



SUMMER EVENTS - DRAFT

1. **Student Fees/ Misc Paperwork Due – July 1st**
 - \$150 per student for full-day Kindies through 6th grade
 - \$100 per student for half-day Kindies
 - Paid on July 1 for first child with remainder for any other children due September 1
 - Includes all school supplies for your student and classroom supplies, but not field trips
 - Non-refundable
 2. **School Social – Saturday at end of July (whole school at park), PTO will organize**
 3. **Orientation Night**
 - K-2 August 16th
 - 3-6 August 17th
 - Bob and Diana present in gym, with support from other staff members as appropriate
 - Intro teachers/ staff
 - Overview of school using map/ floor plan
 - Discipline policy highlights
 - Uniform policy highlights
 - Volunteer policy/ requirement
 - Assessments/ flexible grouping
 - Communications expectations – Admin/ Teachers
 - Carpool - drop off/pick up procedures, cell phones, student line-up
 - Admin - student sign in/out, visitor sign in/out, attendance line, safety drills, dropping items off to students, nurse
 - Committees overview
 - Library - procedures, book fair, Ziplocs, volunteers
 - Cafeteria - procedures, times, expectations, parent visits, peanut free, healthy choices, payment process
 - Playground - expectations, policies, emergency, proper dress, temp., parent visits, before/after school hours
 - Specials
 - Other options - homework, Technology
 - Hand out summary/ overview
 - School tour – divide into groups by class and led by Admin, Staff, Board
-

4. **Teacher Meet and Greet – August 18th and 19th**
 - a. Grades 1-6
 - i. Parents complete questionnaire and submit to teacher 1 week prior
 - ii. 20 min. individual family meeting with teacher
 - iii. Teachers to schedule with parents
 - b. Kindergarten
 - i. Done by class with entire class at a time
 5. **Back to School Night – 1st/2nd week of September**
 - a. Teacher facilitated meeting with entire class of students/ parents
-

Date Modified: 5/2/3/2011
Date Approved: x/x/xxxx