



BOARD OF DIRECTORS
SPECIAL MEETING MINUTES
THURSDAY, MAY 4, 2017

7:30 P.M. Board Meeting
Via Teleconference
Ben Franklin Academy Conference Room

Call-In Number (Listen Only): 1-857-232-0159
Participant Code: 453590

MISSION

The mission of Ben Franklin Academy is to develop young adults with character like America's founding Renaissance man, Benjamin Franklin: well-read, scientifically curious, and civically engaged.

VISION

Our students will excel academically through a challenging, sequenced curriculum that emphasizes math, science, and literacy. We will be a data driven institution, focusing on individual students. Our students, teachers, parents, staff, and leaders will be held accountable for the success of our school. Finally, we recognize that an education is incomplete without fostering the arts, sports, nature, and character.

STRATEGIC GOALS

1) improve educational experience on continual basis; 2) maintain financial stability; 3) increase parent satisfaction and demand for enrollment; 4) promote staff and professional development; 5) maintain and develop facility; and 6) renew Charter Contract by June 30, 2019.

Current Enrollment:

Grade	Enrolled	Waitlist
K	103	49
1	104	92
2	103	59
3	104	226
4	104	89
5	130	152
6	93	143
7	69	2
8	73	0
TOTAL	883	812

BEN FRANKLIN ACADEMY

	M	T	W	TH	F
AM 3s	11		11		11
AM 3s		14		14	
AM 4s	16		16		16
All Day 4s	7		7		7
All Day 4s		9		9	
AM 4s		15		15	
PM 4s	16		16		16
PM 4s		12		12	
Daily Total	50	50	50	50	50

Board Directors Present: In Person: Bill Castor, Ann Citrin, Bryan Molen; Via Teleconference: Paige Brock, Becky Mullen, Kent Barwind

Special Attendees: Board Directors-Elect: Matt Keillor (in person); Steve Haas and Burgandy Hodge (via teleconference)

- Bill calls the meeting to order at 7:33pm.
- Opening (5 minutes)
 - Welcome/Announcements
 - Mission/Vision
 - Pledge of Allegiance
 - Amend/Approve Agenda
 - Bill moves to approve the Agenda.
 - Ann seconds the motion.
 - The Agenda is unanimously approved.
- Open Comments (Strategic Plan Goal #3) (3 minutes/person)
 - Remarks will be limited to three minutes per person. Please see guidelines at end of agenda.
 - Open comments submitted through the online form before noon on Thursday, May 4, 2017, will be read at the meeting.
 - No comments were received online by the deadline or in-person.
- BFA Principal and Assistant Principal Search Committee Update (15 minutes) – Ann Citrin
 - A detailed update was provided on the number of applicants, process and status of both the Principal and Assistant Principal search.
- BFA Principal Search Strategy Discussion (15 minutes) – Ann Citrin
 - Discussion and Vote on BFA Final Candidate
 - Bill moves to reduce the candidate list for Principal to two finalists: Matt Cartier and Diana Simpson.
 - Bryan seconds the motion.
 - The motion to reduce the final candidate list for Principal to Matt Cartier and Diana Simpson is unanimously approved.
 - Ann moves that the names of the two finalists be posted publicly, in compliance with the Sunshine Laws, subject to the prior consent of the two finalists.
 - Paige seconds the motion.

- The motion to publicly post the names of the two finalists, in compliance with the Sunshine Laws, subject to the prior consent of the two finalists is unanimously passed.

- o Summary (5 minutes) – Paige Brock
 - Calendar:
 - April 29-May 5: 8th Grade DC Trip
 - May 9: Board Meeting
 - May 25: 8th Grade Graduation
- o Review Votes
- o Review Future Board Agenda Items
 - Standards/Guidelines for Committee Budgeting and Consultant Fees
 - Review BFA Actions as Related to Parent and Student Survey Data
 - Staff Retention and Recruitment
 - Approve School Activity Calendar
 - Board Meeting Schedule
 - Strategic Planning Session
 - Appointment of CEC Chair
 - Appointment of Finance Committee Chair
 - Distribute Board Self Evaluation
 - Review of 3rd Quarter Financials
 - Board Training: Open Meetings, Sunshine Law, and Executive Sessions
 - Policy Review: Book Donation Policy; Board Director Agreement; Board Conflict Form
 - New Board Member Orientation/Mentor Assigned
- o Adjourn
 - Becky moves to adjourn.
 - Paige seconds the motion.
 - The meeting is adjourned at 8:53pm.

All Ben Franklin Academy (BFA) Board of Directors (Board) meetings are open to the public and are conducted in compliance with Colorado Open Meeting Requirements.

The BFA Board works for the students, parents and patrons of BFA in promoting the vision and mission of the school. Community input that can help the Board meet the challenge of educating children to BFA’s high standards is always welcome. Thus, the Board welcomes comments from members of the public during the public comment time set aside on the agenda on any topic.

The Board may choose to respond to public comments during this open forum but is not required to do so. The Board will only take action on items listed on the agenda. For other matters, the Board will receive comments only, and may, at its discretion, refer the matter or calendar the issue for future discussion.

This is our opportunity to hear from students, parents and patrons for deliberation and discussion.

Date Modified: 5/06/2017
Date Approved: 5/09/2017