



BOARD OF DIRECTORS
RETREAT/WORKING MEETING AGENDA
MONDAY, JUNE 13, 2016

8:00 AM

Ben Franklin Academy Library

***Due to the length of the retreat/working meeting,
it will not be broadcasted via telephone conference line.***

MISSION

The mission of Ben Franklin Academy is to develop young adults with character like America's founding Renaissance man, Benjamin Franklin: well-read, scientifically curious, and civically engaged.

VISION

Our students will excel academically through a challenging, sequenced curriculum that emphasizes math, science, and literacy. We will be a data driven institution, focusing on individual students. Our students, teachers, parents, staff, and leaders will be held accountable for the success of our school. Finally, we recognize that an education is incomplete without fostering the arts, sports, nature, and character.

- o Opening (5 minutes)
 - o Welcome/Announcements
 - o Mission/Vision
 - o Pledge of Allegiance
 - o Amend/Approve Agenda
 - o Consent Agenda (2 minutes)
 - o Approve Minutes from the May 10, 2016 Board Meeting
 - o Approve Minutes from the May 19, 2016 Special Board Meeting
 - o Open Comments (3 minutes/person)
 - o Remarks will be limited to three minutes per person. Please see guidelines at end of agenda.
 - o Open comments submitted through the online form before noon on Friday, June 10, 2016, will be read at the meeting.
 - o School Accountability Committee (SAC) Presentation on Student Survey Results (30 minutes) – Sarah Nisbet
 - o Convene in executive session pursuant to C.R.S. § 24-6-402(4)(f)(I) to discuss personnel matters (a closed session) (45 minutes) – Paige Brock
 - o Move to convene into executive session pursuant to C.R.S. § 24-6-402(4)(f)(I) to discuss personnel matters
 - o Principal Evaluation and Compensation (20 minutes) – Matt Warder
 - o Approve Principal Bonus for 2015-2016
 - o Approve Principal Compensation for 2016-2017
 - o Discuss and Approve Principal Goals for 2016-2017
 - o Discuss and Approve 2016-2017 Principal Evaluation Form
 - o Legislative Update (5 minutes) – Matt Warder
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BEN FRANKLIN

ACADEMY

- o Board Evaluation/Goal Setting (110 minutes) – Becky Mullen/Paige Brock
 - o Board Evaluation Results (30 minutes)
 - o Discussion Regarding Board Responsibilities (50 minutes)
 - o Goal Setting (30 minutes)
- o Board Training (30 minutes)
 - o SEC Reporting (25 minutes) – Scott Campbell
 - o Sign Board Director Agreements/Conflict of Interest Forms (5 minutes) – Bill Castor
- o Selection and Approval of Board Officers and Committee Assignments for FY2016 -2017 (15 minutes) – Paige Brock
 - o Approval of Board Vice President
 - o Approval of Board Secretary
 - o Selection of Committee Assignments
- o Ben Franklin Academy Board Resolution re: Officers and Directors (5 minutes) – Paige Brock
- o Board Attendance at Teacher In-Service/Training (5 minutes) – Paige Brock
- o Curriculum Committee Presentation – (45 minutes) – Diana Simpson/Becky Mullen
 - o Discussion regarding Science and Academic Fairs (20 minutes) – Diana Simpson
 - Vote on proposal regarding Science and Academic Fairs
 - o Update regarding curriculum (10 minutes) – Diana Simpson
 - o Discussion regarding Service Learning Opportunities (15 minutes) – Becky Mullen
- o Principal’s Report (60 minutes) – Bob Barber
- o Parent Teacher Organization (PTO) Report (written report submitted)
- o Board Committee Year-End Reports (written reports submitted, as indicated) (5 minutes)
 - o Finance Committee June Report (written report to be submitted)
 - o Fundraising Committee (written report to be submitted) (5 minutes) – Kent Barwind
 - Discuss and approve parameters for Dress of Choice fundraising
 - o Grant Committee (written report submitted)
 - o Community Events Committee (CEC) (written report submitted)
 - o School Accountability Committee (SAC) (written report submitted)
 - o Science, Technology, Engineering and Mathematics (STEM) Committee (written report submitted)
 - o Technology Committee (no report)
 - o Curriculum Committee (written report submitted)
- o Review and Approval of Strategic Plan (30 minutes) – Becky Mullen
 - o Review Strategic Plan
 - o Approve Strategic Plan
- o Ben Franklin Academy Building Corporation Report (20 minutes) – Kent Barwind and Bill Castor
- o Treasurer’s Report (10 minutes) – Kent Barwind
 - o Review 2015-2016 Financials/Budget to Actual to Date
 - o Review May Financials
 - o The Finance Committee will review the May 2016 Financials at their June meeting.
 - Approve the May 2016 Financials.
- o Policy Review (5 minutes) – Paige Brock
 - o Field Trip Policy – First Reading
 - o Mobile Electronic Device Usage Policy – First Reading

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- o Middle School Chromebook Policy and Handbook – First Reading
- o Student Discipline Policy – First Reading and Vote
 - Approve Student Discipline Policy
- o Non-Discrimination Policy – First Reading and Vote
 - Approve Non-Discrimination Policy
- o Principal Succession Plan (10 minutes) – Bill Castor
- o Board Calendar (5 minutes) – Paige Brock
 - Review Board Calendar
- o Ratify Engagement of Gibson, Dunn & Crutcher LLP (5 minutes) – Paige Brock
- o Summary (5 minutes) – Paige Brock
 - o Calendar:
 - July 15: PTO Volunteer Appreciation at Pirate’s Cove
 - August 9: Board Meeting
 - August 10-12: Registration
 - August 15: Meet and Greet
 - August 17: First Day of School
 - o Newsletter: Year in Review from Principal in June; State of BFA in July from Board
 - o Review Action Items
 - o Review Votes
 - o Review Future Board Agenda Items
 - o Board Training:
 - o Dashboard
 - o Finance Committee Year End Report
 - o Policy Review: Conflict Resolution Policy; Facility Use Policy; Homework Policy; Meta Policy; Traffic and Parking Management Policy; Credit Card Policy
 - o Standards/Guidelines for Committee Budgeting and Consultant Fees
 - o Multi-Committee Meeting (to be scheduled)
 - o Adjourn

All Ben Franklin Academy (BFA) Board of Directors (Board) meetings are open to the public and are conducted in compliance with Colorado Open Meeting Requirements.

The BFA Board works for the students, parents and patrons of BFA in promoting the vision and mission of the school. Community input that can help the Board meet the challenge of educating children to BFA’s high standards is always welcome. Thus, the Board welcomes comments from members of the public during the public comment time set aside on the agenda on any topic.

The Board may choose to respond to public comments during this open forum but is not required to do so. The Board will only take action on items listed on the agenda. For other matters, the Board will receive comments only, and may, at its discretion, refer the matter or calendar the issue for future discussion.

This is our opportunity to hear from students, parents and patrons for deliberation and discussion.

Date Modified: 6/11/2016