



Ben Franklin Academy PTO AGENDA

Date: 9/21/17 Time: 6:30-8:30pm

Location: Ben Franklin Academy, 2270 Plaza Drive, Highlands Ranch, CO

Welcome and Ice Breaker: Mollie Anderson (6:30-6:45 pm)

President: Mollie Anderson (6:45-7:00 pm)

1. Introductions
2. New Playground Equipment & Buddy Bench Update
3. Parent Teacher Conferences
 - A. Dinners (Natalie Lucero and Mary Vansyoc)
 - B. Spirit wear Sales (Rachel Molieri)

Vice President: Christi Richardson (7:00-7:15 pm)

1. Volunteer Quota Awards Updates
2. Volunteer Quota / Early Bird Conference Sign Ups

Secretary: Mindy Pooler & Lisa Travis Fischer (7:15-7:30 pm)

1. Vote List Review
2. BFA PTO Conflict of Interest Policy
3. BFA PTO Communication and Conflict Resolution Policy

Treasurer: Lisa Watanabe (7:30-7:45 pm)

1. Budget Status
2. Year-to Date Financial Status
3. Expense Request Review
4. Tax Filing Status

Fundraising Coordinators: Rachael Hamburger & Serena Grissom (7:45-8:00 pm)

1. Benefit Bash- November 11
 - A. Catering
 - B. Ticket Pricing
 - C. Catalog Ads
 - D. Team Meetings and Volunteering Opportunities
2. Sponsorship Packages
3. Fundraising Acknowledgement Form

4. Spirit Nights
 - A. September 20th-Cold Stone from 4:30-7:30-
 - B. October 17-Chipotle

Social Coordinators: Katie Devlin & Kim Byers (8:00-8:15 pm)

1. Harvest Festival- Thank you and Recap
2. Father/Daughter Event- February 3
3. Mother/Son Event- April 28
4. Mom's Night Out- October 18, 2017 (Kimberly Blanchard)

Room Parent Coordinators: Amanda Trenk & Emily Tenhundfeld (8:15-8:30 pm)

1. Baskets for BENefit Bash Information

Other Agenda Items

1. Virtues Awareness (Jodi Watson)
2. Ben's Brigade Meeting (Tom Devlin)
3. Spirit wear - New Fleece Jackets (Rachel Moleri)
4. Elementary Talent Show K-5
 - o STEAM committee considering planning

Please submit open comments three (3) days prior to scheduled meeting

Next PTO Meeting

October 19, 2017 at 6:30pm in the Science Lab