



Ben Franklin Academy PTO AGENDA

Date: 12/14/17 Time: 6:30-8:00 pm

Location: Ben Franklin Academy, 2270 Plaza Drive, Highlands Ranch, CO

Welcome and Ice Breaker: Mindy Pooler (6:30-6:45 pm)

President: Mollie Anderson (6:45-7:00 pm)

1. Holiday Party

Vice President: Christi Richardson (7:00-7:10 pm)

1. Directory On Tap review
2. Volunteer Appreciation update

Secretary: Mindy Pooler & Lisa Travis Fischer (7:10-7:20 pm)

1. Vote List review

Treasurer: Lisa Watanabe (7:20-7:30 pm)

1. Treasurer's report

Fundraising Coordinators: Rachael Hamburger & Serena Grissom (7:30-7:40 pm)

1. BENefit Bash review

Social Coordinators: Katie Devlin & Kim Byers (7:40- 7:50 pm)

1. Father/Daughter Event - February 3 - update

Room Parent Coordinators: Amanda Trenk & Emily Tenhundfeld (7:50-8:00 pm)

1. Holiday Parties
2. Scrip update

Adjourn to Max Taps for a gift exchange! If you would like to participate in the gift exchange, please bring a wrapped \$20 gift. Max Taps is located at 2680 E County Line Rd., Suite A, Highlands Ranch, CO 80126 <https://www.maxtaps.com/>

**Next PTO Meeting
January 18, 2018 at 6:30 pm in the Science Lab**