



# Ben Franklin Academy PTO MEETING MINUTES

**Date: 11/16/17 Time: 6:30-7:30pm**

Location: Ben Franklin Academy, 2270 Plaza Drive, Highlands Ranch, CO

## Welcome and Ice Breaker

### President: Mollie Anderson (6:45-7:00 pm)

1. One Act of Kindness Party - CEC has decided not to move forward with this project during the holiday parties this year. CEC will regroup and determine next steps.

### Vice President: Christi Richardson (7:00-7:15 pm)

1. No updates

### Secretary: Mindy Pooler & Lisa Travis Fischer (7:15-7:30 pm)

1. Vote List Review

### Treasurer: Lisa Watanabe (7:30-7:45 pm)

1. Bank Balance as of October 31, 2017: \$62,035
2. 2016 Taxes were filed (an extension was filed earlier in the year)

### Fundraising Coordinators: Rachael Hamburger & Serena Grissom (7:45-8:00 pm)

1. Update on Benefit Bash
  - a. Thanks to the PTO for volunteering for the event
  - b. Raised approximately \$65,000 but final numbers TBD
  - c. Online Auction – not many items; however, still plan to schedule the online auction for November 27<sup>th</sup> for one day. Could add Socials & Teachers Experience but no final decisions at this time.
  - d. Sponsorship Updates
    - i. 14 different Sponsors for the Auction this year
    - ii. Denise Battista did a great job with Sponsorships and brought on many new businesses in our community.
    - iii. Sponsorship Final Numbers TBD but approximately 20K

2. Upcoming Spirit Nights for BFA (Sara Hope)
  - a. December 6<sup>th</sup>
    - i. Tattered Cover: 9am – 9pm; will have the recommended books for each grade level
    - ii. Cold Stone Creamery: 5-8pm
    - iii. Rice Bistro: 3-9pm (includes carryout)
    - iv. Gift cards do NOT count towards money raised for the school
  - b. January – Kneaders
  - c. February – Modern Market

**Social Coordinators: Katie Devlin & Kim Byers (8:00-8:15 pm)**

1. PTO Holiday Party – Thursday, December 14<sup>th</sup>
  - a. Food catered for the PTO Meeting
  - b. Gift exchange after PTO Meeting @Max Taps (County Line / University)
2. Father/Daughter Event – February 3<sup>rd</sup>
  - a. Coordinator: Sara McMullen
  - b. Theme: Alice in Wonderland
  - c. Need lots of volunteers! Please contact Sara.

**Room Parent Coordinators: Amanda Trenk & Emily Tenhundfeld (8:15-8:30 pm)**

1. Classroom Holiday Parties will take place on Friday, December 22<sup>nd</sup>
2. Scrip Coordinator – Rachelle Calahan
  - a. Flyer went home in Thursday folder today & also in Principal Simpson's Newsletter
  - b. Collecting Scrip money/envelopes in carpool or red lock box in the front office
  - c. Parents can choose which teachers they would like to donate to this year
  - d. Can designate the amount to give to each teacher
  - e. Teachers get to choose their gift card
  - f. Given as a group gift anonymously
  - g. Certain percentage returns to the PTO

**Open Comments:**

1. Grocery Store Cards – Rachael Molieri – ideas to make the program more successful. Will discuss further at future meeting.
2. Woman from Huntington Learning Center joined our PTO meeting to discuss her services (unannounced/unapproved speaker).

**Next PTO Meeting  
December 14, 2017 at 6:30pm in the Science Lab**