



Ben Franklin Academy PTO Meeting Agenda

Date: 9/15/14 Time: 6:30-8:30pm

Location: Ben Franklin Academy, 2270 Plaza Drive, Highlands Ranch, CO

OFFICER REPORTS

Co-Presidents: Shana Tracy and Kimberly Kent 6:30-6:40

- Welcome
- Treasurer's Report/Update (for Jen Jones)
- Restaurant Night income

Secretary: Halsley Hoff 6:40-6:50

- Vote List Review
- Approval of By-Laws

Lunch Coordinator: Pamela Betts 6:50-7:00

Fundraising Coordinator: Tiffani Titus 7:00-7:25

- Fun Run Update
- Brick Program
- Brainstorm – Parking Spots & Front Row Seats – how to sell for this year?

Social Coordinators: Kim Stockton & Mindy Pooler 7:25-7:40

- Email Request
- Harvest Festival Recap

NEW BUSINESS

Box Tops/Soup Labels Coordinator – Patti Vessa 7:40-7:50

Baking Committee Coordinator – Mandy Dolittle 7:50-8:00

- Bake Sale – Sept 23rd

Student Achievement Chair – Amber Clendening 8:00-8:10

- Ben Bucks Program

Spiritwear Chairs – Lisa Watanabe & Lisa Fischer 8:10-8:20

We will only have open comments if they have been emailed to Halsley Hoff prior to the meeting or during the meeting at halsleyh@yahoo.com

PTO Meetings are held the 3rd Monday of each month beginning at 6:30pm in the BFA Library. Please join our next meeting – Monday, October 20th