



Ben Franklin Academy PTO AGENDA

Date: 10/19/17 Time: 6:30-8:30pm

Location: Ben Franklin Academy, 2270 Plaza Drive, Highlands Ranch, CO

Welcome and Ice Breaker: Emily Tenhundfeld (6:30-6:45 pm)

President: Mollie Anderson (6:45-7:00 pm)

1. Buddy bench update
2. BENefit Bash appeal

Vice President: Christi Richardson (7:00-7:15 pm)

1. Directory On Tap update

Secretary: Mindy Pooler & Lisa Travis Fischer (7:15-7:30 pm)

1. Vote List Review

Treasurer: Lisa Watanabe (7:30-7:45 pm)

1. Treasurer's report
2. Year-to Date Financial Status

Fundraising Coordinators: Rachael Hamburger & Serena Grissom (7:45-8:00 pm)

1. Sponsorship updates
2. Spirit nights
 - o November 15 – Chick Fil A (Change from Mici)
 - o December 6 – Aspen Grove
3. BENefit Bash – 23 DAYS AWAY
 - o Team meetings
 - o Work meetings and schedule leading up to the event
 - Lotting and basket assembly
 - o Volunteer needs for day of event – Auction monitors, runners, set up and tear down.
4. Scrip update

Social Coordinators: Katie Devlin & Kim Byers (8:00-8:15 pm)

1. Father/Daughter Event - February 3
2. Dad's Night Out (Ben's Brigade) – November 2 @ Bowlero Lanes in Lone Tree
3. Mom's Night Out recap

Room Parent Coordinators: Amanda Trenk & Emily Tenhundfeld (8:15-8:30 pm)

1. Halloween Parties

**Next PTO Meeting
November 16, 2017 at 6:30pm in the Science Lab**