

# Ben Franklin Academy PTO Meeting Agenda

Location: Ben Franklin Academy.2270 Plaza Drive. Highlands Ranch, CO

Date: 05/8/2014 Time: 6:30pm-8:00pm

#### Officer Reports

### CoPresidents: Shelly Dana and Tiffanie Vaught 6:30-6:50

- Welcome
- 2014-2015 PTO Updates

# Secretary: Nicole Eubanks 6:50-7:05

- Election Results
- Vote List Review

# CoPresidents: Shelly Dana and Tiffanie Vaught 7:05-7:15

- School Directory
- Field Day
- BENefit Bash Recap
- PTO End of Year Party 5.29

# Treasurer: Jen Jones 7:15-7:20

• Treasurer's Update

# School Lunch Coordinator: Pamela Betts 7:20-7:25

• May Lunch Survey

#### New Business

# Secretary: Nicole Eubanks 7:25-7:30

 Collection of end of year recaps, budgets by position and position description updates.

# Tiffanie Vaught 7:30-7:45

• Vote on Teacher Requests

We will only have open comments if they have been emailed to Nicole Eubanks prior to the meeting or during the meeting at <u>eubanksnicoled@gmail.com</u>.