



BOARD OF DIRECTORS  
MEETING AGENDA  
TUESDAY, JANUARY 16, 2018

5:30 P.M. Board Meeting  
Ben Franklin Academy - Dana Library  
Call-In Number (Listen Only): 1-857-232-0159  
Participant Code: 453590

**MISSION**

The mission of Ben Franklin Academy is to develop young adults with character like America's founding Renaissance man, Benjamin Franklin: well-read, scientifically curious, and civically engaged.

**VISION**

Our students will excel academically through a challenging, sequenced curriculum that emphasizes math, science, and literacy. We will be a data driven institution, focusing on individual students. Our students, teachers, parents, staff, and leaders will be held accountable for the success of our school. Finally, we recognize that an education is incomplete without fostering the arts, sports, nature, and character.

**STRATEGIC GOALS**

1) improve educational experience on continual basis; 2) maintain financial stability; 3) increase parent satisfaction and demand for enrollment; 4) promote staff and professional development; 5) maintain and develop facility; and 6) renew Charter Contract by June 30, 2019.

- Opening (5 minutes)
    - Welcome/Announcements
    - Mission/Vision
    - Pledge of Allegiance
    - Amend/Approve Agenda
  - Consent Agenda (2 minutes) – Bill Castor
    - Approve Minutes from the December 19, 2017 Board Meeting
  - Open Comments (3 minutes/person) – Bryan Molen (Strategic Plan Goal #3)
    - Remarks will be limited to three minutes per person. Please see guidelines at end of agenda.
    - Open comments submitted through the online form before noon Mountain Time on Tuesday, January 16, 2018, will be read at the meeting.
  - Parent Teacher Organization (PTO) Report (written report submitted) – Burgandy Hodge
  - Board Committee Reports (written reports submitted, as indicated) (Strategic Plan Goals #1-3 and 6) – 45 Minutes:
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- Board Succession Committee (10 Minutes) – Bryan Molen
    - Timeline and document needs review
    - Review of Board strengths/needs matrix evaluation
  - Community Events Committee (CEC) (written report submitted) – Ann Citrin
  - Curriculum Committee (meets in Fall, Winter and Spring; no written report submitted) – Bill Castor
  - Fundraising Committee (no written report submitted) – Kent Barwind
  - Grant Committee (no written report submitted) – Steve Haas
  - School Accountability Committee (SAC) (no written report submitted) – Steve Haas
  - Science, Technology, Engineering and Mathematics (STEM) Committee (written report submitted) – Matt Keillor
  - Technology Committee (written report submitted) (10 minutes) – Matt Keillor
  - Finance Committee – (no written report submitted) Kent Barwind and Halsley Hoff
- Finance Committee Updates
    - The Finance Committee did not meet in January – no update for this meeting
  - Treasurer’s Report (25 minutes) – Kent Barwind and Halsley Hoff (Strategic Plan Goals #2 and 6)
  - School Sanitation and Hygiene (10 Minutes) – Bryan Molen
  - Principal’s Report (45 minutes) – Diana Simpson (Strategic Plan Goals #1-6)
  - Discuss and vote on proposal to add an extra dress of choice day to raise funds for the Fallen Officer Fund
  - Board Training (15 minutes) – Bryan Molen
    - Module 11: Policy Development
    - Module 21: Grant Writing
  - Policy Review (Strategic Plan Goals #1-3 and 6) (10 minutes) – Steve Haas
    - Review of Asset Management Policy
    - Board of Directors Election Policy
    - Uniform Policy
  - Student Data Privacy Policy (5 minutes) – Final Review and Vote - Matt Keillor
  - Legislative Update (5 minutes) – Steve Haas
  - Board Responsibilities/Reminders (5 Minutes) – Bill Castor
  - Summary (5 minutes) – Bill Castor
  - Calendar:
 

January 17	Ben Franklin Birthday Celebration
January 17	4 <sup>th</sup> Grade Musical
January 18	PTO Mtg.
January 19	Parents Night Out



January 25	SAC Meeting & Ben's Brigade
January 31	First Grade Musical
February 9	Doughnuts with Dad
February 13	Parent-Teacher Conferences
February 20	Next Board meeting

- Newsletter
  - Board Communication Assignment (Update to Community About YTD Activities)
- Review Action Items
- Review Votes
- Review Future Board Agenda Items
  - Multi-Committee Meeting (to be scheduled)
    - Assign Responsible Board Member
  - Board Training: Modules
- Adjourn

All Ben Franklin Academy (BFA) Board of Directors (Board) meetings are open to the public and are conducted in compliance with Colorado Open Meeting Requirements.

The BFA Board works for the students, parents and patrons of BFA in promoting the vision and mission of the school. Community input that can help the Board meet the challenge of educating children to BFA's high standards is always welcome. Thus, the Board welcomes comments from members of the public during the public comment time set aside on the agenda on any topic.

The Board may choose to respond to public comments during this open forum but is not required to do so. The Board will only take action on items listed on the agenda. For other matters, the Board will receive comments only, and may, at its discretion, refer the matter or calendar the issue for future discussion.

This is our opportunity to hear from students, parents and patrons for deliberation and discussion.

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Date Modified: 1/13/2018