



BOARD OF DIRECTORS
MEETING AGENDA
TUESDAY, OCTOBER 18, 2016

5:30 P.M. Board Meeting
Ben Franklin Academy Library
Call-In Number (Listen Only): 1-857-232-0159
Participant Code: 453590

MISSION

The mission of Ben Franklin Academy is to develop young adults with character like America's founding Renaissance man, Benjamin Franklin: well-read, scientifically curious, and civically engaged.

VISION

Our students will excel academically through a challenging, sequenced curriculum that emphasizes math, science, and literacy. We will be a data driven institution, focusing on individual students. Our students, teachers, parents, staff, and leaders will be held accountable for the success of our school. Finally, we recognize that an education is incomplete without fostering the arts, sports, nature, and character.

STRATEGIC GOALS

1) improve educational experience on continual basis; 2) maintain financial stability; 3) increase parent satisfaction and demand for enrollment; 4) promote staff and professional development; 5) maintain and develop facility; and 6) renew Charter Contract by June 30, 2019.

- o Opening (5 minutes)
 - o Welcome/Announcements
 - o Mission/Vision
 - o Pledge of Allegiance
 - o Amend/Approve Agenda
 - o Consent Agenda (2 minutes) – Paige Brock
 - o Approve Minutes from the September 13, 2016 Board Meeting
 - o Open Comments (Strategic Plan Goal #3) (3 minutes/person) – Becky Mullen
 - o Remarks will be limited to three minutes per person. Please see guidelines at end of agenda.
 - o Open comments submitted through the online form before noon on Tuesday, October 18, 2016, will be read at the meeting.
 - o Presentation by Golden Triangle Construction regarding STEAM Expansion (Strategic Plan Goals #1 and 5) (20 minutes)
 - o Parent Teacher Organization (PTO) Report (Strategic Plan Goal #3) (written report submitted)
 - o Board Committee Reports (Strategic Plan Goals #1-3 and 6) (15 minutes) (written reports submitted, as indicated)
 - o Arts Committee (written report to be submitted) - Becky Mullen
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ACADEMY

- o Community Events Committee (CEC) (written report to be submitted) – Becky Mullen
- o Curriculum Committee (meets in Fall, Winter and Spring; no update at this time) – Paige Brock
- o Facility Committee (see Ben Franklin Academy Building Corporation) – Bill Castor
- o Finance Committee (written report to be submitted) (see Treasurer’s Report) – Kent Barwind
- o Fundraising Committee (written report submitted) – Paige Brock
- o Grant Committee (no update at this time) – Bill Castor
- o School Accountability Committee (SAC) (written report submitted) (5 minutes) – Bryan Molen
 - Review and approve proposed Bylaw revisions
- o Science, Technology, Engineering and Mathematics (STEM) Committee (written report to be submitted) – Matt Warder
- o Technology Committee (revised proposed plan to be submitted) (10 minutes) – Matt Warder
 - Review and approve Technology Plan
- o Treasurer’s Report (Strategic Plan Goals #2 and 6) (35 minutes) – Kent Barwind
 - o Finance Committee Updates
 - o Review September Financials
 - o The Finance Committee has reviewed and recommends approval of the September 2016 Financials.
 - Approve the September 2016 Financials.
 - o Update on Status of FY 2015-2016 Audit
 - o Additional Review of Insurance (10 minutes) – Bryan Molen
- o Ben Franklin Academy Building Corporation Report (Strategic Plan Goals #5 and 6) (10 minutes) – Kent Barwind, Bill Castor, and Bob Barber
- o Principal’s Report (Strategic Plan Goals #1-6) (45 minutes) – Bob Barber
 - o Review and approve current year budget
 - o Review and approve proposed BFA Sports Logos
- o Board Training (Strategic Goal #1) (20 minutes) – Bryan Molen
 - o Community Engagement
- o Legislative Update (5 minutes) – Matt Warder
- o Policy Review (Strategic Plan Goals #1-3 and 6) (10 minutes) – Bryan Molen
 - o Limited Review of Uniform Policy – First Reading and Vote
 - Approve revised Uniform Policy
 - o Document Retention Policy – First Reading and Vote
 - Approve revised Document Retention Policy
 - o Enrollment Policy – First Reading and Vote
 - Approve revised Enrollment Policy
 - o Environmental Education Policy - First Reading and Vote
 - Approve revised Environmental Education Policy
- o Board Responsibilities (5 minutes) – Paige Brock
- o Board Calendar (5 minutes) – Paige Brock
 - Review and approval Board Calendar
 - Vote on date of November Board Meeting
- o Summary (5 minutes) – Paige Brock

- o Calendar:
 - October 17-28: Fun Run (October 27: Run)
 - October 20: Rachel's Challenge
 - October 21: Parents' Night Out (DC Fundraiser)
 - October 28: Halloween Parties
 - October 29: Parent Workshop
 - November 2: Middle School Elective Performance
 - November 3: PTO's Moms' Night Out
 - November 4: Teacher Work Day/No School (Byran Molen and Ann Citrin)
 - November 8: Board Meeting
 - November 8-11: 6th Grade Outdoor Education
 - November 11: Veterans' Day Celebration
 - November 18: STEM Fruit Toss; Parents' Night Out (DC Fundraiser)
 - November 21-25: Thanksgiving Break
- o Newsletter: Art Committee
- o Review Action Items
- o Review Votes
- o Review Future Board Agenda Items
 - o Approve Half-Day Kindergarten Tuition
 - o Approve Academic Calendar
 - o Standards/Guidelines for Committee Budgeting and Consultant Fees
 - o Board Responsibilities
 - o Review BFA Actions as Related to Parent and Student Survey Data
 - o Policy Review: Building Key, Key Fobs and Access Card Policy; Continuing Disclosure Policy and Procedures; Financial Accounting and Reporting Policies and Procedures; Parent Communication Policy; Scheduling Policy; Continuing Disclosure Policy (December)
- o Adjourn

All Ben Franklin Academy (BFA) Board of Directors (Board) meetings are open to the public and are conducted in compliance with Colorado Open Meeting Requirements.

The BFA Board works for the students, parents and patrons of BFA in promoting the vision and mission of the school. Community input that can help the Board meet the challenge of educating children to BFA's high standards is always welcome. Thus, the Board welcomes comments from members of the public during the public comment time set aside on the agenda on any topic.

The Board may choose to respond to public comments during this open forum but is not required to do so. The Board will only take action on items listed on the agenda. For other matters, the Board will receive comments only, and may, at its discretion, refer the matter or calendar the issue for future discussion.

This is our opportunity to hear from students, parents and patrons for deliberation and discussion.

Date Modified: 10/17/2016