



SAC MEETING AGENDA

MARCH 7, 2013

Ben Franklin Academy
7:00pm-8:00pm

I. COMMITTEE MEMBERS IN ATTENDANCE:

Ann Citrin, Amy Taylor, Glenn Roper, Jennifer Gutierrez-Hughes, Kent Barwind, Diana Simpson, [TEACHER]

II. PRELIMINARY BUSINESS

The February meeting minutes have not yet been circulated, so were not approved.

III. MAIN BUSINESS

PARENT SURVEY/STUDENT SURVEY

- Parent survey
 - Only 49 responses were received. We discussed ways to improve the response rate, such as having paper surveys available during parent-teacher conferences, sending separate emails about the survey instead of including it in the regular BFA emails, and doing the general parent survey before the teacher-specific surveys.
 - Of the responses received, scores were generally higher than last year, particularly as to satisfaction with teachers and the curriculum. Positive comments were received regarding the BASE program.
 - The lowest score was as to homework – some parents, particularly of middle school students, felt like there was too much assigned homework, even beyond the aim of 10 minutes per grade level per night.
 - The presentation to the Board will be on March 12.
- Student survey
 - We finalized the questions for the student survey, which will be administered April 1 through April 15.
 - We discussed adjusting the survey for middle-school students to include questions about electives: do they like the available electives and are there additional electives they would like to see?

POLICY REVIEW–

- Discipline Policy
- Employee Dress Policy
- Non-Discrimination Policy

There were some minor, non-substantive edits suggested for the Discipline Policy. Ann will present these to the Board.

REVIEW CURRENT ASSESSMENTS

Diana will pull data together and send to Ann to circulate to the Committee for discussion at the next meeting.

IV. REPORT FROM DISTRICT SAC

No report was presented.

V. ADDITIONAL BUSINESS

- Elections – it was decided that SAC elections will be in the spring.
- Yearly calendar – we reviewed the draft calendar for the year and generally approved, once all the policies are added to the review schedule.