



# Ben Franklin Academy PTO Minutes

Date: 10/20/16 Time: 6:30-8:00pm

Location: Ben Franklin Academy, 2270 Plaza Drive, Highlands Ranch, CO

## Ice Breaker: Brooke Svanda

## President: Pamela Betts

- Parent/Teacher Conferences –
  - Parent/Teacher conferences went well. Rachael Molieri, Spirit Wear Coordinator, attended both nights to supervise the Spirit Wear sales
  - Spirit Wear sales are up (year-to-date) from last year
  - Dinner was appreciated by the Teachers/Staff/Administration – Dinner from Wahoos one night and Parent's made an Italian Dinner the second night.
- Turf Update
  - PTO and the School shared the cost of the turf (Approx. size 100 x 30ft). It was installed above Zone B and students began using it today; it is being used by all grades for PE initially but may be used for other activities as time goes on.
- Treasurer's Report – Ending Balance = \$96,220.35
- Funds will go towards the STEAM wing and building/playground enhancements

## Vice President: Christi Richardson

- Volunteer Quota Award
  - Mr. Barber had a parking spot for 'Teacher of the Month' that was not being used. Made the decision to transition the spot to reward volunteers who have met their 30 hours/family or 15hrs/single parent. Volunteers get additional chances in the monthly drawing when they volunteer in the Lunchroom or Carpool that month.
  - All Hours need to be entered into Help Counter by the 25<sup>th</sup> of the month to be entered in the drawing.
  - This new incentive program will be announced in Principal Barbers Newsletter this week.

## **Secretary: Mindy Pooler**

- Vote List
  - Reviewed votes year-to-date (no new votes since September PTO Meeting)

## **Fundraising Coordinator: Serena Grissom & Rachael Hamburger**

- Fun Run Updates
  - The Fun Run will begin with an assembly on Tuesday, 10/18
  - Fun Run will take place on Thursday, 10/27 (rain date the following date)
  - Friday, 10/28 – APEX awards
  - Teachers will each earn 5% of the proceeds from the students in their class
  - Additional 5% for grade with the highest average student pledges – this additional money will be donated by the PTO
  - Run will take place in the upper parking lot, parents are welcome to attend
  - Volunteer SignUp Genius – still need volunteers – please sign up
  - Fun Run Fundraising Goal = \$80,000
  - Total Pledges to Date: \$10,300 (12.8% of our \$80,000 goal)
- Sponsorship
  - Still looking for Sponsorship Manager
  - Still have 7 Sponsorships remaining (1 Platinum, 2 Gold, 4 Silver)
  - Signs for sponsors
    - Platinum Plus – Cherry Creek Mortgage/Jimmy Kinley
    - Platinum – Moody Insurance
    - Gold – Schomp BMW/Rich Battista
    - Gold – Kids Town/Patti Kolbo
    - Silver – Amber Simonis/Coldwell Banker
    - Silver – Santa Fe Suds Car Wash/Jason Sunahara
    - Gross Sponsor Income: \$10,500
  - Brick Fundraiser
    - A few bricks need to be reset and wondering if the whole area needs to be reset/reorganized. New bricks need to be ordered.
    - Do we want to re-open the Bricks fundraiser?
    - Shelly Steele will check with the construction company to determine the timing of the brick laying.

## **Social Coordinator: Brooke Svanda**

- Update on Winterfest – Saturday, January 28, 2017, 4-7pm
  - Similar to Harvest Fest but Winter theme
  - Committee Meeting in the next couple of weeks
  - No actual activities will be held in STEAM wings
  - Middle School students will be volunteering
  - Free entrance to those families who have met their 30hrs (still to be decided)

- Mom's Night Out (November 3, 2016, 6-8pm)
  - All BFA Moms are invited to attend.
  - To be held at The Rock in Highlands Ranch
  - Please tell all your friends – not specifically PTO members
  - PTO will purchase appetizers; alcoholic/non-alcoholic beverages will be paid by individuals
  
- Father/Daughter Event
  - Sara McMullen and Julie Prutsman – “A Night in Paris” –
  - Scheduled to take place on February 25<sup>th</sup>, at BFA, 5-8pm, will utilize both gyms, trying to get away from a dance-only but more activities, street vendor feel
  - Looking for committee volunteers
  
- Father/Son Event – Please contact Brooke if you are interested in participating in this committee

### **Room Parent Coordinator: Angela Gibson**

- Halloween Parties
  - Verified with Principal Barber that there will be a Halloween parade this year
  - No parents prior to 1:30pm to volunteer
  - Party Setup: 1:30-1:45pm
  - Parade: 1:45-2:45
  - Cleanup: 2:45-3pm
  
- Friends of Ben
  - At last PTO meeting we had a discussion about posting pictures of other people's kids on social media.
  
- One Act of Kindness
  - CEC is organizing One Act of Kindness (OAK) parties for the holidays. This is an opportunity to put together projects for our community neighbors (i.e. Windcrest and Children's Hospital) during the holiday party rather than having “drives” (art supplies, books, etc) during the holidays.
  - Once CEC has decided, an email will be sent to room parents for further distribution to the parent community
  - If you have ideas/feedback, please contact CEC President – Jen Torres
  - Ideas for classroom parties for the holidays (color bags for food donation, Sherriff's Substation b/c they are on the campus patrolling, etc).

**Next PTO Meeting:**  
 November 17<sup>th</sup> at 6:30pm  
 BFA Science Lab – 1<sup>st</sup> Floor