



Ben Franklin Academy PTO Meeting Recap

Date: 4/20/15 Called to order by Halsley Hoff at 6:32 pm
Meeting adjourned at 8:49pm

CO-PRESIDENTS (Shana Tracy & Kimberly Kent)

Welcome

D&O (Directors & Officers) Insurance

- Finally have bids for one-year contract.
- Coverage would start when we signed contract and paid
 - Philadelphia - \$1,000 (\$1M coverage, \$1,000 Deductible)
 - Cincinnati Insurance - \$750 (\$1M coverage, \$1,000 Deductible)
 - USLI - \$794 (\$1M coverage, \$0 Deductible)
 - PTO Today
 - \$825 (Crime, D&O, Accidental Medical, Property)
 - \$699 (Same as above, take away property)
- Discussed with lawyer
 - Low risk. It is a cost/benefit analysis and based upon risk tolerance.
- Shana – motion to obtain D&O coverage for PTO. Jones 2nd. All officers in favor
- Kimberly will contact PTO Today to get coverage levels & deductible information and will pass information to officers for vote

Streets of Southglenn Partnership

- Currently we are #15 on list of schools.
- Next year, Southglenn is only giving incentives to the top 3 schools.
- Recommended by current coordinator to absolve program.
- Kimberly motion to cease partnership for 15/16 school year. Carrie 2nd. All 7 officers in favor.

Field Day

- We don't have a budget for bounce houses, etc.
- T-Shirts
 - We've received \$3,500 in sponsorships
 - T-shirts will be ordered and cost approx. \$3,800
 - Will have those back 2 weeks prior to field day
- Bounce Houses (\$900)
 - Est. \$900 for bounce houses (1 per day/3 days)
- Kona Ice (\$2,500)
 - Last year \$1958
- Shana motion to budget \$7,200 for field day. Pam 2nd. All in 7 officers in favor.

Ben's Brigade

- Group has been under MCO in past. Requested to come under PTO in order to help with large events such as Harvest Fest, etc.
- Tom Devlin & Ryan Toney would be Co-Chairs
- Requests for funds as needed will be presented to PTO board.
- Halsley motion to create new Coordinator position within PTO for Ben's Brigade. Shana 2nd. All 7 officers in favor.

Talent Show

- Ms. Johnson is unable to coordinate the Talent Show this year. PTO is passing on the information and if you are interested in planning the event touch base with Ms. Johnson.
- Suggestion for next year to do Talent Show as a Middle School elective.

VICE PRESIDENT (Carrie Keen)

- My Rooster Room cost for next year \$0.89 per student plus add ons. Estimate \$1,100 for next year. Need to put down \$200 to reserve a week.
- Carrie to motion to spend up to \$1,100 for next year's directory. Kimberly 2nd. All 7 officers in favor.

TREASURER (Jennifer Jones)

- Almost \$5K in King Soopers for the school year. Remember to keep using your card throughout the summer.
- Worked with Mrs. Simpson. Have finalized all of the MS fundraising for DC. Will be cutting checks back to parents for money raised with fundraisers. Thank you to everyone for your support!
- Current balance \$118,554.08 as of 3/31/15

SECRETARY (Halsley Hoff)

- Review vote list
- Elect Coordinator positions. Nominees for each position were presented followed by motion & officer vote to appoint nominee into position.
 - Baking Coordinator – Denise Craven
 - Birthday Coordinator – Rachelle Calahan
 - Box Tops/Soup Labels – 4 nominees. Motion to appoint all as team effort due to size of program. Patricia Vessa, Jennifer Jones, Brooke Andrews, Rachel Hamburger.
 - Father/Daughter Event Coordinator – Nathan Bobbin
 - Grocery Card Coordinator – Amy Sunahara
 - Middle School Fundraising Coordinator – Kelli Stratton
 - Middle School Social Coordinator – Karen Kopp
 - Mother/Son Event Coordinator – Amber Clendening
 - Social Media Coordinator – Shelly Dana
 - Spirit Night Coordinator – Denise Battista
 - Uniform Buy Back Coordinator – Carley Roberson
 - Vision & Hearing Screen Coordinator – Mandy Dolittle

- Online voting form will be live in the next day or so for Officer and Chair positions. Votes will be collected through May 4th. All positions will be announced at May PTO meeting.

SOCIAL COORDINATORS (Mindy Pooler)

Mother Son Event Recap

- Event was held Saturday, April 18th
- It was AWESOME!! Thank you to Dawn Becker, Amber Clendening and the entire committee and volunteers for all of their help.
- Any feedback please let us know to the ptosocial@bfacademy.org
- Approximately 87 teams, 200 people attended the event. Made about \$400.

NEW BUSINESS

Yearbook

- Tuesday, May 19th will be yearbook distribution day. Will distribute yearbooks in the morning. Would like to have something going on in afternoon recesses for kids to sign yearbooks. MCO isn't doing yearbook ice cream social this year.
 - Will send information to room parents to have them include in year-end parties.
- Ms. Goldin is having a pizza party on May 15th. Request to have PTO purchase pizza. Kimberly motion to spend up to \$50 to purchase pizza. Pam 2nd. 7 officers in favor.

Teacher Requests

- Ms. Olson
 - Request from Ms. Olson for \$63.74 to reimburse for pizza's purchased for Fun Run reward. We believe it was a mis-communication between PTO/Fun Run Staff. Tiffani motion. Carrie 2nd. 6 Yeah. 1 Nay.

OPEN COMMENTS!

- Discussion regarding Volunteer appreciation event.

PTO Meetings are held the 3rd Monday of each month beginning at 6:30pm in the BFA Library. Please join our next meeting – Monday, May 18th