



BOARD MEETING MINUTES

TUESDAY MARCH 13, 2012

6:30 PM
Ben Franklin Academy

Attendance: Jason Sanders, Paige Brock, Jason Sunahara, Staci Ferguson, Matt Matherly (left during Marketing and PR), Becky Mullen, Ward Cerny (joined during executive session)

- Opening (5 minutes) – Jason Sunahara
 - Welcome/Announcements
 - Pledge of allegiance
 - Read mission and vision
 - Amend/approve agenda
 - Jason Sanders moves to approve the agenda
 - Jason Sunahara seconds the motion
 - The motion is unanimously approved
 - Motion to resolve into executive session according to C.R.S. 24-6-402 (4)(e) to determine positions relative to matters that may be subject to negotiations; develop strategy for negotiations; and instruct negotiators.
 - Becky Mullen moves to resolve into executive session according to C.R.S. 24-6-402 (4)(e) to determine positions relative to matters that may be subject to negotiations; develop strategy for negotiations; and instruct negotiators.
 - Staci Ferguson seconds the motion
 - Yeas – Jason Sanders, Paige Brock, Jason Sunahara, Matt Matherly
 - Resolve into executive session.
 - Jason Sunahara makes a motion to conclude out of executive session according to C.R.S. 24-6-402 (4)(e)
 - Matt Matherly seconds the motion
 - Yeas – Jason Sanders, Paige Brock, Staci Ferguson, Becky Mullen, and Ward Cerny
 - No votes were taken during the executive session
 - Consent agenda (5 minutes) – Jason Sunahara
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BEN FRANKLIN

ACADEMY

- Approve minutes from February 15, 2012, board meeting
 - Approve minutes from February 23, 2012, board meeting
 - Paige Brock makes a motion to approve the consent agenda.
 - Jason Sanders seconds the motion
 - The motion is unanimously approved
 - Open Comments (3 minutes/person) – Jason Sunahara
 - Remarks will be limited to three minutes.
 - See notes below on open comments
 - Principal’s report (20 minutes) – Bob Barber
 - Approve proposed 2012-13 budget
 - Proposed playground improvements and enhancements
 - Jason Sanders makes a motion to approve \$20,000 line item for playground enhancements.
 - Matt Matherly seconds the motion
 - The motion is unanimously approved
 - Board training (5 minutes) – Jason Sunahara
 - Determine need to schedule Performance Management Training for Boards during the June Board retreat.
 - Matt Matherly and Staci Ferguson need to do some continuing education.
 - Treasurers report (10 minutes) – Jason Sunahara
 - Approve February 2012 financials
 - Jason Sanders makes a motion to approve the February financials.
 - Ward Cerny seconds the motion
 - The motion is unanimously approved.
 - Financial priorities for the school excess funds
 - PAC & PTO overlap discussion (15 minutes) – Becky Mullen
 - Committee Reports
 - PAC
 - Discussion on carpool (10 minutes)
 - Ride-Arrangers is not working right now.
 - Opt-Out would be the best. All go in a database and parents would need to opt out. Would be more for who is in your neighborhood.
 - Discussion on Roxborough buses (10 minutes)
 - Kelly Dethlefs – working on getting a bus service from Roxborough. Contact board person will be Staci Ferguson.
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ACADEMY

- SAC (5 minutes each)
 - Update on survey
 - PTO (5 minutes each)
 - Benefits Bash update
 - Goal is \$25,000 or more
 - STEM (5 minutes each)
 - Science fair update
 - Need to come design parking contingency plan
 - Grant (5 minutes each)
 - Looking into greenhouse, playground, and CO specific opportunities, and special ed. (literacy)
 - Coordinating with PTO and preschool on grants to supplement math programming.
 - Jason Cochrane submitted Great West Teachers Financial Grant.
 - Working on ING Unsung Heros grant
 - Finance (5 minutes each)
 - Investments
 - Everything is looking good and committee is happy.
 - Went through the budget for next year. Projected to have \$1,000,000 in savings (not including TABOR)
 - Follow up on PR/marketing matters (15 minutes) – Jason Sunahara/Becky Mullen
 - “Stay Curious” is the brand
 - Create a video that will be launched during the STEM Fair.
 - Jason Sanders makes a motion to approve the “Stay Curious” brand
 - Ward Cerny seconds the motion
 - The motion is unanimously approved
 - Jason Sanders makes a motion that Bob Barber will write a social media policy and Staci Ferguson and Becky Mullen will approve it.
 - Jason Sunahara second the motion
 - The motion is unanimously approved
 - Addition update (10 minutes) – Jason Sanders
 - Updated plans
 - Schedule
 - Parking/traffic
 - Playground
 - Middle school curriculum discussion (15 minutes) – Jason Sanders
 - Principal evaluation (5 minutes) – Jason Sanders
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ACADEMY

- We will be discussing this at the June retreat.
 - Board positions (5 minutes) – Jason Sanders
 - Re-elect board position in June meeting.
 - Look at the responsibilities and where the lines are drawn
 - Policies
 - First reading of the revised Enrollment Policy (5 minutes) – Jason Sanders
 - First reading of the Conflict Resolution Policy (10 minutes) – Paige Brock/Becky Mullen
 - First reading of the Asset Management Policy (10 minutes) – Ward Cerny
 - Board elections (10 minutes) – Staci Ferguson
 - 2 nominations were received in addition to Ward Cerny and Staci Ferguson.
 - Staci Ferguson will send out an email before the April board meeting (1st part of April) with nomination info and explaining how to vote and who votes.
 - Voting will take place at the end of April. It will be a 1 week period (Mon. April 30th – Fri. May 4th)
 - Candidate forum/Q and A will be held at the April 10th board meeting from 6:00pm – 6:30pm.
 - Team Building (10 minutes) – Becky Mullen
 - Summary
 - Newsletter
 - Review action items
 - Review votes
 - Review future board agenda items
 - May – Announce results of board elections
 - May – New board member training
 - June – Board retreat
 - Jason Sanders make a motion to adjourn.
 - Ward Cerny seconds the motion
 - The motion in unanimously approved
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