



Ben Franklin Academy PTO Meeting Agenda

Date: 8/4/14 Time: 6:30-8:30pm

Location: Ben Franklin Academy, 2270 Plaza Drive, Highlands Ranch, CO

OFFICER REPORTS

Co-Presidents: Shana Tracy and Kimberly Kent 6:30-6:50

- Welcome
- Registration Table Staffing
- Open PTO Positions
- PTO Party August 16th

Secretary: Halsley Hoff 6:50-7:00

- Vote List Review
- Approval of By-Laws
- 2014-2015 Policies

Treasurer: Jen Jones 7:00-7:05

- Treasurer's Update

Fundraising Coordinator: Tiffani Titus 7:05-7:50

- Presentation & Discussion of Fun Run information

NEW BUSINESS

Harvest Festival Chair – Gwen Feifarek 7:50-8:00

- Event Update

Spirit Wear Coordinators – Lisa Fischer & Lisa Watanabe 8:00-8:10

- PTO T-Shirts

Room Parent Coordinators – Kathleen MacKinnon & Angela Gibson 8:10-8:20

- Room Parent Status Update

We will only have open comments if they have been emailed to Halsley Hoff prior to the meeting or during the meeting at halsleyh@yahoo.com.

PTO Meetings are held the 3rd Monday of each month beginning at 6:30pm in the BFA Library. Please join us for our next meeting – Monday, September 15th

Ben Franklin Academy Parent Teacher Organization

Vote Tracking Log

2014-2015

Vote Date	Vote Description	Cost Associated	Vote Passed	Vote Via	Yeas	Nays
7/21/14	Budget for 2014 Harvest Festival	\$3,000	Yes	Email	7	0
7/30/14	Round BFA Supporter Stickers	\$326	Yes	Email	7	0