Board of Directors

MEETING AgendaTUESDAY, october 17, 2017

5:30 P.M. Board Meeting

Ben Franklin Academy Library
Call-In Number (Listen Only): 1-857-232-0159

Participant Code: 453590

Mission

The mission of Ben Franklin Academy is to develop young adults with character like America’s founding Renaissance man, Benjamin Franklin: well-read, scientifically curious, and civically engaged.

Vision

Our students will excel academically through a challenging, sequenced curriculum that emphasizes math, science, and literacy. We will be a data driven institution, focusing on individual students. Our students, teachers, parents, staff, and leaders will be held accountable for the success of our school. Finally, we recognize that an education is incomplete without fostering the arts, sports, nature, and character.

**Strategic Goals**

1) improve educational experience on continual basis; 2) maintain financial stability; 3) increase parent satisfaction and demand for enrollment; 4) promote staff and professional development; 5) maintain and develop facility; and 6) renew Charter Contract by June 30, 2019.

* Opening (5 minutes)
	+ Welcome/Announcements
	+ Mission/Vision
	+ Pledge of Allegiance
	+ Amend/Approve Agenda
* Consent Agenda (2 minutes) – Bill Castor
* Approve Minutes from the September 19, 2017 Board Meeting
* Open Comments (3 minutes/person) – Bryan Molen (Strategic Plan Goal #3)
* Remarks will be limited to three minutes per person. Please see guidelines at end of agenda.
* Open comments submitted through the online form before noon on Tuesday, October 17, 2017, will be read at the meeting.
* Approve 2017-2018 Academic Calendar
* Parent Teacher Organization (PTO) Report (written report submitted) (Strategic Plan Goal #3) – Burgandy Hodge
* Community Events Committee (CEC) (written report submitted) – Ann Citrin
* Board Committee Reports (10 minutes) (written reports submitted, as indicated) (Strategic Plan Goals #1-3 and 6)
* Arts Committee (written report submitted – Bryan Molen
	+ Discuss Arts Committee Organizational Concerns
* Curriculum Committee (meets in Fall, Winter and Spring; no written report submitted) – Bill Castor
* Fundraising Committee (no written report submitted) – Kent Barwind
* Grant Committee (no written report submitted) – Steve Haas
* School Accountability Committee (SAC) (written report submitted) – Steve Haas
	+ Review of Student Survey
	+ Review of SAC Bylaws
* Science, Technology, Engineering and Mathematics (STEM) Committee (written report submitted) – Matt Keillor
* Technology Committee (written report submitted) (10 minutes) – Matt Keillor
* Finance Committee – Kent Barwind and Halsley Hoff
* Principal’s Report (45 minutes) – Diana Simpson (Strategic Plan Goals #1-6)
* Board Evaluation Follow-up (10 Minutes) – Burgandy Hodge
* Board Training (20 minutes) – Burgandy Hodge
* Module 22: Communication
* Module 24: Effective Committees
* Module 26: Parental Involvement
* Treasurer’s Report (25 minutes) – Kent Barwind and Halsley Hoff (Strategic Plan Goals #2 and 6)
* Finance Committee Updates
* Review September 2017 Financials
	+ The Finance Committee has reviewed and recommends approval of the September 2017 Financials.
* Approve the September 2017 Financials.
* Policy Review (Strategic Plan Goals #1-3 and 6) (10 minutes) – Steve Haas
	+ Environmental Education Policy – First Reading and Vote
* Approve revised Environmental Education Policy
	+ Document Retention Policy – First Reading and Vote
* Approve revised Document Retention Policy
* Follow-up Actions from Stakeholder Surveys (Parent, Teacher and Student)
* Legislative Update (5 minutes) – Steve Haas
* Review and Approve Principal Goals for 2017-2018 (10 Minutes) – Ann Citrin
* Approve Principal Goals for 2017-2018
* Board Responsibilities (5 Minutes) – Bill Castor
* Board Calendar (5 minutes) – Bill Castor
* Summary (5 minutes) – Bill Castor
* Calendar:

October 19: DCSD Board Candidate Forum (Thunder Gym)

October 19: PTO Meeting

October 25: Fifth Grade Musical

October 31: Halloween Parties

November 1: Middle School Drama & Percussion Concert

November 3: Professional Development Day - No School

November 10: Veterans Day Celebration

* Newsletter
* Review Action Items
* Review Votes
* Review Future Board Agenda Items
* Multi-Committee Meeting (to be scheduled)
* Board Training: Module 9, 27 & 28 (Finance and Best Practices Focus)
* Adjourn

All Ben Franklin Academy (BFA) Board of Directors (Board) meetings are open to the public and are conducted in compliance with Colorado Open Meeting Requirements.

The BFA Board works for the students, parents and patrons of BFA in promoting the vision and mission of the school. Community input that can help the Board meet the challenge of educating children to BFA’s high standards is always welcome.  Thus, the Board welcomes comments from members of the public during the public comment time set aside on the agenda on any topic.

The Board may choose to respond to public comments during this open forum but is not required to do so.  The Board will only take action on items listed on the agenda. For other matters, the Board will receive comments only, and may, at its discretion, refer the matter or calendar the issue for future discussion.

This is our opportunity to hear from students, parents and patrons for deliberation and discussion.



Date Modified: 10/14/2017