



---

## BOARD MEETING MINUTES

JANUARY 10, 2012

---

6:30 – 9:10 PM  
Ben Franklin Academy

Attendance: Jason Sanders, Paige Brock, Jason Sunahara, Staci Ferguson, Ward Cerny (phone in), Becky Mullen, Matt Matherly

- Opening (5 Minutes) – Jason Sunahara
    - Welcome/Announcements
    - Pledge of Allegiance
    - Read Mission and Vision
    - Amend/Approve Agenda
      - Add to discuss 2012 end of school year
      - Amend uniform standards for 2012-2013
      - Amend the 2012-2013
        - Paige moved to approve the agenda with above changes
        - Becky seconds the motion
        - Yeas – 7      Nays - 0
  - Consent Agenda (5 Minutes) – Jason Sunahara
    - Approve Minutes from the December 13<sup>th</sup> Board Meeting
      - Jason Sanders moves to approve the minutes pending Paige Brock's approval of the wording of the motions.
        - Matt Matherly seconds the motion
        - Yeas – 7      Nays - 0
    - Approve Revised Student Handbook
      - Paige Brock moves to approve the Student Handbook
        - Matt Matherly seconds the motion
        - Yeas – 7      Nays - 0
  - Open Comments (3 Minutes/Person) – Jason Sunahara
    - Remarks will be limited to three minutes per person
    - See notes below on open comments
  - Principal's Report (20 Minutes) – Bob Barber
    - Vote to approve 2012-2013 school calendar
-

# BEN FRANKLIN ACADEMY

- Delayed start because of the expansion. Only concern is the fall break.
  - Jason Sanders moves to approve the calendar with changes in Oct to break being 17-19 and ending school on May 31.
    - Becky Mullen seconds the motion
    - Yeas – 6      Nays – 1 Paige Brock
  - Committee Reports (40 minutes)
    - PAC
      - Feedback from parents
      - Had a social today, about 30 were there.
      - Father Daughter Dance \$25 per family
    - SAC
      - Parent surveys will go out by the end of January.
    - PTO
      - Working on Silent Auction
      - \$5,000 corporate sponsor
      - Receiving teacher requests
    - STEM
      - Meeting to discuss science fair.
      - Looking into STEM related clubs
    - GRANT
      - We received a partial funding grant, \$1000 for science and math apps., Kinder Morgan Foundation.
    - Finance
      - Meeting was last night, approved them.
      - Approved monthly financials
  - Board Election Plans (10 minutes) – Jason Sanders
    - Staci Ferguson’s seat is up for vote by the parent voting group and Ward Cerny’s seat is up for appointment by the board.
    - February – Communication to parents about the process for elections. Nominations due in writing to Secretary by March meeting.
    - March – Between March and April meetings, secretary sends out information about candidates.
    - May – Elections prior to May meeting so they can be announced at the meeting. Board appointed candidates shall be appointed at the May meeting.
  - Preschool issues related to federal funding and preschool priority (10 minutes) – Paige Brock
-

# BEN FRANKLIN

ACADEMY

- Requests have come in to see if we can give priority to pre-school students. Paige is confirming when we could offer this and not risk our federal funding.
  - Also looking into future federal grant possibilities that we would give up if we offer a priority.
  - Update expansion plans (20 Minutes) – Matt Matherly
    - Looking into an additional carpool lane, adding more parking optimizing the 7 acre site
    - An additional room up and down stairs, a common area for lunch (will fit ½ the middle school)
    - Expand the clinic, reconfigure the office
  - Mascot (10 Minutes) - Jason Sanders
    - Too corporate, too wordy
  - Parking Report (10 minutes) – Matt Matherly
    - Need to come up with a plan for having staff of some kind in the parking lot to direct people.
  - Treasurer’s Report on Finances (5 Minutes) – Jason Sunahara
    - Opened 2 accounts 1for TABOR, 2 for Reserves
    - Jason Sunahara moves to approve the financials through December 31st.
      - Paige Brock seconds the motion
      - Yeas – 5      Nays - 0
  - Policies (35 Minutes) – Jason Sanders
    - First reading of revised grading policy
      - Academic Responsibility grade cannot help your grade, but it can hurt your grade.
      - All + should be 98-99, 88-89, etc.
    - First reading of the laptop & tablet usage policy
      - May not take home a school lap top.
      - Jason Sunahara makes a motion to approve the Laptop and Usage Policy so the iPad’s can be distributed.
        - Matt Matherly seconds the motion
        - Yeas – 6      Nays - 0
    - Vote to approve inventory management policy
    - Vote to approve Uniform Standards for 2012-2013.
      - Becky Mullen moves to approve the Uniform standards for 2012-2013.
        - Jason Sunahara seconds the motion
-

# BEN FRANKLIN ACADEMY

➤ Yeas - 6                      Nays - 0

- Team Building (20 Minutes) – Becky Mullen
  - Future Board Meeting Schedule (5 Minutes) – Jason Sanders
  - Summary
    - Newsletter -
    - Review Action Items
    - Review Votes
    - Review Future Board Agenda Items
      - February – Discuss middle school curriculum options
      - February – Organize and finalize board election process
      - February – Principal to present board with a proposed 2012-2013 budget
      - February – Strategic Plan
      - February – Discuss PR initiative
      - March – Complete election nomination process and prepare for election
      - May – Announce results of board elections
      - May – New board member training
      - June – Board Retreat
  - End of 2011-2012 school year
    - Bob and Diana said the teachers are all on track so we do not need to extend the year.
  - We need to let the district know what we need for sped next year.
    - Lawsuit would wipe out any savings. There is risk and there is reward.
    - Matt Matherly makes a motion to let Jason Sanders and Bob decide on how to proceed.
      - Jason Sunahara seconds the motion
      - Yeas – 6                      Nays - 0
  - Paige Brock moves to adjourn the meeting
    - Matt Matherly seconds the motion
    - Yeas – 6                      Nays - 0
-