

BEN FRANKLIN ACADEMY  
SAC MEETING MINUTES  
MARCH 16, 2017  
Ben Franklin Academy 4:10 pm - 5:10 pm

Attendance:

Sarah Nisbet, Mette Castor, Cindy Brawley and Bryan Molen

**I. WELCOME**

Introductions and Open Comments

**II. APPROVE MARCH MEETING MINUTES**

Sarah motioned to approve, Mette 2<sup>nd</sup>.

**III. TASKS –**

**A. PARENT SURVEY**

Select 10 families for gift cards

Grades 6-8 errors, how to adjust results for analyzing

Review results - overview

Sarah, Mette and Cindy to finalize power point presentation for Board presentation on April 11<sup>th</sup>.

Request to Bryan Molen for extended presentation time.

**B. STUDENT SURVEY**

Lock down dates to administer – First week in May and second week in May for Eighth grade.

Confirm survey is free of errors and ready to go

Proposed \$10 Starbucks or Chick-fil-A gift cards to elementary teachers who get 100% class participation was not endorsed by The Board. Gift cards to randomly selected students was also not endorsed.

**C. APRIL RECRUITING MEETING –**

Snack / Food items - \$100 budget with request to Board for \$200

Recommendations on getting the word out – will talk to candidates not selected to 2017-2018 Board, as well as a recruiting statement in an upcoming edition of the principal's newsletter.

**D. DAC UPDATE – WINTER FORUM – Cindy**

District By-Law changes which are now available on DCSD DAC website.

**E. UIP UDATE - Barbara**

Not in attendance.

**F. SAC Policy Review Schedule**

Bryan to update Board as to which policies are up for review.

**POLICY REVIEW:**

Field Trip Policy (BOD to review in June) - No changes made at this time.

Non-Discrimination Policy (BOD to review in June) - No changes made at this time.

Student Discipline Policy (BAD to review in June) – Changes to wording in page two, second sentence of “Students” section...removal of “also, they are responsible for.” Replaced with “In addition to.” The same changes to be made in page two, last sentence of the “Parents” section.

**F. MEETING ADJOURNED**