K.
      - Discussion related to moving the Apple TV's and Doceri boards from the lower grades (Kindergarten) to put them in the upper grades to save some money. No vote taken/decision made.
    - Doceri vs. smart boards discussion. We will provide sufficient teacher training on current system to insure proper use.
  - PAC (5 minutes)
  - PTO (5 minutes)
    - $44,890 was made at the silent auction, the online auction is still open.
  - STEM (5 minutes)
  - Grant (5 minutes)
    - Getting ready to start year 3 of the CDE implementation grant.
  - Finance (5 minutes)
  - SAC (15 minutes)
    - Review Field Trip Policy
    - Review Student Handbook

- - Review Employee Handbook
  - Review Book Donation Policy
- Expansion (20 minutes)
  - Review latest plans
  - Review alternate budget - Sanders
  - Greenhouse – Paige Brock
    - Going with location option 2 (near faculty/staff parking)
  - Motion to approve resolution to contract with Highmark on expansion
    - Jason Sanders moves to approve a resolution to contract with Highmark on the expansion.
      - Matt Matherly seconds the motion.
      - Yeas – Jason Sunahara, Staci Ferguson, Ward Cerny, Becky Mullen
      - Nays – Paige Brock
- Review revised Employee Handbook (5 minutes) – Sanders
  - Motion to approve same
  - Paige Brock moves that in all future or revised official school documents and communications Ben Franklin Academy will be abbreviated as BFA.
    - Ward Cerny seconds the motion
    - Yeas – Jason Sunahara, Staci Ferguson, Matt Matherly, Becky Mullen
    - Nays – Jason Sanders
  - Jason Sanders moves to approve the revised Employee Handbook.
    - Matt Matherly seconds the motion
    - The motion is unanimously approved.
- First reading of Late Homework Policy (15 minutes) – Barber
  - It was revised to reflect teacher feedback and to be easier to enforce.
- First reading of the Traffic Policy (10 minutes) – Sanders/Matherly
  - Tabled for future discussion.
- Sport's logo (10 minutes)
  - Jason Sunahara move to approve the top right logo.
    - Ward Cerny seconds the motion.
    - Yeas – Jason Sanders, Staci Ferguson, Matt Matherly
    - Nays – Paige Brock, Becky Mullen
- Facebook (10 minutes)

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- o The page will be back up with some restrictions and will be a closed group.
  - o Paige Brock leaves the board meeting.
- Convene in executive session (a closed session)
  - o Motion to resolve into executive session according to C.R.S.24-6-402 (4) (f) to discuss personnel matters.
  - o Jason Sanders moves to resolve into executive session according to C.R.S.24-6-402 (4) (f) to discuss personnel matters.
    - ▪ Jason Sunahara seconds the motion
    - ▪ Yeas – Staci Ferguson, Becky Mullen, Ward Cerny, Matt Matherly.
  - o Jason Sanders moves to resolve out of executive session according to C.R.S.24-6-402 (4) (f) to discuss personnel matters.
    - ▪ Becky Mullen seconds the motion
    - ▪ Yeas – Jason Sunahara, Staci Ferguson, Ward Cerny, Matt Matherly.
  - o No votes were made while in executive session.
- Summary
  - o Newsletter
  - o Review action items
  - o Review votes
  - o Review future board agenda items
    - ▪ June – Board retreat

All board meetings are open to the public and are conducted in compliance with Colorado Open Meeting Requirements.

The Ben Franklin Academy Board works for the students, parents and patrons of Ben Franklin Academy in promoting the vision and mission of the school. Community input that can help the Board meet the challenge of educating our children to our high standards is always welcome. Thus, the Board welcomes comments from members of the public during the public comment time set aside on the agenda on any topic.

The Board may choose to respond to public comments during this open forum but is not required to do so. The Board will only take action on items listed on

the agenda. For other matters, the Board will receive comments only, and may, at its discretion, refer the matter or calendar the issue for future discussion.

This is our opportunity to hear from students, parents and patrons for deliberation and discussion.

MISSION

The mission of Ben Franklin Academy is to develop young adults with character like America's founding Renaissance man, Benjamin Franklin: well-read, scientifically curious, and civically engaged.

VISION

Our students will excel academically through a challenging, sequenced curriculum that emphasizes math, science, and literacy. We will be a data driven institution, focusing on individual students. Our students, teachers, parents, staff, and leaders will be held accountable for the success of our school. Finally, we recognize that an education is incomplete without fostering the arts, sports, nature, and character.

Date Modified: 5/10/12