

## **February 9, 2012 @ Ben Franklin Academy, 6:30pm – 8:30pm**

- Team Building (6:30-6:50)
- Preschool Update & FAQs (6:50-7:05) – Donna Fillmore
- Events Update (7:05-7:20) – Erin Salehiamin
- BFF Social Debrief and Reorganization (7:20-7:40) – Susie McCoy and Andrea Day
- Website Update (7:40-7:50) – Donna Fillmore
- Families in Distress Retool & Card Signing (7:50-8:00) –Andrea Day
- Policy Report and Hot Topics (8:00-8:10) – Susie McCoy
- Launch Bylaw Review (8:10-8:20) – Andrea Day

Open Comments (8:20-8:30)

## **6:30pm – 8:30pm, January 12, 2012 @ Ben Franklin Academy**

- Welcome Julia!
- Team Building (6:30-6:40)
- Preschool Update (6:40-6:45) – Donna Fillmore
- Events Update (6:45-7:00) – Erin Salehiamin
- BFF Social Debrief and Planning (7:00-7:15) – Susie McCoy
- Helping Families in Distress Reassessment (7:15-7:30) –Andrea Day
- Treasurer's Report (7:30-7:35) – Carrie Keen
- *Policy Report and Hot Topics: Uniform Committee Update (7:35-7:45) – Susie McCoy*
- FAQ's (7:45-7:55) – Andrea Day, Julia Porterfield
- Mentoring Program (7:55-8:05) – Carrie Keen
- Bylaw Review (8:05-8:15) – Andrea Day, Carrie Keen
  
- Suggestion Boxes and Surveys (8:15-8:20) – Andrea Day

Open Comments (8:20-8:30)

## **6:30pm – 8:30pm, December 8, 2011 @ Ben Franklin Academy**

- Welcome (6:30-6:35)
- Team Building! (6:35-6:55)
- Events Update (6:55-7:05) – Erin Salehiamin
- Preschool Update (7:05-7:10) – Donna Fillmore
- Veteran's Day Debrief (7:10-7:15) – Carrie Keen
- Treasurer Report (7:15-7:20) – Carrie Keen
- BFF Social Debrief and Planning (7:20-7:30) – Susie McCoy
- Helping Families in Distress Update (7:30-7:35) – Leah Estes, Andrea Day
- Suggestion Boxes and Surveys (7:35-7:45) – Andrea Day
- PAC Self-Assessment (7:45-8:10) – Andrea Day
- Policy Report and Hot Topics (8:10-8:20) – Susie McCoy

Open Comments (8:20-8:30)

# Parent Advisory Committee Business Meeting Agenda - November 2011

6:30pm – 8:30pm, November 10, 2011 @ Ben Franklin Academy

- Welcome and Introductions (6:30-6:35)
- Events Update (6:35-6:45) – Erin Salehiamin
- Veteran's Day Update (6:45-6:55) – Carrie Keen
- Treasurer Report (6:55-7:00) – Carrie Keen
- Informal Socials Planning and Rename (7:00-7:15) – Susie McCoy
- Helping Families in Distress Game Plan (7:15-7:25) – Leah Estes
- BFA Website FAQs (7:25-7:35) – Christy Hubka
- First Semester PAC Policy Report (7:35-7:55) – Carrie Keen
- PAC Log and Facebook - (7:55-8:00) – Susie McCoy
- "Hot" Topics (8:00-8:15) – Susie McCoy

- Open Comments (8:15-8:30)

# October Agenda

## **Parent Advisory Committee – Business Meeting Agenda**

**6:30pm – 8:30pm, October 13, 2011 @ Ben Franklin Academy**

- Welcome and Introductions (6:30-6:35)
- Calendar Review (6:35-6:40) – Andrea Day
- Informal Socials Debrief and Planning (6:40-6:50) – Susie McCoy
- Events Update (6:50-7:00) – Erin Salehi Amin
- Preschool Update (7:00-7:05) – Andrea Day
- Treasurer Report (7:05-7:10) – Carrie Keen
- Veteran's Day (7:10-7:20) – Carrie Keen
- Community Service Ideas (7:20-7:25) – Carrie Keen
- Helping Families in Distress (7:25-7:45) – David Davis/Leah Estes
- BFA Website Updates (7:45-7:50) – Andrea Day
- Mentoring Families (7:50-8:00) – Christy Hubka
- "Hot" Topics (8:00-8:15) – Susie McCoy
- Open Comments (8:15-8:30)

# September

## **Parent Advisory Committee – Business Meeting Agenda**

**6:30pm – 8:30pm, September 8, 2011 @ Ben Franklin Academy**

- Welcome and Introductions (6:30-6:35)
- Calendar Review (6:35-6:50) – Andrea Day

- Informal Socials (6:50-7:05) – Susie McCoy
- Events Update (7:05-7:10) – Erin Salehiamin
- Preschool Update (7:10-7:15) – Donna Fillmore
- Treasurer Report (7:15-7:20) – Carrie Keen
- 3-Pronged Communication Approach (7:20-7:30) – Carrie Keen
- Facebook Protocol (7:30-7:40) – Andrea Day
- PTO Announcements (7:40-7:45) – Shelly Dana
- Drop-off/Pick-up (7:45-8:00) – Becky Mullen
- “Hot” Topics (8:00-8:15) – Susie McCoy
- Open Comments (8:15-8:30)