



BOARD OF DIRECTORS
MEETING AGENDA
TUESDAY, APRIL 11, 2017

5:30 P.M. Board Meeting
Ben Franklin Academy Library
Call-In Number (Listen Only): 1-857-232-0159
Participant Code: 453590

MISSION

The mission of Ben Franklin Academy is to develop young adults with character like America's founding Renaissance man, Benjamin Franklin: well-read, scientifically curious, and civically engaged.

VISION

Our students will excel academically through a challenging, sequenced curriculum that emphasizes math, science, and literacy. We will be a data driven institution, focusing on individual students. Our students, teachers, parents, staff, and leaders will be held accountable for the success of our school. Finally, we recognize that an education is incomplete without fostering the arts, sports, nature, and character.

STRATEGIC GOALS

1) improve educational experience on continual basis; 2) maintain financial stability; 3) increase parent satisfaction and demand for enrollment; 4) promote staff and professional development; 5) maintain and develop facility; and 6) renew Charter Contract by June 30, 2019.

- Opening (5 minutes)
 - Welcome/Announcements
 - Mission/Vision
 - Pledge of Allegiance
 - Amend/Approve Agenda
 - Consent Agenda (2 minutes) – Paige Brock
 - Approve the Minutes from the March 14, 2017 Board Meeting
 - Approve the Minutes from the April 3, 2017 Special Board Meeting
 - Open Comments (Strategic Plan Goal #3) (3 minutes/person) – Bill Castor
 - Remarks will be limited to three minutes per person. Please see guidelines at end of agenda.
 - Open comments submitted through the online form before noon on Tuesday, April 11, 2017, will be read at the meeting.
 - Board of Directors Election Results (5 minutes) – Bill Castor
 - Announce and accept the results of the Parent Voting Group for Seat 5, Class C (three-year term).
 - Announce and accept the results of the Parent Voting Group for Seat 6, Class C (three-year term).
 - Board of Directors Appointments (15 minutes) – Bill Castor
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BEN FRANKLIN ACADEMY

- Discussion regarding nominee(s)
- Appointment to fill Seat 7, Class C (three-year term)
- Student Council Presentation regarding Wish Week (15 minutes) – Caitlin Leonard and Bethany Vaught
 - Discussion and Vote on Wish Week Request
- Presentation regarding Turf Options (30 minutes) – Dave Lange, Shaw Sports Turf
- Parent Teacher Organization (PTO) Report (Strategic Plan Goal #3) (written report submitted) – Ann Citrin
- Board Committee Reports (Strategic Plan Goals #1-3 and 6) (105 minutes) (written reports submitted, as indicated)
 - Arts Committee (written report submitted) – Becky Mullen
 - Community Events Committee (CEC) (written report submitted) – Becky Mullen
 - Curriculum Committee (meets in Fall, Winter and Spring; no written report at this time) – Paige Brock
 - Facility Committee (see Ben Franklin Academy Building Corporation) – Bill Castor
 - Finance Committee (written report to be submitted) (see Treasurer’s Report) – Kent Barwind
 - Fundraising Committee (written report submitted) – Paige Brock
 - Grant Committee (no report at this time) – Bill Castor
 - School Accountability Committee (SAC) (written report submitted) (90 minutes) – Sarah Nisbet (SAC Chair), Mette Castor (SAC Vice Chair), Cindy Brawley (SAC Secretary) and Bryan Molen
 - Review and approve revised proposed Budget for FY2017-2018
 - Review Proposed Policy Review Calendar
 - Presentation regarding Parent Satisfaction Survey Results
 - Review and Approve Student Satisfaction Surveys
 - Science, Technology, Engineering and Mathematics (STEM) Committee (written report submitted) – Matt Warder
 - Succession Committee (no report at this time) – Bryan Molen
 - Technology Committee (revised proposed plan to be submitted) (15 minutes)– Matt Warder
 - Review and approve revised Technology Plan
- Discussion Regarding Teacher Survey (10 minutes) – Kent Barwind
- Principal Search Committee (20 minutes) – Ann Citrin
- Principal’s Report (Strategic Plan Goals #1-6) (60 minutes) – Bob Barber
 - Review and Approve BFA Budget for FY2017-2018
 - Discussion Regarding DCSD Funding
- Treasurer’s Report (Strategic Plan Goals #2 and 6) (10 minutes) – Kent Barwind
 - Review March Financials
 - The Finance Committee has reviewed and recommends approval of the March 2017 Financials.
 - Approve the March 2017 Financials.
- Ben Franklin Academy Building Corporation Report (Strategic Plan Goals #5 and 6) (10 minutes) – Kent Barwind, Bill Castor and Bob Barber
- Strategic Plan Work Session (2 minutes) – Paige Brock
 - Schedule Strategic Planning Session and attendees
- Board Working Meeting/Retreat (5 minutes) – Bill Castor

BEN FRANKLIN

ACADEMY

- Schedule Board Working Meeting/Retreat
- Identify Agenda Items and Assignments
- Committee Chair Appreciation (5 minutes) – Becky Mullen
- Approve Counsel of Record for 2017-2018 (5 minutes) – Paige Brock
- Policy Review (5 minutes) – Bryan Molen
 - Volunteer and Visitor Policy
 - Approve revised Volunteer and Visitor Policy
- Legislative Update (10 minutes) – Matt Warder
- Summary (5 minutes) – Paige Brock
 - Calendar:
 - April 4-20: PARCC testing
 - April 11-12: Elementary School Science Fair
 - April 11: Board Meeting; Announcement of Election Results and Appointment
 - April 12: New Family Orientation; Stand UP for Our Children Meeting
 - April 18: Chick-fil-A Spirit Night
 - April 19: Disney Choir Concert; Student Council Wish Week Kick-Off Assemblies
 - April 20: Earth Day; Meeting with Interim Superintendent Erin Kane
 - April 20-28: PTO Elections
 - April 21: Teacher In Service – Becky Mullen/Paige Brock
 - April 21-24: Disney Choir Trip
 - April 23: Ben’s Brigade Spring Party
 - April 24-29: Student Council Wish Week
 - April 26: Stand UP for Our Children Meeting
 - April 29: Mother-Son Event
 - April 29-May 5: 8th Grade DC Trip
 - May 9: Board Meeting
 - May 25: 8th Grade Graduation
- Newsletter:
- Board Email: Election/Appointment Results – Bill Castor/Becky Mullen
- Review Action Items
- Review Votes
- Review Future Board Agenda Items
 - Standards/Guidelines for Committee Budgeting and Consultant Fees
 - Review BFA Actions as Related to Parent and Student Survey Data
 - Staff Retention and Recruitment
 - Approve School Activity Calendar
 - Board Meeting Schedule
 - Strategic Planning Session
 - Appointment of CEC Chair
 - Appointment of Finance Committee Chair
 - Distribute Board Self Evaluation
 - Review of 3rd Quarter Financials
 - Board Training: Open Meetings, Sunshine Law, and Executive Sessions
 - Policy Review: Book Donation Policy; Board Director Agreement; Board Conflict Form
 - New Board Member Orientation/Mentor Assigned
- Adjourn

BEN FRANKLIN ACADEMY

All Ben Franklin Academy (BFA) Board of Directors (Board) meetings are open to the public and are conducted in compliance with Colorado Open Meeting Requirements.

The BFA Board works for the students, parents and patrons of BFA in promoting the vision and mission of the school. Community input that can help the Board meet the challenge of educating children to BFA's high standards is always welcome. Thus, the Board welcomes comments from members of the public during the public comment time set aside on the agenda on any topic.

The Board may choose to respond to public comments during this open forum but is not required to do so. The Board will only take action on items listed on the agenda. For other matters, the Board will receive comments only, and may, at its discretion, refer the matter or calendar the issue for future discussion.

This is our opportunity to hear from students, parents and patrons for deliberation and discussion.

Date Modified: 4/10/2017