



BOARD OF DIRECTORS
SPECIAL MEETING MINUTES
TUESDAY, APRIL 25, 2017

8:30 A.M. Board Meeting
Via Teleconference
Call-In Number (Listen Only): 1-857-232-0159
Participant Code: 453590

MISSION

The mission of Ben Franklin Academy is to develop young adults with character like America's founding Renaissance man, Benjamin Franklin: well-read, scientifically curious, and civically engaged.

VISION

Our students will excel academically through a challenging, sequenced curriculum that emphasizes math, science, and literacy. We will be a data driven institution, focusing on individual students. Our students, teachers, parents, staff, and leaders will be held accountable for the success of our school. Finally, we recognize that an education is incomplete without fostering the arts, sports, nature, and character.

STRATEGIC GOALS

1) improve educational experience on continual basis; 2) maintain financial stability; 3) increase parent satisfaction and demand for enrollment; 4) promote staff and professional development; 5) maintain and develop facility; and 6) renew Charter Contract by June 30, 2019.

Current Enrollment:

Grade	Enrolled	Waitlist
K	103	49
1	104	92
2	103	59
3	104	226
4	104	89
5	130	152
6	93	143
7	69	2
8	73	0
TOTAL	883	812

BEN FRANKLIN ACADEMY

	M	T	W	TH	F
AM 3s	11		11		11
AM 3s		14		14	
AM 4s	16		16		16
All Day 4s	7		7		7
All Day 4s		9		9	
AM 4s		15		15	
PM 4s	16		16		16
PM 4s		12		12	
Daily Total	50	50	50	50	50

Board Directors Present (all via conference call): Bill Castor, Paige Brock, Kent Barwind and Matt Warder. Ann Citrin and Becky Mullen joined the call at 9am. Steve Haas (incoming Board member) was also present.

- Opening (5 minutes)
 - Paige calls the meeting to order at 8:35am.
 - Welcome/Announcements
 - Mission/Vision
 - Pledge of Allegiance
 - Amend/Approve Agenda
 - Paige moves to approve the agenda.
 - Bill seconds the motion.
 - The agenda is unanimously approved.
- Open Comments (Strategic Plan Goal #3) (3 minutes/person)
 - Remarks will be limited to three minutes per person. Please see guidelines at end of agenda.
 - Open comments submitted through the online form before noon on Monday, April 24, 2017, will be read at the meeting.
 - No comments were received online or in-person.
- BFA Building Corporation Update (15 minutes) – Kent Barwind
 - Kent explained that the budget for the STEAM Expansion has approximately \$20,000 remaining.
 - Kent explained that the 2017 Building Improvement budget is \$35,000, which remains unused to-date.
 - No other expenses are anticipated for the STEAM Expansion or the Building Improvements this school year.
- BFA Playfield Turf (15 minutes) – Kent Barwind
 - Discussion and Vote on BFA Playfield Turf
 - The Board discussed the various types of turf and fill available, as described during the presentation at the April 11th Board Meeting
 - The “Best” turf, which has a coconut-based fill, has been quoted at a total installed cost of approximately \$274,000.
 - Kent explained that the current, conservative projection for this year’s budget results is an operating income of approximately \$600,000.
 - Bill and Kent explained that the remaining need to finish the upgrade of the exterior security system.

BEN FRANKLIN ACADEMY

- Paige moves to approve the installation of the turf at a not-to-exceed cost of \$300,000.
- Matt seconds the motion.
- The motion to approve the installation of the turf at a not-to-exceed cost of \$300,000 is unanimously approved.
- o Summary (5 minutes) – Paige Brock
 - Calendar:
 - April 20-28: PTO Elections
 - April 24-29: Student Council Wish Week
 - April 26: Stand UP for Our Children Meeting
 - April 29: Mother-Son Event
 - April 29-May 5: 8th Grade DC Trip
 - May 9: Board Meeting
 - May 25: 8th Grade Graduation
- o Review Votes
- o Review Future Board Agenda Items
 - Standards/Guidelines for Committee Budgeting and Consultant Fees
 - Review BFA Actions as Related to Parent and Student Survey Data
 - Staff Retention and Recruitment
 - Approve School Activity Calendar
 - Board Meeting Schedule
 - Strategic Planning Session
 - Appointment of CEC Chair
 - Appointment of Finance Committee Chair
 - Distribute Board Self Evaluation
 - Review of 3rd Quarter Financials
 - Board Training: Open Meetings, Sunshine Law, and Executive Sessions
 - Policy Review: Book Donation Policy; Board Director Agreement; Board Conflict Form
 - New Board Member Orientation/Mentor Assigned
- o Adjourn
 - Paige moves to adjourn.
 - Ann seconds the motion.
 - The meeting is adjourned at 9:10am.

All Ben Franklin Academy (BFA) Board of Directors (Board) meetings are open to the public and are conducted in compliance with Colorado Open Meeting Requirements.

The BFA Board works for the students, parents and patrons of BFA in promoting the vision and mission of the school. Community input that can help the Board meet the challenge of educating children to BFA's high standards is always welcome. Thus, the Board welcomes comments from members of the public during the public comment time set aside on the agenda on any topic.

The Board may choose to respond to public comments during this open forum but is not required to do so. The Board will only take action on items listed on the agenda. For other matters, the Board will receive comments only, and may, at its discretion, refer the matter or calendar the issue for future discussion.

This is our opportunity to hear from students, parents and patrons for deliberation and discussion.

