Douglas County School District is implementing a Parent Portal as a means to further promote educational excellence and to enhance communication with parents. The Portal allows parents to view their own child's school records anywhere, any time. **Every parent is expected to act in a responsible, ethical and legal manner when accessing the Douglas County School District Parent Portal.** The portal is available to every parent or legal guardian of a student enrolled in the Douglas County School District. The following guidelines are in place to insure the safety and privacy of each student.

1. Parents are not to share their passwords with anyone, including their children.
2. Parents are not to attempt to harm or destroy data of their own children, of another user, school or district network, or the internet.
3. Parents are not to use the Portal for any illegal activity, including violation of privacy laws. Anyone found to be violating laws may be subject to Civil and/or Criminal Prosecution.
4. Parents are not to access data or any account owned by another parent.
5. Parents who identify a security problem with the Parent Portal must notify their school immediately, without demonstrating the problem to anyone else.
6. Parents who are deemed as a security risk to the Parent Portal or any other Douglas County School District computers or networks, will be denied access to the Parent Portal.
7. Step-parents, who are not the legal guardians, will not be able to access their step children's information from their accounts.
8. Portal account permissions are issued for the duration of a school year.

Please provide the following information about all your children in Douglas County School District

Last Name First Name PLEASE PRINT	School Name PLEASE PRINT	Grade	Date of Birth

I have read and I agree to abide by and support these rules.

_____   _____
Parent/Guardian #1 Signature & Date   Parent/Guardian #2 Signature & Date

_____   _____
Parent/Guardian #1 Print Name   Parent/Guardian #2 Print Name

SCHOOL USE ONLY

_____   _____

Parent /Guardian #1 Driver's License   Parent /Guardian #2 Driver's License

Please return this form to your child's school