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BOARD OF DIRECTORS  
SPECIAL MEETING MINUTES  
THURSDAY, JULY 30, 2015

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**8:00 A.M. Conference Call**  
**Call-In Number (Listen Only): 1-857-232-0159**  
**Participant Code: 453590**

**MISSION**

The mission of Ben Franklin Academy is to develop young adults with character like America's founding Renaissance man, Benjamin Franklin: well-read, scientifically curious, and civically engaged.

**VISION**

Our students will excel academically through a challenging, sequenced curriculum that emphasizes math, science, and literacy. We will be a data driven institution, focusing on individual students. Our students, teachers, parents, staff, and leaders will be held accountable for the success of our school. Finally, we recognize that an education is incomplete without fostering the arts, sports, nature, and character.

**Enrollment by grade**

k - 104  
1 - 103  
2 - 103  
3 - 103  
4 - 130  
5 - 99  
6 - 99  
7 - 85  
8 - 73

**899**

**Wait list by grade**

250  
233  
128  
119  
105  
68  
102  
45  
4

**1054**

- o 8:03am - Meeting called to order: Present via telephone are Paige Brock, Bill Castor, Jason Sunahara, Kent Barwind, Matt Warder, Becky Mullen and Kimberly Smith.
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- o Opening (5 minutes)
  - o Welcome/Announcements
  - o Mission/Vision
  - o Pledge of Allegiance
  - o Amend/Approve Agenda
    - Moved - Jason
    - Second - Paige
- o Open Comments (3 minutes/person) – Jason Sunahara
  - o Remarks will be limited to three minutes per person. Please see guidelines at end of agenda.
  - o Open Comments submitted through the online form before noon on Wednesday, July 29, 2015, will be read at the meeting.
    - No comments were received
- o Convene into executive session pursuant to C.R.S. §§ 24-6-402(4)(a) and (e) to discuss the purchase, acquisition, lease, transfer, or sale of any real, personal, or other property interest and to determine positions relative to matters that may be subject to negotiations; develop strategy for negotiations; and instruct negotiations (a closed session) (60 minutes) – Paige Brock
  - o Move to convene into executive session pursuant to C.R.S. §§ 24-6-402(4)(a) and (e) to discuss the purchase, acquisition, lease, transfer, or sale of any real, personal, or other property interest and to determine positions relative to matters that may be subject to negotiations; develop strategy for negotiations; and instruct negotiations
    - o Moved – Paige
    - o Second – Jason
    - o Yeah’s – Castor, Mullen, Warder, Barwind, Smith
    - o Nay - None
  - o Board of Directors goes into executive Session – 8:05am

ADJOURNMENT FROM EXECUTIVE SESSION:

- o Moved – Paige
- o Second – Matt
- o Yeah’s – Castor, Mullen, Barwind, Sunahara, Smith
- o Nay – None
- o Adjourned from Executive Session at 8:26am
- o Approve Consultant(s)/Adviser(s) for Lease Agreement (5 minutes) – Kent Barwind

- Kent moved to approve selection of Baum subject to full and final review of the agreement governing the engagement.
- Second – Bill
- Unanimously Approved
- o Kent will be responsible for communicating the decision of the board to the candidate organizations, but will wait until the board has reviewed the proposed agreement with Baum.
- o Summary (5 minutes) – Paige Brock
  - o Calendar:
    - August 8: Ben’s Brigade Work Day
    - August 11: New Family Orientation; Board Meeting
    - August 13: Meet and Greet
    - August 14: Student Assessment Days
    - August 17: Back to School Family Picnic
    - August 19: First Day of School & Boo-Hoo/Yahoo
    - August 26: Back to School Night (K-4)
    - August 27: Back to School Night (5-8)
    - November 14: BENefit Bash
  - o Newsletter: Tabled Until August
  - o Review Action Items
  - o Review Votes
  - o Review Future Board Agenda Items
    - o Plan in Case of Leadership Change
    - o MCO Revised Bylaws
    - o Multi-Committee Meeting (to be scheduled)
    - o Board Training: Roberts Rules of Order; Finance
    - o Board Succession Plan
    - o Board Calendar
    - o Principal Evaluation Form
    - o Records Retention Policy
    - o Principal Succession Plan
    - o Revised Principal Jo Description
    - o Policy Review: Conflict Resolution Policy; Facility Use Policy; Homework Policy; Meta Policy; Traffic and Parking Management Policy; Credit Card Policy
  - o Moved to adjourn – Paige
  - o Seconded by Becky

o Meeting Adjourned at 8:35

All Ben Franklin Academy (BFA) Board of Directors (Board) meetings are open to the public and are conducted in compliance with Colorado Open Meeting Requirements.

The BFA Board works for the students, parents and patrons of BFA in promoting the vision and mission of the school. Community input that can help the Board meet the challenge of educating children to BFA's high standards is always welcome. Thus, the Board welcomes comments from members of the public during the public comment time set aside on the agenda on any topic.

The Board may choose to respond to public comments during this open forum but is not required to do so. The Board will only take action on items listed on the agenda. For other matters, the Board will receive comments only, and may, at its discretion, refer the matter or calendar the issue for future discussion.

This is our opportunity to hear from students, parents and patrons for deliberation and discussion.

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Date Modified: 7/30/2015