

Ben Franklin Academy - School Committees

This document is preliminary and designed for discussion only.

All committee presidents to be appointed by board in first year, then possibility to transition to internal elections thereafter

SAC

School Accountability Committee

Have discussed with Ann Citrin, who is considering the leading role

As statutorily required by CO:

- provides opportunity for parents, staff and community to be involved in the school's instruction program
- makes suggestions to the principal based on what other schools are doing
- work with the science department
- opens meetings to public
- holds meetings once a month
- student survey yearly
- Consists of: 7 voting members, 1 principal, 1 teacher, 3 parents of enrolled students, 1 adult, 1 person from the community

Other SAC functions adopted by other charter schools:

- Adopt by-laws consistent with the District's organizational guidelines (AA)
- Help in the development and implementation of the school improvement plans (AA)
- Designate a representative to the District Advisory Committee (AA)
- Work on a plan to improve educational achievement in the school with focus on methods of increasing rating of the school's accreditation category (SVA)
- Send one representative to report to the board of directors quarterly (SVA)
- Note: other schools have conflated STEM committees into the SAC committee
- Website to get SAC started:
http://www.dcsdk12.org/portal/page/portal/DCSD/Board_of_Education/School_Advisory_Councils

PAB

Parent Advisory Board

Open to candidate suggestions

- The purpose of the PAB is to create, organize, and promote events which encourage the active involvement of parents and guardians.
- Act as a liaison between parents, guardians, students, teachers, and administration.
- Organize and promote informative and community-building events.
- Provide support to BFA families
- Does not resolve issues but points parents in the right direction
- Sounding board for frustrated parents, often through weekly or monthly events/meetings
- Sets up parent/school/student activities that aren't fund raising related
- Three members all appointed by the school board

PTO

Parent Teacher Organization

Shelly Dana will accept the leading roll if voted

- Independent from the school and school board
- Primary function is to act as the fund raising arm for school
- overseas room parents
- annual gala
- school carnival
- teacher appreciation
- school lunch (note: to discuss with board merit of school lunches being run by PTO, to discuss practice of other regional charter schools)
- board votes and appoints president
- 3-6 board members including President (3 yr term), V.P., Secretary, Treasurer, Fund Raising coordinator, Social
- children must attend BFA
- creates their own by-laws

-Cherylinn DeCristino of Douglas County Educational Foundation is the contact for the PTO "bank". They also insure the PTO and help set up a non-profit. 303-387-0503

STEM

Science Technology Engineering Math

Open to candidate suggestions

- board appointed scientist as president
- members to include technology, engineering, and math related expertise
- create their own by-laws to be approved by board of directors
- bring in speakers
- consult board on how to run science department
- runs 2 clubs a year
- Science Committee can be combined into STEM for initial school year

Finance

Ward Cerny open to leading roll if voted

- overseen by board of directors member, could also be the president for the 1st year
- Manages relationships with lenders and other key funding sources
- will include and is not limited to a controller, forecaster, and budget determination for future employees
- key role to ensure that monthly statements close within 10 days of month end and quarterly statements within 20 days
- plans for financing of capital projects and other key spending and funding measures