



BOARD MEETING MINUTES
TUESDAY, FEBRUARY 11, 2012

5:30 PM
Ben Franklin Academy

Attendance: Jason Sanders, Paige Brock, Jason Sunahara, Staci Ferguson, Matt Matherly, Becky Mullen, Ward Cerny

Other Notables: Bob Barber; Principal, Diana Simpson; Academic Director, Jason Cochrane; Academic Director, Kristen Goldberg; Preschool Director, Shelly Dana; PTO President

- Opening (5 minutes) – Jason Sunahara
 - Welcome/Announcements/mission/vision
 - Pledge of allegiance
 - Amend/approve agenda
 - Jason Sunahara moves to approve the agenda.
 - Jason Sanders seconds the motion
 - The motion is unanimously approved.
 - Dinner hosted by and in conjunction with the PTO (25 minutes)
 - No school business will be attended to
 - Coordinate fundraising priorities (10 minutes) – Jason Sanders
 - Greenhouse (15 minutes) – Paige Brock
 - Zone A will need to be dug up for the meter for the water, and also possibly parts of and/or adjacent to the faculty parking lot/preschool pickup lane. Asphalt needs to be laid with in a certain temperature. Even if we move forward now with the baest conditions, greenhouse would be finished by April (estimated), for 1 month of instruction.
 - Because fundraising has not been as successful as hoped, the school will be “self-financing” some of the construction costs, with continued fundraising to be used to reimburse the school. It is preferred to incur this financing in the next fiscal year, which begins July 1.
 - Best to wait until approximately June 15th to start construction and be ready for August opening.
 - Discuss lunchroom volunteer policy (10 minutes) – Becky Mullen
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- Marketing video trying to get parents here to help.
- Rewarding parents for volunteering
- Discuss uniform policy revisions (5 minutes) – Staci Ferguson
 - Table until next month
- Review calendar (5 minutes) – Staci Ferguson
 - Board Elections, CSSI visit next week,
- Consent agenda (5 minutes) – Jason Sunahara
 - Approve minutes from January 8, 2013, board meeting
 - Jason Sunahara moves to approve the minutes from January 8, 2013 board meeting
 - Ward Cerny seconds the motion
 - The motion is unanimously approved.
- Open Comments (3 minutes/person) – Jason Sunahara
 - Remarks will be limited to three minutes.
- Principal's report (45 minutes) – Bob Barber
 - CSSI training
 - Met with team lead, it is a peer evaluation. There will be 7 members visiting our school. They will interview staff, students, and board members.
 - 2012-13 budget review
 - Discuss how bullying is handled and parent newsletter regarding the same.
- Staci Ferguson left the meeting
- Treasurers report (5 minutes) – Jason Sunahara
 - Approve December 2012 financials
 - Jason Sanders moves to approve the December 2012 financials
 - Jason Sunahara seconds the motion
 - The motion is unanimously approved
- Accounting training (15 minutes) – Ward Cerny
 - Review of financial statements (profit and loss, balance sheets, etc.)
- Committee Reports
 - Technology (5 minutes)
 - Marketing (5 minutes)
 - PAC (5 minutes)
 - PTO (5 minutes)
 - STEM (5 minutes)

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- Grant (5 minutes)
- Finance (5 minutes)
- SAC (5 minutes)
 - Enrollment policy review – minor comments
 - Parent/Student handbook – a number of comments, but we are moving this to the web where it will be updated and maintained by administration
 - Board election policy – no comments
- Curriculum
- Uniform
- First reading of the revised enrollment policy (5 minutes) – Jason Sanders
- Discuss results from board survey in preparation for board retreat (10 minutes) – Paige Brock
- Discuss structure of administration for 2013-14 (20 minutes) – Jason Sanders
- Discuss Board classroom visits. Should we keep this going? (5 minutes) – Jason Sanders
- Convene in executive session (a closed session) (30 minutes) – Jason Sanders
 - Motion to resolve into executive session according to C.R.S. 24-6-402 (4)(f) to discuss personnel matters.
 - Jason Sunahara moves to resolve into executive session according to C.R.S. 24-6-402 (4)(f) to discuss personnel matters.
 - Ward Cerny seconds the motion
 - Yeas – Paige Brock, Matt Matherly, Becky Mullen
 - Jason Sanders was out of the room during the vote
 - Jason Sanders moves to convene out of executive session according to C.R.S. 24-6-402 (4)(f) to discuss personnel matters.
 - Yeas – Paige Brock, Matt Matherly, Ward Cerny, and Becky Mullen
 - No votes were taken while in executive session.
- Summary
 - Newsletter
 - Review future board agenda items
 - Review action items
 - Review votes

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All board meetings are open to the public and are conducted in compliance with Colorado Open Meeting Requirements.

The Ben Franklin Academy Board works for the students, parents and patrons of Ben Franklin Academy in promoting the vision and mission of the school. Community input that can help the Board meet the challenge of educating our children to our high standards is always welcome. Thus, the Board welcomes comments from members of the public during the public comment time set aside on the agenda on any topic.

The Board may choose to respond to public comments during this open forum but is not required to do so. The Board will only take action on items listed on the agenda. For other matters, the Board will receive comments only, and may, at its discretion, refer the matter or calendar the issue for future discussion.

This is our opportunity to hear from students, parents and patrons for deliberation and discussion.

MISSION

The mission of Ben Franklin Academy is to develop young adults with character like America's founding Renaissance man, Benjamin Franklin: well-read, scientifically curious, and civically engaged.

VISION

Our students will excel academically through a challenging, sequenced curriculum that emphasizes math, science, and literacy. We will be a data driven institution, focusing on individual students. Our students, teachers, parents, staff, and leaders will be held accountable for the success of our school. Finally, we recognize that an education is incomplete without fostering the arts, sports, nature, and character.

Date Modified: 2/10/13