



Volunteer Policy  
*of*  
Ben Franklin Academy

**A. Mission Statement**

Ben Franklin Academy's mission is to develop young adults with character like America's founding Renaissance man, Benjamin Franklin: well-read, scientifically curious, and civically engaged.

**B. Vision**

Our students will excel academically through a challenging, sequenced curriculum that emphasizes math, science, and literacy. We will be a data driven institution, focusing on individual students. Our students, teachers, parents, staff, and leaders will be held accountable for the success of our school. Finally, we recognize that an education is incomplete without fostering the arts, sports, nature, and character.

**C. Purpose**

Parents are held accountable for the success of the school. To help achieve these aims each family shall volunteer 30 combined approved volunteer hours each school year. Families with a single parent shall volunteer 15 approved volunteer hours each school year. If a divorced or separated parent is part of the Parent Voting Group for board election purposes, such a parent shall be required to volunteer 15 approved volunteer hours regardless of the other parents obligation.

As used herein the term "parent" shall include a guardian.

**D. Volunteer Calendar**

The volunteer school year shall coincident with the Academy's fiscal year. Volunteer hours accrue from July 1 to June 30 of the following year.



**E. First Year**

Prior to July 1, 2011, up to 10 approved volunteer hours can be earned for the following school year. These hours cannot be earned for attendance at board, parent, committee, or other meetings. These volunteer hours cannot be used to gain founding family status.

**F. Approved Hours and Volunteer Coordinator**

The principal or academic director approve volunteer opportunities. Approved volunteer hours can include any volunteer time that directly benefits Ben Franklin Academy. Volunteer hours can be performed for work in and out of the class room, work on facilities, work on school committees or any other service deemed beneficial to the school. A volunteer cannot be compensated by a third party for volunteer service, unless the volunteer is being paid as part of a company's pro bono or service policy.

Volunteer hours shall not be rounded up. A volunteer hour consists of a full sixty minutes of service.

A volunteer coordinator shall coordinate with parents for approved volunteer hours. The volunteer coordinator shall work with parents to provide approved volunteer opportunities.

**G. Buying Volunteer Hours**

Volunteer hours shall not be sold or exchanged by the school or any individual. A proxy shall not be used. The sole exception shall be at the annual silent auction. Up to four 10 hour coupons can be auctioned. These coupons can be used to deduct 10 hours from a parent's annual volunteer requirement.

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