



BOARD OF DIRECTORS
MEETING AGENDA
TUESDAY, SEPTEMBER 13, 2016

5:30 P.M. Board Meeting
Ben Franklin Academy Library
Call-In Number (Listen Only): 1-857-232-0159
Participant Code: 453590

MISSION

The mission of Ben Franklin Academy is to develop young adults with character like America's founding Renaissance man, Benjamin Franklin: well-read, scientifically curious, and civically engaged.

VISION

Our students will excel academically through a challenging, sequenced curriculum that emphasizes math, science, and literacy. We will be a data driven institution, focusing on individual students. Our students, teachers, parents, staff, and leaders will be held accountable for the success of our school. Finally, we recognize that an education is incomplete without fostering the arts, sports, nature, and character.

STRATEGIC GOALS

1) improve educational experience on continual basis; 2) maintain financial stability; 3) increase parent satisfaction and demand for enrollment; 4) promote staff and professional development; 5) maintain and develop facility; and 6) renew Charter Contract by June 30, 2019.

- o Opening (5 minutes)
 - o Welcome/Announcements
 - o Mission/Vision
 - o Pledge of Allegiance
 - o Amend/Approve Agenda
 - o Consent Agenda (2 minutes) – Paige Brock
 - o Approve Minutes from the August 9, 2016 Board Meeting
 - o Open Comments (Strategic Plan Goal #3) (3 minutes/person) – Becky Mullen
 - o Remarks will be limited to three minutes per person. Please see guidelines at end of agenda.
 - o Open comments submitted through the online form before noon on Tuesday, September 13, 2016, will be read at the meeting.
 - o Teacher Presentation regarding First Grade Science Fair (Strategic Plan Goal #1) (10 minutes) – Theresa North
 - o Discussion and vote on First Grade Science Fair
 - o Parent Teacher Organization (PTO) Report (Strategic Plan Goal #3) (written report submitted) (5 minutes) – Ann Citrin
 - o Board Committee Reports (Strategic Plan Goals #1-3 and 6) (10 minutes) (written reports submitted, as indicated)
 - o Arts Committee (written report submitted) - Becky Mullen
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BEN FRANKLIN

ACADEMY

- o Community Events Committee (CEC) (written report submitted) – Becky Mullen
- o Curriculum Committee (meets in Fall, Winter and Spring; written report submitted) – Paige Brock
- o Facility Committee (see Ben Franklin Academy Building Corporation) – Bill Castor
- o Finance Committee (written report to be submitted) (see Treasurer’s Report) – Kent Barwind
- o Fundraising Committee (written report submitted) – Paige Brock
- o Grant Committee (written report submitted) – Bill Castor
- o School Accountability Committee (SAC) (written report submitted) – Bryan Molen
- o Science, Technology, Engineering and Mathematics (STEM) Committee (written report to be submitted) – Matt Warder
- o Technology Committee (revised proposed plan to be submitted) (10 minutes) – Matt Warder
 - Review and approve Technology Plan
- o Request for Waiver of Certain Requirements of the Facility Use Policy by John Adams High School (Strategic Plan Goal #3) (10 minutes) – Paige Brock
 - o Discussion and vote on Waiver of Certain Requirements of the Facility Use Policy by John Adams High School
- o Ben Franklin Academy Building Corporation Report (Strategic Plan Goals #5 and 6) (20 minutes) – Kent Barwind and Bob Barber
 - Review and vote on proposal for addition of turf play surface
- o Treasurer’s Report (Strategic Plan Goals #2 and 6) (15 minutes) – Kent Barwind
 - o Finance Committee Updates
 - o Review August Financials
 - o The Finance Committee has reviewed and recommends approval of the August 2016 Financials.
 - Approve the August 2016 Financials.
 - o Update on Audit Status
 - o Review/Renewal of Insurance
- o Principal’s Report (Strategic Plan Goals #1-6) (45 minutes) – Bob Barber
- o Board Training (Strategic Goal #1) (20 minutes) – Bob Barber and Diana Simpson
 - o Understanding and Analyzing Assessment Data
- o Strategic Plan Quarterly Review (Strategic Plan Goals #1-6) (10 minutes) – Becky Mullen
- o Legislative Update (5 minutes) – Matt Warder
- o Policy Review (Strategic Plan Goals #1-3 and 6) (10 minutes) – Bryan Molen
 - o Board of Directors Conflict of Interest Policy – First Reading and Vote
 - Approve revised Board of Directors Conflict of Interest Policy
 - o Student Attendance Policy – First Reading and Vote
 - Approve revised Student Attendance Policy
 - o Traffic and Parking Management Policy - First Reading and Vote
 - Approve revised Traffic and Parking Management Policy
- o Board Responsibilities (5 minutes) – Paige Brock
- o Board Calendar (5 minutes) – Paige Brock
 - Review and approval Board Calendar
- o Summary (5 minutes) – Paige Brock
 - o Calendar:
 - September 12-16: Spirit Week

BEN FRANKLIN ACADEMY

- September 16: Goodies with Grandparents
- September 23: STEM Expo
- September 26-28: 7th Grade Outdoor Education
- October 4-6: Book Fair
- October 4 and 6: Parent-Teacher Conferences
- October 7: No School
- October 10-14: Fall Break
- October 17-28: Fun Run
- October 18: Board Meeting
- October 28: Halloween Parties
- October 29: Parent Workshop
- November 8-11: 6th Grade Outdoor Education
- o Newsletter: Volunterism
- o Review Action Items
- o Review Votes
- o Review Future Board Agenda Items
 - o Multi-Committee Meeting (to be scheduled)
 - o Board Training: Understanding and Analyzing Assessment Data
 - o Standards/Guidelines for Committee Budgeting and Consultant Fees
 - o Curriculum Committee Presentation
 - o Board Responsibilities
 - o Review BFA Actions as Related to Parent and Student Survey Data
 - o Policy Review: Document Retention Policy; Enrollment Policy; Environmental Education Policy; Continuing Disclosure Policy
- o Adjourn

All Ben Franklin Academy (BFA) Board of Directors (Board) meetings are open to the public and are conducted in compliance with Colorado Open Meeting Requirements.

The BFA Board works for the students, parents and patrons of BFA in promoting the vision and mission of the school. Community input that can help the Board meet the challenge of educating children to BFA's high standards is always welcome. Thus, the Board welcomes comments from members of the public during the public comment time set aside on the agenda on any topic.

The Board may choose to respond to public comments during this open forum but is not required to do so. The Board will only take action on items listed on the agenda. For other matters, the Board will receive comments only, and may, at its discretion, refer the matter or calendar the issue for future discussion.

This is our opportunity to hear from students, parents and patrons for deliberation and discussion.

Date Modified: 9/12/2016