



Finance Committee Agenda October 20, 2011

6:00-8:00 pm

BFA Library

1. Welcome, approve the current agenda and minutes from the September 22, 2011 BFA Finance Committee meeting
2. Review and approval of September 2011 BFA financials
3. Discuss nominations for Finance Committee Vice-Chair
4. Budget update/review
5. Revision of proposed monthly review process for subsequent months (to ensure approval by Finance Committee by 10th of month):
 - a) Business Manager to complete financials and send to finance committee by 7th of month (by 5th of month in 2012)
 - b) Finance committee to review and approve via email for distribution to Board by 10th of month
6. Review of financial policies for approval/discussion by BoD (draft policies attached)
7. Review auditor proposals and vote on proposed auditor
8. First Bank line of credit discussions (LOI attached)
9. Discussion on fixed asset inventory process and procedures

Date Modified: 10/19/2011
Date Approved: 10/20/2011
