



## Parent Advisory Committee

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### Business Meeting Minutes

Date: Thursday, May 10, 2012

Location: Salehiamin House

In Attendance: Donna Fillmore, Erin Salehiamin, Andrea Day, Carrie Keen, Julia Porterfield, Becky Mullen, David Davis, Susie McCoy

- I. Opening/Team Building (All)
  - A. Cards were provided for each member to write personal messages to each other. Cards will be given at the next meeting before the new terms begin in July.
- II. Treasurer's Report (Carrie Keen)
  - A. No money spent since last meeting
  - B. 2012-2013 Budgets – Carrie asked each member who incurred costs during the 2011-2012 school year to compile a list for money spent in order to create the upcoming budget
- III. Food Drive Debrief (Carrie Keen)
  - A. Spring Food Drive collected over 2000 lbs of food and over 3500 items
  - B. Future drives will include a sign up genius request early in the school year to obtain additional volunteers
- IV. Preschool Update (Donna Fillmore)
  - A. Preschool End of Year party to be held on May 19<sup>th</sup> from 8:30 to 11am at the Flying 'B' Park. Approximately 35 people have RSVPed to date.
  - B. Preschool graduation is currently being planned between Kristen Goldberg and Donna Fillmore
  - C. Possible event of a playground theatre group will be investigated further for next year.
- V. Event Update (Erin Salehiamin)
  - A. PAC will be in charge of the Ice Cream Social that will be at the same time as the PTOs Yearbook Distribution on May 15, 2012.
    - i. Classes will be separated and times for this event have been approved by Principal Barber. AM Kindies will be from 955am-1015am and all other classes from 115pm to 3pm and appropriate intervals.
    - ii. Beaber Orthodontics has agreed to sponsor the ice cream and will visit with the children on May 30<sup>th</sup> and 31<sup>st</sup> to provide information about their business.
  - B. Summer socials are currently being planned. 6<sup>th</sup> and 7<sup>th</sup> on one date, Kindergarten, 1<sup>st</sup> and 2<sup>nd</sup> on another date and 3<sup>rd</sup>, 4<sup>th</sup> and 5<sup>th</sup> on a third date. More information, including dates, to come.
- VI. BFF Social Debrief (Susie McCoy)
  - A. Last BFF Social took place on Monday, May 7<sup>th</sup>. There were some new faces within the group.



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- B. It was agreed by the committee that BFF Socials as a whole are a good opportunity for parents to interact with other parents from different grade levels, it allows parents to ask policy questions and provides a social aspect.
- C. Discussion of how to rebrand BFF socials was made by the committee but all agreed we need to continue to brainstorm and discuss again towards the beginning of the 2012-2013 school year.
- VII. Carpool Project (Susie McCoy)
  - A. Opt-out Ride Arrangers is being worked on with Burgundy. School staff will be implementing and overseeing the process.
- VIII. Policy Report and Hot Topics (Susie McCoy)
  - A. None at this time
- IX. Year End Business (Andrea Day)
  - A. Committee discussed and agreed to provide thank-you to specific individual staff members that assisted the PAC in their initiatives during the school year at the expense of the individual PAC members. Carrie Keen will lead the process and contact the group with further information prior to the end of the school year.
  - B. Website is ready for the new school year. Becky Mullen will continue to work with the committee to add resources to parents based on future PAC discussions.
  - C. PAC agreed to facilitate a staff End of Year Potluck Party the last week of school. Becky Mullen will lead the event and contact the committee for further assistance and information.
- X. Summer Business (Andrea)
  - A. Bylaws are still an item that needs to be reviewed and discussed. The tentative plan is to have a summer planning session and no business meeting in June. As time progresses additional information will be distributed to the committee.
  - B. PAC will continue to promote social opportunities in the summer with the summer socials (see event update).
  - C. An initiative has been created to build marketing materials for prospective BFA parents. Becky and Julia Porterfield will work together to populate items.
- XI. Miscellaneous
  - A. Field Day T-shirt Advertisement has been a popular topic on both Facebook and within the school between parents. PAC's official position will follow and support the BFA Board of Directors. Jason and the other Board members will address the concerns directly.
- XII. Closing (Andrea Day)