



## TRAFFIC AND PARKING MANAGEMENT POLICY

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### **SECTION 1. BEN FRANKLIN ACADEMY**

#### **SECTION 2. MISSION**

The mission of Ben Franklin Academy is to develop young adults with character like America's founding Renaissance man, Benjamin Franklin: well-read, scientifically curious, and civically engaged.

#### **SECTION 3. VISION**

Our students will excel academically through a challenging, sequenced curriculum that emphasizes math, science, and literacy. We will be a data driven institution, focusing on individual students. Our students, teachers, parents, staff, and leaders will be held accountable for the success of our school. Finally, we recognize that an education is incomplete without fostering the arts, sports, nature, and character.

#### **SECTION 4. PURPOSE**

Ben Franklin Academy (BFA) is committed to continuous progress in all facets of its operation, including the safety of the students and their environment. Specifically, BFA is committed to managing traffic and parking in a safe and effective manner for the benefit of its students and the community. It is expected that BFA's traffic and parking management will be a model for future charter schools.

#### **SECTION 5. TRAFFIC AND PARKING MANAGEMENT**

All traffic and parking management procedures will be designed to prioritize BFA student safety.

#### **SECTION 6. SAFETY PRECAUTIONS**

As a matter of school policy, no electronic devices of any kind, including Bluetooth or other hands-free devices, may be used by drivers in the areas designated in BFA's Traffic and Parking Management Plan and Procedures. Further, to ensure the safety of all, a vehicle may not exceed 10 mph on school property at any time for any reason.

#### **SECTION 7. TRAFFIC MANAGEMENT PLAN AND PROCEDURES**

BFA property is to be used for all pickup and drop-off of students and for parking for school events.

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BFA's Traffic and Parking Management Plan and Procedures are developed and monitored by a traffic management team that includes BFA's Principal, Operations Director (or his/her designee), traffic engineer, and one Director of the BFA Board of Directors. As a data-driven institution, BFA's Traffic and Parking Management Plan and Procedures will be based on solid data from BFA's site. The Traffic and Parking Management Plan and Procedures will include plans and procedures for BFA's preschool students, carpool students, students who walk to or from the school.

The Traffic and Parking Management Plan and Procedures will be a living document. Moreover, recognizing the planned development of the area surrounding the school, BFA, in consultation with Douglas County engineering staff, will review on an annual basis the Traffic and Parking Management Plan and Procedures and, if necessary, revise the same.

#### **SECTION 8. STUDENT LOADING ZONES**

BFA will have two designated loading zones for kindergarten through eighth grade student use during pickup at the dismissal of school. BFA will also maintain a separate area designated for pre-kindergarten loading and unloading.

#### **SECTION 9. VOLUNTEERS**

To ensure the safety of its students, BFA will have an adequate number of carpool attendants onsite. All student households are encouraged to provide volunteer service during either student drop-off or pickup.

#### **SECTION 10. CONDUCT AND COMPLIANCE**

Consistent with BFA's mission and vision, students, parents, administrators, teachers, staff and volunteers are expected to be respectful and courteous at all times and illustrate the virtues of temperance, tranquility and humility in conjunction with the implementation of BFA's Traffic and Parking Management Plan and Procedures.

The traffic management team is authorized to issue reasonable fines for non-compliance with BFA's Traffic and Parking Management Plan and Procedures. The traffic management team may request that report cards be withheld until fines have been paid in full.

#### **SECTION 11. SPECIAL EVENT PARKING**

BFA's Traffic and Parking Management Plan and Procedures will include parking for special events at the school. BFA will make reasonable efforts to provide for adequate back up parking in the event the special event parking is unavailable and communicate such plans to the BFA community in advance of a special event.

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#### **POLICY HISTORY:**

Original: Approved by the Board 8/14/2012  
Revision: Approved by the Board 10/8/2013  
Reviewed by the Board on 9/9/2014  
Revision 2: Approved by the Board 8/11/2015  
Reviewed by the Board on 8/9/2016  
Revision 3: Approved by the Board 8/15/2017