



BOARD MEETING MINUTES
TUESDAY, MARCH 12, 2013

5:30 PM
Ben Franklin Academy

Attendance: Jason Sanders, Paige Brock, Jason Sunahara, Staci Ferguson, Matt Matherly, Becky Mullen, Ward Cerny

Other Notables: Bob Barber; Principal, Brenda Sepan; Business Manager, Diana Simpson; Academic Director

- Opening (5 minutes) – Jason Sunahara
 - Welcome/Announcements/mission/vision
 - Pledge of allegiance
 - Amend/approve agenda
 - Jason Sunahara moves to approve the agenda
 - Jason Sanders seconds the motion
 - The motion is unanimously approved
 - Consent agenda (5 minutes) – Jason Sunahara
 - Approve minutes from February 12, 2013, board meeting
 - Jason Sunahara moves to approve the consent agenda
 - Jason Sanders seconds the motion
 - The motion is unanimously approved.
 - Parent Survey (15 minutes) – Amy Taylor
 - Overall composite scores were positive.
 - Only 49 parents filled out the survey, which is disappointing.
 - Open Comments (3 minutes/person) – Jason Sunahara
 - Remarks will be limited to three minutes.
 - Parent presentation on uniforms (10 minutes) – Jody Dunbar
 - Problems with one vendor option
 - Board dashboard (5 minutes) – Paige Brock
 - Get comment to Paige Brock this week and she will pass it on to Bob Barber.
 - Principal's report (50 minutes) – Bob Barber
 - Proposed 2013 budget
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BEN FRANKLIN

ACADEMY

- Preliminary budget will be voted on next month. The retreat is where we will approve the final working budget.
- Administration organization for 2013-14 school year
 - The assistant principal would help alleviate some of the pressure of Principal Barber and allow him to focus on the principal responsibilities.
 - Motion: Approve Principal Barber's recommendation to add an assistant principal to the administrative structure.
 - Jason Sunahara moves to approve Principal Barber's recommendation to add an assistant principal to the administrative structure.
 - Matt Cerny seconds the motion
 - The motion is unanimously approved.
- Discuss whether to have the greenhouse owned by the Ben Franklin Academy and not the foundation
 - Motion: Approve that the greenhouse is owned by Ben Franklin Academy and not the foundation.
 - The motion is tabled to next month so we can get some questions answered by the schools attorney.
- Treasurers report (5 minutes) – Jason Sunahara
 - Approve January 2013 financials
 - Jason Sunahara moves to approve the January 2013 financials.
 - Jason Sanders seconds the motion
 - The motion is unanimously approved
 - February 2013 financials: We are in the black for the month, which is really good.
- Committee Reports
 - Technology (5 minutes)
 - Finished purchasing iPads and computers
 - Marketing (5 minutes)
 - Need people to join the committee!
 - PAC (15 minutes)
 - No issues came into the PAC this month.
 - Appoint new PAC officers
 - Julia Porterfield is the new PAC Chair
 - Andrew Bobbin is the new PAC Vice Chair

- PTO (5 minutes)
 - Sales for the Benefit Bash tickets are lower than at this time last year.
 - \$20,000 value of donations
 - Looking at switching the lunch vendors
 - Elections are going on and there are 8 open spots in PTO
- STEM (5 minutes)
 - Reviewing the Stem Fair to see what worked and did not work
- Grant (5 minutes)
 - Met with teachers in February, trying to market opportunities to the teachers.
- Finance (5 minutes)
- SAC (15 minutes)
 - Parent Survey results – Amy Taylor
 - Discipline Policy – look at discipline matrix
 - Non Discrimination Policy -
 - Employee Dress Policy – no recommendations
- Curriculum (5 minutes)
- Uniform (20 minutes)
 - Jason Sanders moves to approve the uniform policy changes as presented, with the addition of “no neon colors” to the nail polish.
 - Matt Matherly seconds the motion
 - The motion is unanimously approved.
- Board training (10 minutes) – Jason Sunahara
- Financial training (10 minutes) – Ward Cerny
- Feedback on the CSSI visit (10 minutes) – Paige Brock
 - The visit seems to have gone well. We will have a special board meeting to receive the results, TBD.
- Review Bylaws (10 minutes) – Jason Sanders
 - We reviewed the bylaws
- Second, first reading of the enrollment policy (5 minutes) – Jason Sanders
 - Enrollment policy will be up for a vote next month
- Board members and hour tracking (10 minutes) – Paige Brock
 - 1,000 hours are not logged into the system for grant purposes.

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- Effective July 1, board members will log their hours
- Prepare for Retreat (15 minutes) – Jason Sanders
 - June 25, 2013
 - It will be at DiVita in LoDo, starting at 9am
- Summary
 - Newsletter
 - Review action items
 - Review votes
 - Review future board agenda items
- Convene in executive session (a closed session) (20 minutes) - Sanders
 - Motion to resolve into executive session according to C.R.S. 24-6-402 (4)(f) to discuss personnel matters.
 - Jason Sunahara moves to resolve into executive session according to C.R.S. 24-6-402 (4)(f) to discuss personnel matters.
 - Staci Ferguson seconds the motion.
 - Yeas – Matt Matherly, Paige Brock, Jason Sanders, Becky Mullen, Ward Cerny
 - Jason Sunahara moves to resolve out of executive session according to C.R.S. 24-6-402 (4)(f) to discuss personnel matters.
 - Staci Ferguson seconds the motion.
 - Yeas – Paige Brock, Ward Cerny, Matt Matherly, Becky Mullen – Jason Sanders left during the executive session.
 - No votes were taken while in executive session.
- Adjourn
 - Jason Sunahara moves to adjourn
 - Paige Brock seconds the motion.
 - The motion is unanimously approved.

All board meetings are open to the public and are conducted in compliance with Colorado Open Meeting Requirements.

The Ben Franklin Academy Board works for the students, parents and patrons of Ben Franklin Academy in promoting the vision and mission of the school. Community input that can help the Board meet the challenge of educating our children to our high standards is always welcome. Thus, the Board welcomes

comments from members of the public during the public comment time set aside on the agenda on any topic.

The Board may choose to respond to public comments during this open forum but is not required to do so. The Board will only take action on items listed on the agenda. For other matters, the Board will receive comments only, and may, at its discretion, refer the matter or calendar the issue for future discussion.

This is our opportunity to hear from students, parents and patrons for deliberation and discussion.

MISSION

The mission of Ben Franklin Academy is to develop young adults with character like America's founding Renaissance man, Benjamin Franklin: well-read, scientifically curious, and civically engaged.

VISION

Our students will excel academically through a challenging, sequenced curriculum that emphasizes math, science, and literacy. We will be a data driven institution, focusing on individual students. Our students, teachers, parents, staff, and leaders will be held accountable for the success of our school. Finally, we recognize that an education is incomplete without fostering the arts, sports, nature, and character.
