



BOARD OF DIRECTORS
SPECIAL MEETING MINUTES
TUESDAY, FEBRUARY 28, 2017

6:30 P.M. Board Meeting
Ben Franklin Academy Library
Call-In Number (Listen Only): 1-857-232-0159
Participant Code: 453590

MISSION

The mission of Ben Franklin Academy is to develop young adults with character like America's founding Renaissance man, Benjamin Franklin: well-read, scientifically curious, and civically engaged.

VISION

Our students will excel academically through a challenging, sequenced curriculum that emphasizes math, science, and literacy. We will be a data driven institution, focusing on individual students. Our students, teachers, parents, staff, and leaders will be held accountable for the success of our school. Finally, we recognize that an education is incomplete without fostering the arts, sports, nature, and character.

STRATEGIC GOALS

1) improve educational experience on continual basis; 2) maintain financial stability; 3) increase parent satisfaction and demand for enrollment; 4) promote staff and professional development; 5) maintain and develop facility; and 6) renew Charter Contract by June 30, 2019.

Current Enrollment:

Grade	Enrolled	Waitlist
K	103	81
1	104	90
2	104	54
3	104	248
4	104	86
5	130	150
6	93	142
7	68	2
8	73	0
TOTAL	883	853

BEN FRANKLIN ACADEMY

	M	T	W	TH	F
AM 3s	11		11		11
AM 3s		14		14	
AM 4s	16		16		16
All Day 4s	7		7		7
All Day 4s		9		9	
AM 4s		15		15	
PM 4s	15		15		15
PM 4s		12		12	
Daily Total	49	50	49	50	49

Attendees: Paige Brock, Becky Mullen, Bill Castor, Kent Barwind, Ann Citrin, Bryan Molen, Matt Warder (joined by telephone at 7:02pm), Lisa Fischer (PTO Co-Secretary), Pam Betts (PTO President - arrived at 6:42pm)

- Opening (5 minutes)
 - Paige calls the meeting to order at 6:32 pm
 - Welcome/Announcements
 - Mission/Vision
 - Pledge of Allegiance
 - Amend/Approve Agenda
 - Paige moves to approve the agenda.
 - Bryan seconds the motion.
 - The Agenda is unanimously approved.

- Open Comments (Strategic Plan Goal #3) (3 minutes/person)
 - Remarks will be limited to three minutes per person. Please see guidelines at end of agenda.
 - Open comments submitted through the online form before noon on Monday, February 28, 2017, will be read at the meeting.
 - A statement was received electronically from Jason Sunahara.
 - Lisa Fischer was present and spoke against the prior lack of guidelines and in favor of the adoption of a policy governing the naming of school rooms.

- BFA Room Naming Opportunities and Guidelines (60 minutes) – Becky Mullen
 - Discussion and Vote on BFA Room Naming Opportunities and Guidelines
 - Becky moves that there be naming opportunities at BFA subject to a criteria to be established and approved by the Board.
 - Bryan seconds the motion.
 - Ann and Matt vote nay.
 - The motion that there be naming opportunities at BFA subject to a criteria to be established and approved by the Board is passed by a majority vote of the Board.
 - The vote on Ben Franklin Academy Naming Guidelines was tabled until the regular March Board meeting for further revision of the draft guidelines based on the Board discussion at the meeting.

- Summary (5 minutes) – Paige Brock
 - Calendar:

BEN FRANKLIN ACADEMY

- March 4: Father-Daughter Event
- March 8: Full Day Kindie Musical
- March 13-17: Teacher/Staff Appreciation Week
- March 14: BFA Board Meet the Candidates (5:00 p.m. – 6:00 p.m.); Board Meeting (6:00 p.m.)
- March 20-24: Spring Break
- March 30: Mom's Night Out
- April 3-7: BFA Board Elections
- April 21: Teacher In Service – Becky Mullen/Paige Brock
- o Newsletter:
- o Board Email: Elections – Bill Castor/Becky Mullen
- o Review Action Items
- o Review Votes
- o Review Future Board Agenda Items
 - Discussion and Vote on Naming the BFA Library in Honor of Shelly Dana
 - Standards/Guidelines for Committee Budgeting and Consultant Fees
 - Board Responsibilities
 - Review BFA Actions as Related to Parent and Student Survey Data
 - Discussion regarding class size
 - Approve amount to be allocated to teacher raises and evaluation procedure
 - Distribute Principal Evaluation
 - Strategic Plan Quarterly Review
 - FY2017-2018 Budget Review
 - Staff Retention and Recruitment
 - Approve School Activity Calendar
 - Board Elections
 - Review Purchased Services Contract with DCSD
 - Review UIP
 - Review proposed SAC Bylaw revisions
- o Adjourn
 - Paige moves to adjourn the meeting at 8:50
 - Kent seconds the motion.
 - The meeting is adjourned at 8:50pm.

All Ben Franklin Academy (BFA) Board of Directors (Board) meetings are open to the public and are conducted in compliance with Colorado Open Meeting Requirements.

The BFA Board works for the students, parents and patrons of BFA in promoting the vision and mission of the school. Community input that can help the Board meet the challenge of educating children to BFA's high standards is always welcome. Thus, the Board welcomes comments from members of the public during the public comment time set aside on the agenda on any topic.

The Board may choose to respond to public comments during this open forum but is not required to do so. The Board will only take action on items listed on the agenda. For other matters, the Board will receive comments only, and may, at its discretion, refer the matter or calendar the issue for future discussion.

This is our opportunity to hear from students, parents and patrons for deliberation and discussion.

Date Modified: 3/8/2017
Date Approved: 3/14/2017