



BOARD RETREAT MINUTES
FRIDAY, JUNE 8, 2012

8:00 AM

Ben Franklin Academy Library

- Opening (8:00 – 8:05 minutes) – Sunahara
 - Welcome/Announcements/mission/vision
 - Pledge of allegiance
 - Amend/approve agenda
 - Jason Sanders moves to approve the agenda with the addition of approving the May financials at 1:30pm.
 - Ward Cerny seconds the motion
 - The motion is unanimously approved.
 - Consent agenda (8:05 – 8:10 minutes) – Sunahara
 - Approve minutes from May 15, 2012, board meeting
 - Jason Sanders moves to approve the consent agenda.
 - Matt Matherly seconds the motion
 - The motion is unanimously approved.
 - Convene in executive session (a closed session) (8:10 – 8:40) - Sanders
 - Motion to resolve into executive session according to C.R.S. 24-6-402 (4)(f) to discuss personnel matters (principal compensation).
 - Jason Sanders moves to convene into executive session according to C.R.S. 24-6-402 (4)(f) to discuss personnel matters (principal compensation).
 - Ward Cerney seconds the motion
 - Yeas – Ward Cerny, Paige Brock, Jason Sunahara, Becky Mullen, Staci Ferguson, and Matt Matherly.
 - Jason Sanders moves to convene out of executive session according to C.R.S. 24-6-402 (4)(f) to discuss personnel matters (principal compensation).
 - Paige Brock seconds the motion
 - Yeas – Paige Brock, Ward Cerny, Jason Sunahara, Becky Mullen, Matt Matherly, and Staci Ferguson.
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ACADEMY

- No votes were taken while in executive session.
- Jason Sanders moves to amend the agenda to move back in to executive session at 10:10am according to C.R.S. 24-6-402 (4)(f) to discuss personnel matters (principal compensation).
 - Matt Matherly seconds the motion
 - The motion is unanimously approved.
- Jason Sanders moves to approve Principal Barber's salary for 2012-2013 at \$95,000.
 - Becky Mullen seconds the motion
 - The motion is unanimously approved
- Jason Sanders moves to approve Bob Barber's bonus of \$4,500.
 - Becky Mullen seconds the motion
 - The motion is unanimously approved.
- Jason Sanders moves to approve a one time start up bonus of \$7,500 for Bob Barber.
 - Paige Brock seconds the motion
 - The motion is unanimously approved.
- Principal evaluation standards for 2012-13 (8:40 – 9:10) – Sanders
 - Reviewed the evaluation and added some new points.
 - Weighted points i.e. curriculum
- Robert's rules of Order training (9:10 – 9:40) – Sunahara
 - Rebecca Griggs presented by way of a Jeopardy game.
- 2011-2012 Principal report (9:40 – 10:10) – Barber
 - Report for 2011-2012 school year.
 - Pay for performance
 - Include the preschool in the pay for performance program
- BREAK (10:10 – 10:25)
- Board organization (10:25 – 11:15)
 - Board self-evaluation – Brock
 - Need to have board trainings monthly (Robert's Rules of Order, CDE, Legislation, etc.)
 - Need to communicate what is going on at the school better.
 - Discuss role of board positions – Ferguson
 - Added a few descriptions to board positions. We will vote these into the bylaws later.
 - Vote on board positions – Ferguson

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ACADEMY

- Jason Sunahara calls a vote to keep Jason Sanders as board president.
 - The vote is unanimous
- Ward Cerny calls a vote to keep Paige Brock as board vice president.
 - The vote is unanimous
- Jason Sunahara calls a vote to keep Staci Ferguson as board secretary.
 - The vote is unanimous
- Becky Mullen calls a vote to keep Jason Sunahara as board treasurer.
 - The vote is unanimous
- Webpage/marketing (11:15 – 11:45) – Mullen
 - Classroom websites
 - Email updates to parents
 - Each will have the same BFA format
 - Marketing initiatives
 - Need a committee to help out.
 - Becky makes a motion that all formal comments be made through the website and not facebook unless it is a link.
 - Found a solution of creating blog through the website and post links only on facebook and direct people to the website.
 - Marketing budget
 - Budget for \$10,000 to marketing
- Preschool integration (11:45 – 12:05) – Mullen
 - Will get a section in the newsletter each time
 - 69 total enrolled
- Convene into executive session at according to C.R.S. 24-6-402 (4)(f) to discuss personnel matters (principal compensation) - (2:50 – 3:00)
 - Jason Sanders moves to convene back in to executive session according to C.R.S. 24-6-402 (4)(f) to discuss personnel matters (principal compensation).
 - Paige Brock seconds the motion
 - Yeas – Jason Sanders, Paige Brock, Jason Sunahara, Staci Ferguson, Ward Cerny, Matt Matherly, and Becky Mullen.

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ACADEMY

- Jason Sanders moves to convene out of executive session according to C.R.S. 24-6-402 (4)(f) to discuss personnel matters (principal compensation).
 - Staci Ferguson seconds the motion
 - Yeas – Jason Sanders, Paige Brock, Jason Sunahara, Staci Ferguson, Ward Cerny, Matt Matherly, and Becky Mullen.
- No votes were taken while in executive session.
- Break & lunch (12:05 – 1:20)
- Brief update on expansion, traffic and greenhouse; discuss buses and garden (1:20 – 1:35)
 - Waiting for 1 more permit to move dirt. Starting the interior next week while waiting for permit.
 - District is letting us use a bus for Roxborough. It will be a \$1 a trip.
 - We have collected some bids for a greenhouse.
 - STEM committee wants to have a garden, board feels its too much too soon (greenhouse, adding a science lab, etc)
- Middle school (1:35 – 1:50)
 - Camps/trips – Barber
 - 6th grade – outdoor ed. \$120 + transportation (\$140). Worked well with 6th grade core knowledge science (earth science)
 - 7th grade science trip – Space camp (AL) \$750 + airfare. For a week, Sea Camps (Seaworld and Keywest) around \$1,000 and shorter, Yellowstone, Grand Canyon but we would need to invent the wheel.
 - Jason Sanders makes a motion to encourage the administration to do a sea camp and get the word out ASAP.
 - The motion is unanimously approved.
 - 8th grade civics trip – Philadelphia and DC.
 - Curriculum – Simpson/Cochrane
 - Technology – Sunahara/Cochrane
 - White Boards – not much room for spur of the moment teaching (elementary).
 - Mimio – connects through bluetooth and is ½ the price of the white board (middle school, math, science, more interactive).
- Technology (1:50 – 2:20) – Sunahara

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- Discussion about PC vs MAC format. Decided that it was best to stick with MAC because it can be integrated with what we currently have and use.
- Training for Doceri, Discovery streaming,
- Jason Cochrane would like to see more mac book than ipads from the middle school perspective.
- May financials – Ward Cerny
 - Jason Sanders moves to approve the May 2012 financials.
 - Jason Sunahara seconds
 - The motion is unanimously approved.
- The School and board master calendar (2:20 – 2:35) - Brock
 - Committee events for 2012-13
 - Let people know what is available and let marketing know what is going on.
 - Board meetings for 2012-13
 - 2nd Tuesday of the month at 4pm
- SAC survey results (2:35 – 2:50) – Sunahara
 - Went over the results of the student survey 4th – 6th grades.
- BREAK (2:50 – 3:00)
- Committee evaluation & roles (3:00 – 3:45) – Sanders
 - Jason Sanders makes a motion to allow the PTO to come under BFA's 501 (c) (3) foundation if the PTO so wishes.
 - The motion is unanimously approved.
- Surplus, savings, spending, and planning for buyout (3:45 – 4:05) – Cerny
 - 2016 – 2031 are the earliest and latest.
 - Recommended to buyout the school sooner than later.
 - Bond would be superior to the loan. Bond would have a smaller down payment.
 - We don't want to effect the education and curriculum.
- High school discussion (4:05 – 4:30) – Sanders
 - Do we want to do this now or later? Is there interest?
 - We need to focus on this school, make sure it is stable before looking into a high school.
- Open comments (4:30)
- Summary
 - Newsletter
 - Review action items

- Review votes
- Review future board agenda items
- Jason Sanders moves to adjourn
 - Ward Cerny seconds the motion
 - The motion passes unanimously.

All board meetings are open to the public and are conducted in compliance with Colorado Open Meeting Requirements.

The Ben Franklin Academy Board works for the students, parents and patrons of Ben Franklin Academy in promoting the vision and mission of the school. Community input that can help the Board meet the challenge of educating our children to our high standards is always welcome. Thus, the Board welcomes comments from members of the public during the public comment time set aside on the agenda on any topic.

The Board may choose to respond to public comments during this open forum but is not required to do so. The Board will only take action on items listed on the agenda. For other matters, the Board will receive comments only, and may, at its discretion, refer the matter or calendar the issue for future discussion.

This is our opportunity to hear from students, parents and patrons for deliberation and discussion.

MISSION

The mission of Ben Franklin Academy is to develop young adults with character like America's founding Renaissance man, Benjamin Franklin: well-read, scientifically curious, and civically engaged.

VISION

Our students will excel academically through a challenging, sequenced curriculum that emphasizes math, science, and literacy. We will be a data driven institution, focusing on individual students. Our students, teachers, parents, staff, and leaders will be held accountable for the success of our school. Finally, we recognize that an education is incomplete without fostering the arts, sports, nature, and character.

Date Modified: 5/14/12