

Ben Franklin Academy – Overview of Committees

Board members will oversee following committees:

Becky Mullen – PAB
Staci Ferguson - PTO
Jason Sunahara- SAC
Matthew Matherly - STEM
Paige Brock- Chair of Grants (subcommittee)
Ward Cerny- Chair of Finance (subcommittee)

PTO- Parent Teacher Organization

Shelly Dana, President

- Independent from the school and school board
- Primary function is to act as the fund raising arm for school
- overseas room parents
- annual gala
- school carnival
- teacher appreciation
- school lunch (note: to discuss with board merit of whether school lunch should be run by PTO, to discuss practice of other regional charter schools)
- board votes and appoints president
- 3-6 board members including President (3 year term), V.P., Secretary, Treasurer, Fund Raising coordinator, Social
- children must attend BFA
- create their own bylaws to be approved by board of directors

PAB- Parent Advisory Board

Proposing Andrea Day as President

- The purpose of the PAB is to create, organize, and promote events which encourage the active involvement of parents and guardians.
- Act as a liaison between parents, guardians, students, teachers, and administration.
- Organize and promote informative and community-building events.
- Provide support to BFA families
- Does not resolve issues but points parents in the right direction
- Sounding board for frustrated parents, often through weekly or monthly events/meetings
- Sets up parent/school/student activities that aren't fund raising related
- Three members all appointed by the school board of directors
- create their own bylaws to be approved by board of directors

SAC- School Accountability Committee

Ann Citrin, President

As statutorily required by Colorado:

- provides opportunity for parents, staff and community to be involved in the school's instruction program
- makes suggestions to the principal based on what other schools are doing
- work with the science department
- opens meetings to public
- holds meetings once a month

- student survey yearly
- Consists of: 7 voting members, 1 principal, 1 teacher, 3 parents of enrolled students, 1 adult, 1 person from the community
- Adopt bylaws consistent with the District's organizational guidelines
- Help in the development and implementation of the school improvement plans
- Designate a representative to the District Advisory Committee
- Work on a plan to improve educational achievement in the school with focus on methods of increasing rating of the school's accreditation category
- Send one representative to report to the board of directors quarterly

STEM- Science Technology Engineering Math

President to be chosen by existing science committee, approved by BOD/principal

Collaborate with Paige to move science committee in with STEM.

- board and principal appoint scientist as president
- members to include technology, engineering, and math related expertise
- create their own bylaws to be approved by board of directors
- bring in speakers
- consult board on how to run science department
- runs 2 clubs a year
- Science Committee can be combined into STEM for initial school year

Finance

Subcommittee of the board of directors - Ward Cerny Chair

- Overseen by board of directors member, could also be the president for the 1st year
- Manages relationships with lenders and other key funding sources
- Will include and is not limited to a controller, forecaster, and budget determination for future employees
- Key role to ensure that monthly statements close within 10 days of month end and quarterly statements within 20 days
- Plans for financing of capital projects and other key spending and funding measures

Grants

Subcommittee of the board of directors - Paige Brock Chair

- Prepares and reviews all grants
- Already formed and running

If you have any further questions please contact Ward Cerny. Jody Wolf and Gabriela Cerny have additional contacts and information from other charter schools, if needed. All committees create own bylaws. We will adjust existing bylaws of other schools to work for our benefit and productivity.