



School Accountability Committee (SAC)

Meeting Minutes

Meeting Date: October 2, 2014

Meeting Location: BFA Conference Room

Recorded by: Amy Taylor

Attendee	Role	Present/Not Present
Amy Taylor	Chair/Parent	Present
Glenn Roper	Vice Chair/Parent	Present
Ann Citrin	Parent	Present
Susan	Community Member	Present
Cheryl Murphy	Teacher	Present
Barbara Spencer	Principal Representative	Present
Jennifer G.	Parent	Present

Meeting Location: BFA Conference Room

Meeting Start: 4:00

Meeting End: 5:10

Agenda and Minutes:

Policies Reviewed by SAC: Finance Policy, Scheduling Policy, Parent Communication Policy

Edits and Comments for Policies:

- Parent Communication Policy -page 1, #3 - There should be no “.” between Principal and the teacher.
- Finance Policy - Overall the font and style and about doesn’t match other BFA policies.
 - Page 3, Section 4 - the first sentence needs to be reworded.
 - Signature Requirement Section - Sentences “Approval of material expenses (“material expenses) must be approved by the board.” Seems to state approval must be approved by board. Reword to remove one “approval”.

UIP Update

Diana and Barbara are currently gathering data to examine trends and root causes. At this time TCAP, STAR and NWEA data have been received by the school.

Committee asked that Barbara run reports on all current assessment data prior to the meeting and bring those reports to the full committee for review.

Committee will request the TCAP results from Bob (the presentation given to board given to the Board of Directors in September).

Committee also requested that current UIP draft be presented by Barbara at every SAC meeting until the UIP is finalized and presented to the state. Barbara reported that the due date for the UIP is not known. Also unknown is which administrator at BFA will be responsible for drafting the UIP. Committee requested that Barbara provide an update on both points next month.

DAC Update

Jennifer submitted the DAC September minutes for all members to review

Committee discussed the Read Act and the districts letter to parents requesting parents speak with their SAC and school administration about the option of their school requesting a waiver to the state mandated tests outlined in the Read Act. Barb explained that BFA is in compliance with the Read Act by using the STAR program. To this point there seems to be no community request for BFA to request a waiver to the Read Act.

SAC Bylaws

Currently, BFA SAC bylaws describing membership composition exceed district requirement. In the November SAC meeting the bylaws and proposed changes to Section 4A will be discussed to include language clarifying that "Future Academy Parent or Legal Guardian", Student Member", and "Other Non-Voting Member" will be optional positions on the SAC. If approved by the SAC in November, these proposed changes will be forwarded to the Board of Directors for final review and approval at the November 11th meeting.

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Meeting adjourned. Next meeting will be November 6th 4:00pm.