



BOARD MEETING MINUTES
DECEMBER 13, 2011

6:30 – 9:45 PM
Ben Franklin Academy

Attendance: Jason Sanders, Paige Brock, Jason Sunahara, Becky Mullen, Matt Matherly, Ward Cerny

- Opening (5 minutes) – Jason Sanders
 - Welcome
 - Pledge of allegiance
 - Read mission and vision
 - Amend/approve agenda
 - Jason Sunahara moves to approve the agenda
 - Paige, Becky, Matt, Sanders, Ward – Yeas -5
 - Nays-0
 - Convene in Executive Session (A Closed Session) (30 minutes)
 - Motion to resolve into executive session according to C.R.S. 24-6-402 (4)(h) to discuss a grievance regarding an individual student and C.R.S. 24-6-402(4)(e) to discuss a matter subject to negotiations.
 - Out of Executive Session for votes:
 - Sanders moves to approve to recommendation of the grievance panel to move the student
 - Becky, Matt, Ward, Sunahara, Paige – Yeas-5
 - Nays- 0
 - Paige motions to move the child in the grievance to another class
 - 4 yeas
 - 1 nay - Sunahara
 - Jason Sanders moves to approve Board Resolution on Limited Waiver on Class Size Cap.
 - 4 yeas – Becky, Matt, Ward, Paige
 - 1 nay -Sunahara
 - Consent agenda (5 minutes)
 - Sanders moves to approve – 5 yeas
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BEN FRANKLIN ACADEMY

- Approve minutes from the November 8 board meeting
 - Approve minutes from the December 8 special board meeting
 - Approve minutes from the December 9 special board meeting
 - Ratify approval of revised financial policy
 - Ratify approval of revised scheduling policy
 - Highmark & Slater Paul proposal for expansion (30 minutes)
 - Review costs plans and costs for each proposal
 - Principal Barber's comments on educational impact on each option
 - Comment from the School Lunch Coordinator
 - Vote on which plan to pursue
 - Option 1 - expand the existing facility, no additional gym, but with the option for an additional gym later.
 - Sunahara moves to approve option 1
 - Paige seconds
 - Ward abstains
 - Becky- yea
 - Matt - yea
 - Sanders goes with the majority - yeas
 - Option 2 - build a stand alone facility with no additional gym, but with the option for an additional gym later.
 - Option 3 - expand the existing facility with an additional gym
 - Discuss options on the approved plan
 - Open Comments (3 minutes/person)
 - Remarks will be limited to three minutes.
 - Groups representing a consistent viewpoint are encouraged to select one spokesperson to address the Board.
 - The board may or may not comment.
 - Principal's report (20 minutes)
 - Committee Reports (20 minutes)
 - PAC – Andrea Day(parent concerns and recommendations)
 - SAC – Ann Citrin (general policy updates to come)
 - PTO – Shelly Dana (fundraising updates, additional 30k raised outside of the Auction)
 - STEM – Matt Matherly (STEM Fair ideas)
 - Grant – Paige Brock (CDE grant awarded 195K)
 - Finance – Ward Cerny (approval of financials, after the 7th and prior to the 10th)
 - Board and finance committee process for approving finances
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BEN FRANKLIN ACADEMY

- Asset Management
 - Inventory Management
 - Payroll Timing
 - Parking report (10 minutes) – Matt Matherly (options for parking on Plaza)
 - Treasurer’s report on finances (5 minutes) – Jason Sunahara (accounts payable down under 5k)
 - Policies (35 minutes) – Jason Sanders
 - First reading of the Inventory Management Policy (Bar coding)
 - First reading of Laptop and Tablet Usage Policy
 - Review Grievance Policy and the Grievance Form (Sanders recommends a review of this policy at the next meeting)
 - Review Grading Policy and implementation. (there seems to be a discrepancy in what was approved and what was implemented; the recommendation from Mr. Barber is that the Policy be modified in the area of academic responsibility; the academic responsibility grade can’t increase your grade but it can decrease it)
 - Sunahara moves to adopt the draft grading policy presented at the July 5th, 2011 Board meeting, amended to reflect that the academic responsibility grade cannot increase a students’ GPA
 - Becky Mullen seconded the motion
 - Yeas - 4
 - Uniform policy recommendations (recommends staying with EO; discussed the option of changing the formal uniform to the darker colored uniforms; leaning towards blue shirt with red logo and khaki bottoms; formal reading will be in January)
 - Proposed changes to the student handbook (add our 504 team lead)
 - Sanders made a motion to approve changes to handbook with the caveat of changes to the grievance policy*****
 - Yeas - 5
 - Team Building (20 minutes) – Becky Mullen – would like to vote on an outing or lunch; the group prefers dinner
 - CDE training (5 minutes) – Jason Sunahara
 - CDE purchase plan (5 minutes) – Jason Sunahara – (103 IPADs on order, expected to ship the week of the 20th)
 - Board meetings and newsletters (5 minutes) – Jason Sanders (after each Board meeting have a Board member add a note to the Principal’s letter once a month; Matt Matherly will add to this week’s letter)
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BEN FRANKLIN ACADEMY

- Review Draft Strategic plan (10 minutes) –Jason Sanders
 - Summary
 - Review action items- Sanders to change some policies; work with Slater Paul...
 - Review votes
 - Review future board agenda items
 - January - Final vote on uniform policy recommendations
 - January – Final vote on the school calendar
 - January – Plan for board elections
 - February – Discuss middle school curriculum options
 - February – Organize and finalize board election process
 - February – Principal to present board with a proposed 2012-13 budget
 - March – Complete election nomination process and prepare for election
 - May – Announce results of board elections
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